

LEVY COUNTY BOARD OF COUNTY COMMISSIONERS
 APPLICATION FOR EMPLOYMENT
 P.O. BOX 310
 BRONSON, FL 32621
 TELEPHONE: (352) 486-5218, EXT. 3
 FAX: (352) 486-5167
 EMAIL: HUMANRESOURCES@LEVYCOUNTY.ORG



Instructions: Complete all items. If a question is not applicable, type "N/A". Do not leave any sections blank. Failure to do so may result in a loss of employment opportunities. Resumes may be attached to supplement the information on the application, but are not accepted in lieu of completion of this application. This application will only be used to consider you for the one position for which you are applying. If you wish to be considered for future openings, you will need to submit a new application. *Asterisk items must be completed.

*Position Applying For: Public Information Officer *Department: Board of County Commissioners

PERSONAL INFORMATION

*Last Name	*First Name:	*Middle Name:		
<u>Harper</u>	<u>Mary-Ellen</u>	<u>Lescoe</u>		
*Street Address:	*Home Phone:	*Cell Phone:		
<u>70 NW 130th Street</u>	<u>NA</u>	<u>860.729.8247</u>		
*City:	*State:	*Zip Code:	*County:	*Email:
<u>Trenton</u>	<u>FL</u>	<u>32693</u>	<u>Levy</u>	<u>MaryEllenLHarper@Gmail.com</u>

*Are you at least 18 years of age? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		*Do you have a valid Florida driver's license? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Class: <input checked="" type="checkbox"/> E – Regular License <input type="checkbox"/> A <input type="checkbox"/> B <input type="checkbox"/> C CDL Endorsements: _____	
*Have you ever worked under a different name? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If "Yes" Name: <u>Mary-Ellen Lescoe</u>			
*Are you able to perform the essential functions of the position as listed and described on the job description for this position with or without a reasonable accommodation? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No			
*Relatives Employed by Levy County: Do you have relatives by blood or marriage including elected officials, working for the Board of County Commissioners or other elected officials in Levy County Government? <input checked="" type="checkbox"/> Yes (If Yes, please complete below) <input type="checkbox"/> No			
Full Name of Relative: <u>Thomas J. Harper, Sr.</u>	Dept. or Office Location: <u>Planning Commission</u>	Relationship: <u>Father-In-Law</u>	
*Have you ever been employed by Levy County Commissioners? <input type="checkbox"/> Yes (If Yes, please complete below) <input checked="" type="checkbox"/> No			
Dates Employed:	Department:	Supervisor Name:	Reason for Leaving:
*Law Violation Record: Have you ever been convicted, pled nolo contendere, or had the adjudication of guilt withheld in connection with any criminal offense in any civilian or military court? Note: A "Yes" answer to this question will not automatically bar you from employment. The nature, job-relatedness, severity and date of the offense in relation to the position for which you are applying will be considered. <input type="checkbox"/> Yes (If Yes, please complete below) <input checked="" type="checkbox"/> No			
Offense:	Date:	Place:	Disposition:
*Are you on the exclusion list for the U.S. Department of Health and Human Services Office of Inspector General? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			

EDUCATION – TRAINING – SKILLS

***Highest Education Level Attained?**

- Less than High School
 High School Graduate
 Tech School
 2 Year College
 Some College
 Some Grad School
 Doctorate
 Bachelors
 Master's
 MD, DDS, JD
 Post
 GED

School Level	Name and Location of School	Course of Study	Did you Graduate?	Degree or Diploma
High School	Bloomfield High School, CT	College Prep	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Diploma with Honors
College/University	University of New Haven, CT	Fire Tech/English	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	BS Magna Cum Laude
Post Graduate	University of New Haven, CT	Public Admin/Labor	<input type="checkbox"/> Yes <input type="checkbox"/> No	Masters Public Admin
Business/Trade	National Fire Accademy, MD	Exec. Fire Officer	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Executive Fire Officer

***List any past accomplishments, honors, or assignments which may be relevant for the job for which you are applying:**

Primary Author of the Fire Protection Publications of Oklahoma State University 2nd Edition Textbook, 20 years in local govement - Director of Fire and Rescue Services, CT; 2 years teaching Florida State Fire College

***Special training, knowledge, skills or abilities related to the position in which you are applying:**

Certified Fire and Life Safety Educator, served as the Public Information Officer for the Town of Farmington Fire Department for 20 years; proven track record as a strong leader and communicator in local government

LICENSES-CERTIFICATIONS-REGISTRATIONS

Please Indicate any Professional/Occupational Licenses or Registrations/Certifications you currently hold below.

Name of License/Certification/Registration: Fire Instructor IV		Issued By: State of Florida	
Number:	Issue Date: 2017	Expiration Date: 2025	State: FL
Name of License/Certification/Registration: Fire Instructor I, II and III		Issued By: State of Connecticut	
Number:	Issue Date: 1998, 2001 and 2010	Expiration Date: NA	State: CT
Name of License/Certification/Registration: Fire Officer I, II, III and IV		Issued By: State of Connecticut	
Number:	Issue Date: 1997, 1998, 1999, 2001	Expiration Date: NA	State: CT
Name of License/Certification/Registration: Firefighter I and II		Issued By: State of Connecticut	
Number:	Issue Date: 1994 and 1995	Expiration Date: NA	State: FL
Name of License/Certification/Registration: Hazardous Materials Technician		Issued By: State of Connecticut	
Number:	Issue Date: 1997	Expiration Date: NA	State: CT

EMPLOYMENT HISTORY

Experience: Beginning with your most recent job, describe your employment history, including related volunteer or other non-paid experience. This information will be used to evaluate your qualifications for this job opening and will determine your eligibility to go on to the next step of the evaluation process. Describe additional related experience on a "Separate sheet and attach to Application."

Company Name: Dynamix Consulting Group		Phone: 860.729.8247		From Mo./Yr. 04/2021	To Mo./Yr. 10/2023
Street Address: PO Box 68	City: Lake Alfred	State: FL	Zip: 33850	Starting Pay: 150,000	Ending Pay: 150,000
Job Title: Owner / Principal		Number of Employees Supervised: 12		May we Contact this Employer? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Supervisor Name: Mary-Ellen Harper		Supervisor's Phone Number: 860.729.8247		Reason for Leaving: Parter bought out Consulting Firm	
Duties and Responsibilities: Public Safety Consulting including data analytics, interviews, report writing, management of contractors					
Company Name: Emergency Services Consulting International		Phone: 971.300.9012		From Mo./Yr. 06/2018	To Mo./Yr. 04/2021
Street Address: 4795 Meadow Wood Lane, Suite 110	City: Chantilly	State: VA	Zip: 20151	Starting Pay: \$50,000	Ending Pay: \$115,000
Job Title: Director of Operations		Number of Employees Supervised: 30			
Supervisor Name: Andrea Hobi		Supervisor's Phone Number: 971.300.9012		Reason for Leaving: Started Own Company	
Duties and Responsibilities: Public Safety Consulting and management of employees and contractors					
Company Name: Florida State Fire College		Phone: 352.369.2800		From Mo./Yr. 8/2017	To Mo./Yr. 6/2021
Street Address: 11655 NW Gainesville Road	City: Ocala	State: FL	Zip: 34482	Starting Pay: \$35,000	Ending Pay: \$47,000
Job Title: Executive Development Programs Manager		Number of Employees Supervised: 12			
Supervisor Name: Michael Tucker		Supervisor's Phone Number: 352.516.7319		Reason for Leaving: Offered position with National Consulting Firm	
Duties and Responsibilities: Develop, Schedule and Instruct Chief Officer Certification Courses; Manage 12 contract instructors					
Company Name: Town of Farmington Fire Department		Phone: 860.675.2300		From Mo./Yr. 12/1997	To Mo./Yr. 6/2018
Street Address: 1 Monteith Drive	City: Farmington	State: CT	Zip: 06032	Starting Pay: \$15/Hour	Ending Pay: \$108,000
Job Title: Director of Fire and Rescue Serices		Number of Employees Supervised: 175			
Supervisor Name: Kathleen Eagen		Supervisor's Phone Number: 860.675.2320		Reason for Leaving: Moved to Florida	
Duties and Responsibilities: Responsible for the mangement of a 175 person fire department (volunteer, part time and career)					

VETERANS' PREFERENCE

Do you wish to claim Veterans' Preference? Yes No

If Yes: Branch: _____ Entry Date: _____ Discharge Date: _____

Applicants seeking Veteran's Preference should attach the Veteran's Preference Request Form and a Copy of their DD 214 to this application.

REFERENCES

List 3 References who are NOT Relatives.

*Name:	*Complete Address:	*Phone:	*Occupation:	*Years Known:
Rissa Johns	519 NE 2nd St Chiefland, FL 32626	352.535.5301	Chiefland Comissioner	3
John Oates	70 Bushy Hill Road Granby, CT 06035	860.559.5455	CEO, International Public Safety Data Institute	31
Kevin Sehlmeier	Ottawa Building, 611 W. Ottawa PO Box 30004 Lansing, MI 48909	616.433.5216	Michigan State Fire Marshal	6

ACKNOWLEDGEMENT

Please read carefully, initial each paragraph, and sign below.

*Initial MLH	*I authorize any person, school, current employer (except as expressly noted), past employer(s), and organizations named in this application form (and accompanying resume or other documentation, if any) to provide Levy County with relevant information and opinion, personal or otherwise, that may be useful in making a hiring decision. I release all parties from all liability for any damage that may result from furnishing information and opinion to you. Additionally, I understand that Levy County may conduct a background check as well as check a check of any social media pages I may have.
*Initial MLH	*Levy County is a Drug-Free Workplace. I understand that as a condition of employment I may be required to take a post-offer/pre-employment alcohol/drug test. I further understand that, if management suspects that I am unable to perform my job without endangering other or myself at any time during my employment, I may be required to take an alcohol/drug test.
*Initial MLH	*I hereby acknowledge that I have read the above statements and understand them. I certify that I the undersigned applicant, have personally completed this application. I declare that the facts contained in the application (or any resume or other documents submitted) are true and complete to the best of my knowledge. I understand that any misrepresentations or omissions may disqualify me from further consideration for employment, and will result in my dismissal from employment, if discovered at a later date.

Applicant Signature: Mary-Ellen L. Harper Date: 11/16/2023

All applications are subject to Florida Public Records Law.

LEVY COUNTY IS AN EQUAL OPPORTUNITY EMPLOYER

Levy County Government Center
310 School Street, Room 112
Bronson, FL 32621

Mary-Ellen L. Harper
70 NW 130th Street , Trenton, FL 32693
Phone: 860.729.8247
Email: MaryEllenLHarper@Gmail.com

Cover Letter

Levy County Board of County Commissioners
P.O. Box 310
Bronson, Florida 32621

Please accept this resume for the position of ***Public Information Officer.***

I bring with me a unique combination of education and experience that I believe will serve Levy County very well. My background includes more than 30 years of experience in the career, combination, and volunteer fire service, serving at various levels within state and local agencies in the northern and southern United States. Most recently, I have worked as a Public Safety Consultant since 2018, first as the Director of Operations for Emergency Services Consulting International, which is the Consulting Firm of the International Association of Fire Chiefs, and then as a Principal and Owner of my own company, Dynamix Consulting Group. Working as a Public Safety Consulting has afforded me the opportunity to assist fire departments across the country in engaging their stakeholders to review their data and to develop plans for the provision of fire and rescue services in their communities. Projects included short-term Strategic Plans, long-term Master Plans, Fire Station Location Evaluations, Community Risk Assessments: Standards of Cover, Staffing Studies, Fire Training Facility Evaluations, and a variety of other custom projects.

In all of these positions, I was charged with understanding the needs of my stakeholders and then motivating the members of my team to meet or exceed the expectations of those stakeholders. I met with success both in the public sector with the fire department and in the private sector as a consultant by building strong working relationships based on honest, open communication and trust and then establishing a clear work plan so that all members of the team understood the expectations and deadlines and what they must do to be successful. It was then my responsibility to stay in constant contact with my team members to make sure they were on schedule and had all of the needed resources to meet the established expectations.

As it relates to marketing and branding, I was directly responsible for branding my fire department and consulting companies and making them familiar to our stakeholders. When I was the Director of Fire and Rescue Services in Farmington, Connecticut, I merged three previously independent fire companies and a staff of paid firefighters into a single unified fire department. I worked with my team to develop first the name of this fire department and then a logo, fire department patch, mission, vision, and values for our new organization. When we were ready to introduce our new organization to our community, I created our social media profiles with a focus on consistently communicating with our stakeholders in a way that was simple, informative, and appropriately entertaining. Human nature is to want to be part of something bigger than yourself. With this in mind, our social media posts were intended to make our stakeholders feel ownership in their fire department by knowing the names and faces of firefighters and what they did on a daily basis to serve the community during both emergency and non-emergency situations. This created a positive relationship between the fire department and the community that paid dividends both during emergency situations such as storms when it was necessary to provide critical information to the public and also during referendums when the community was asked to vote on whether to purchase new fire trucks or renovate fire stations. While many referendums in our community failed, the fire department consistently received support for our projects. As the Director of Fire and Rescue Services in Farmington, I served as the Fire Department's Public Information Officer for 20 years.

Mary-Ellen L. Harper

70 NW 130th Street , Trenton, FL 32693

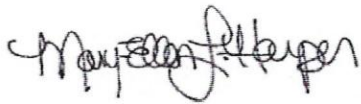
Phone: 860.729.8247

Email: MaryEllenLHarper@Gmail.com

I used this same methodology when working for both consulting companies and consistently met with success in the form of both new clients who learned about us on social media as well as repeat clients who kept us in mind because we stayed in touch with them on social media. These efforts did not go unnoticed. In 2020, I was asked by Fire Protection Publications of Oklahoma State University to be the primary author of 2nd Edition of their *Public Information Officer* textbook, which is used to train public safety officers across the country on how to convey information to the public. Chapter topics include *Building a Public Information Program, Communications, Public Information Program Administration and the Public Information Officer's Role at Emergency Incidents*. The book was released in 2021 and continues to be the reference for certification testing of Public Information Officers in many states across the country.

I believe that my enthusiastic and collaborative personality, a proven track record for introducing successful cultural change both within the fire department I led for 20 years and my consulting clients, and my strong background in data analysis and writing would be an asset to Levy County.

Thank you for your consideration,

A handwritten signature in black ink that reads "Mary-Ellen L. Harper". The signature is written in a cursive, flowing style.

Mary-Ellen L. Harper

860.729.8247

MaryEllenLHarper@Gmail.com

Resume

Experience

2020 – 2023 Dynamix Consulting Group Lake Alfred, FL
Owner / Principal

- National Public Safety Consulting Company founded on a vision of helping fire, EMS, and police departments use their data to deliver the best possible service to their communities; reports are specifically designed to explain fire and emergency services concepts to the general public.

2018 – 2021 Emergency Services Consulting, International Chantilly, VA
Project Manager / Senior Consultant / Director of Operations

- ESCI is the Consulting Firm of the International Association of Fire Chiefs
- Responsibilities included managing more than two dozen consultants and working with clients across the country on Long-Range Master Planning, Strategic Planning, Cooperative Efforts / Shared Services Feasibility, Standards of Cover, and other projects as requested.

2017 – 2021 Florida Division of State Fire Marshal Ocala, FL
Executive Development Programs Manager

- Recruitment, scheduling, evaluation, and overall management of the adjunct faculty instructional staff at the Florida State Fire College who teach in the Executive Development Programs.
- Charged with revising the Level 3 / 4 Course Curricula to ensure alignment with National Fire Protection Association Standards.
- Taught all courses leading to Fire Officer III and IV Certification within the State of Florida.

1997 – 2017 Town of Farmington Farmington, CT
Director of Fire & Rescue Services and Deputy Fire Marshal / Assistant Emergency Management Director

- Charged with managing the operations of a 175-member combination fire department, including 5 stations and 17 apparatus; annual call volume is approximately 3,800
- Responsible for a \$1.5 million Operating Budget and 5-Year Capital Improvement Plan
- Negotiated / Managed 5 Joint Contracts between the IAFF 3103 and 3 Volunteer Fire Companies
- Facilitated Department-Wide SWOT Analysis and authored the first-ever Strategic Plan
- Grant Awards: 5 FIRE Grants and numerous grant awards from local sources
Projects: \$6.5 million Fire Stations Renovations, Emergency Medical Dispatching, Fire Safety Trailer, Light Preemption, 2 Generations of Thermal Imaging Cameras, iPad Integration, 2 ISO Rating Improvements, HeartSafe Community Designation, Personal Protective Equipment and Radio Improvements; 13 new apparatus
- Fund Raised and Managed the Construction of a Regional Live Fire Training Facility
- Co-Chair of the 2013 Connecticut General Assembly Emergency Medical Services Primary Service Area Task Force

Mary-Ellen L. Harper
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Phone: 860.729.8247
Email: MaryEllenLHarper@Gmail.com

2016 – 2019 University of New Haven West Haven, CT
Adjunct Lecturer of Fire Science

- Taught undergraduate classes in the Henry C. Lee College of Criminal Justice and Forensic Sciences

2001 – 2017 Connecticut Fire Academy Windsor Locks, CT
Adjunct Instructor

- Developed and Instructed Fire Officer, Instructor, and EMS Programs

1997 – 2002 Blue Hills Fire District Bloomfield, CT
Deputy Fire Marshal

- Conducted Fire Safety Inspections, Plan Reviews, Public Education, and Fire Investigations

1996 – 1997 V.A. Connecticut Healthcare System West Haven, CT
Fire & Life Safety Technician: Department of Facilities Management

- Conducted fire safety inspections and managed JCAHO Accreditation programs

1994 – 1998 *The Hartford Courant* Hartford, CT
Correspondent

- Wrote newspaper articles on local news and special features in Connecticut

Education

2005 – 2009 National Fire Academy Emmitsburg, MD
Graduate of the Executive Fire Officer Program

1999 – 2004 University of New Haven West Haven, CT
Master's Degree in Public Administration, Concentration: Personnel & Labor Relations

- Graduate Fellowship; Sigma Beta Delta Honor Society; Pi Alpha Alpha Honor Society

1994 – 1998 University of New Haven West Haven, CT
Bachelor's Degree Cum Laude, Fire Technology, Minor English / Writing

- 1997 Outstanding Fire Technology Student; Alpha Lambda Delta Honor Society

Certifications

Fire: Fire Fighter I & II; Fire Service Instructor I and II; Fire & Life Safety Educator;
Fire Department Safety Officer; Fire Officer I, II, III, and IV.

Medical: Emergency Medical Technician; Emergency Medical Service - Instructor;
CPR Instructor-Trainer

Hazardous Materials: NFPA 472 Hazardous Materials Technician

Fire Marshal: Fire Investigator; Hazardous Materials Inspector; Life Safety Code Inspector

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Professional Affiliations

2021-2023 Validation Committee Member of the International Fire Service Training Association (IFSTA) 10th Edition of *Emergency Services Instructor*
2021-2023 Validation Committee Member of the IFSTA 2nd Edition of *Live Fire Instructor*
2020 Co-Author of the Fire Protection Publications of Oklahoma State University 2nd Edition of *Public Information Officer*
2018-Present National Fallen Firefighters Foundation Everyone Goes Home Program, Lead Advocate for the State of Florida
2017 Validation Committee Member of the IFSTA 4th Edition of *Chief Officer*
2004-2018 International Association of Fire Chiefs
2004-2017 Connecticut Fire Chiefs' Association; Legislative Committee Chair
2000-2017 Connecticut Fire Department Instructors' Association
1998-2017 Capitol Region Fire Chiefs' Association; Secretary & Vice President
1997-2017 Connecticut Fire Marshals' Association; Conference Committee

Community Service

2019-Present Audio Visual Assistant, First Baptist Church, Chiefland, FL
2016-2017 Sunday School Teacher, St. Andrew Church, Colchester, CT
2016-2017 Assistant Youth Lacrosse Coach, Colchester, CT
2012-2017 Youth Soccer Coach, Assistant Coach, & Manager: Colchester, CT
2012-2013 Chair, F.D. Recruitment and Retention Task Force, Colchester, CT
2001-2005 Volunteer Fire Fighter / EMT: Colchester, CT
1992-2002 Volunteer Fire Fighter: Blue Hills Fire District, Bloomfield, CT
1995-1997 Volunteer Fire Fighter / EMT: Allingtown Fire District, West Haven, CT
1994-1997 Volunteer EMT: Bloomfield Volunteer Ambulance, Bloomfield, CT

Testimonials

The following testimonials are provided as evidence of Mary-Ellen's ability as a principal with Dynamix Consulting Group to compete in a formal bidding process, begin a project with complete strangers, and to build positive relationships that result in improved firefighter safety and service delivery to the community.

"The report provided offers significant value to CARS and gives us an abundance of tasks to work on to facilitate the growth of the organization in a positive direction to meet the demand of the community we serve in the coming years. Thank you and your team for all of your time and efforts. I cannot stress enough how insightful the value of an outside educated review is to an organization that is willing to grow and learn."

— **Bethany Gingerella, President, Charlestown Ambulance Rescue Service, RI**

"The Nashua Fire Rescue Strategic Plan process was very well done, and the outputs were exceptional! The process was smooth and well-monitored by the Dynamix Consulting Group team and seemed to go flawlessly! I have been part of many Strategic Planning teams, and this was by far the most efficient and effective! Thanks for all your guidance in this process."

— **Alderman Rick Dowd, Ward 2 Nashua, New Hampshire**

"Barrow County Emergency Services brought in Stuart and Mary-Ellen for a detailed, in-depth emergency facilities location study, including staffing. The final product far exceeded our leadership team's expectations. Using the information they produced will be a starting point for Barrow County to develop an in-depth strategic plan, mapping out a direction for the department to provide emergency service to our citizens for the next 5, 10, and 20 years. I would highly recommend them to assist you in any project related to planning for your agency."

— **Alan Shuman, Fire Chief, Barrow County, GA**

"Dynamix Consulting Group worked diligently to earn the trust and respect of all parties involved and empowered us to turn walls into phone calls. Their data-driven approach is moving us toward making sound, informed decisions about what our community needs from its emergency services. Most importantly, Dynamix Consulting Group is helping us put the institutions in place to keep the work of our volunteers manageable while preparing for future demands."

— **Assistant Township Manager Nick Valla, Middletown Township, PA**

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"I had the great opportunity to meet Stuart and Mary-Ellen within weeks of being appointed Fire Chief in my community. Stuart and Mary-Ellen met with our members, staff, and the town's governing body while gathering data for our Fire Department Evaluation. The experience and information I gained interfacing with the Dynamix Group during their visit and follow-up information sharing was invaluable, and in the end, the professionalism of their people and quality of their report and presentation was extraordinary."

— **Brian J. Schroll, Fire Chief, Wethersfield Volunteer Fire Department, Wethersfield, CT**

"Gig Harbor Fire & Medic One worked with Dynamix Consulting Group to complete a Community Risk Assessment and Standard of Cover. The Dynamix team worked with, and walked our staff through, each step of the process, producing a Standard of Cover for our Board to adopt in under six months. We highly recommend working with them and would use Dynamix again in the future, when the need arises."

— **Chief Dennis Doan, Gig Harbor Fire & Medic One, Gig Harbor, Washington**

"It was a pleasure working with Mary-Ellen and Stuart. The process was seamless and efficient. It was a great experience from beginning to end."

— **Christa M. Wheeler, Trotwood Fire & Rescue Headquarters, Trotwood, OH**

"I cannot say enough, both personally and professionally, how much their expertise and determination are appreciated by the Spartanburg County Fire Service as well as myself. I highly recommend their services to anyone looking for a dedicated, determined team of experts."

— **Ginny Dupont, County Attorney of Spartanburg County, SC**

"Delivering emergency services on Vashon Island poses many challenges which had not been evaluated in over 20 years. We needed to find consultants to partner with the Vashon community to help us understand and address these challenges. We found the exact fit with Dynamix. Mary-Ellen and Stuart were personable, strategic, they listened and guided us to develop a modern, comprehensive, community-based strategic plan to protect our island."

— **Matthew Vinci, Fire Chief, Vashon Fire & Rescue District, Washington**

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Email: MaryEllenLHarper@Gmail.com

References

The following personal references are offered; each of the individuals chosen can speak to Mary-Ellen's sense of urgency and ability to build motivated teams that exceed expectations on or ahead of schedule.

1. **Rissa Johns, Chiefland City Commissioner, Seat 2**
Friend and Morning Gym Partner
519 NE 2nd St
Chiefland, FL 32626
352.535.5301
Ljohns@chieflandfla.com
2. **John Oates, CEO of the International Public Safety Data Institute**
Friend and Mentor since Mary-Ellen was 16 years old
70 Bushy Hill Road, Granby, CT 06035
860.559.5455
jhoates@gmail.com
3. **Kevin Sehlmeyer, Michigan State Fire Marshal**
Fellow Advocate with the National Fallen Firefighters Foundation
Ottawa Building, 611 W. Ottawa P.O. Box 30004 Lansing, MI 48909
616.433.5216
Kevinsehlmeyer21@gmail.com
4. **Chief Michael Tucker, Flagler County Fire and Rescue Department**
Former Bureau Chief Florida Division of State Fire Marshal
Hired Mary-Ellen to work for the Florida State Fire College
38 Renshaw Drive, Palm Coast, FL, 32164
352.369.2833
VillagesChief@gmail.com
5. **Matthew Vinci, Vashon Island Fire and Rescue**
Consulting Client
10020 SW Bank Road, P.O. Box 1150, Vashon, WA 98070
802.734.1245
mvinci@vifr.org

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Project Experience

The following list of projects is provided to illustrate the scope and diversity of the types of consulting projects on which Mary-Ellen has worked.

Agency Evaluations

East Granby, Connecticut
Wethersfield, Connecticut
Douglasville, Georgia
Sterling Heights, Michigan
Cherokee Nation EMS, Oklahoma
Middletown Township, Pennsylvania
Warminster Township, Pennsylvania
Charlestown Ambulance-Rescue Service,
Rhode Island
Bellaire Police Department, Texas
Vashon Island, Washington

Community Risk Assessment:

Standards of Cover

Houston, Texas
Central Pierce, Washington
Gig Harbor, Washington

Cooperative Services/Consolidations

West Haven, Connecticut

Master Plans

Southington, Connecticut
Sarasota County, Florida
Worcester, Massachusetts
Nashua, New Hampshire
Spartanburg County, South Carolina
Winchester, Virginia

ISO Evaluations

East Granby, Connecticut
Nashua, New Hampshire
Goochland County, Virginia

Miscellaneous Studies

Owensboro, Kentucky
Alexandria, Virginia
Manassas, Virginia

Staffing Studies

Alsip, Illinois
Orleans, Massachusetts
Warminster Township, Pennsylvania

Station Location Studies

Concord, New Hampshire
Barrow County, Georgia

Strategic Plans

East Granby, Connecticut
Worcester, Massachusetts
Sterling Heights, Michigan
Nashua, New Hampshire
Trotwood, Ohio
Middletown, Pennsylvania
Spartanburg County, South Carolina
Vashon Island, Washington

Mary-Ellen L. Harper
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Recent Presentations

Mary-Ellen has been teaching and making public presentations all over the country for more than 26 years. The following are examples of two public safety project presentations at town meetings. All presentations were prepared by Mary-Ellen using PowerPoint.

Southington, CT

<https://www.youtube.com/watch?v=7Vr6-v56SqY&list=PLZgYOqUgtYofc1E7lczY8vCZSgJWmhEFl&index=5>

Middletown Township, PA

<https://middletowntwppa.new.swagit.com/videos/149516>

Project Examples

The following are examples of reports that Mary-Ellen developed as a consultant. As the primary consultant and project manager for these projects, Mary-Ellen managed teams of two to six consultants who were each responsible for specific sections of the report. Mary-Ellen was then responsible for creating a single document that was accurate, satisfied the scope of work, and was delivered to the client on or ahead of schedule. Each report was developed by Mary-Ellen in Word, with specific charts and graphs being developed in Excel and then imported to Word.

Vashon Island, WA

Fire Department Evaluation:

<https://www.dropbox.com/scl/fi/f6yresowg1oy8vurbktbo/Vashon-Island-Fire-District-Evaluation.pdf?rlkey=b23zmx4ze6ki3e8dvawqrhu5p&dl=0>

Strategic Plan

<https://www.dropbox.com/scl/fi/wzdfpmyd37ksmvzvwmrul/Vashon-Island-Strategic-Plan.pdf?rlkey=yaa2wnmwitw29ch9fprd4xm87&dl=0>

Worcester, MA

Master Plan and Community Risk Assessment: Standards of Cover

<https://www.dropbox.com/scl/fi/t78uw3gjwsfuwno8yilg5/Worcester-Fire-Department-Master-Plan-CRA-Final.pdf?rlkey=89pa37xlaznwriw3ttljmcpkv&dl=0>

Strategic Plan

<https://www.dropbox.com/scl/fi/t78uw3gjwsfuwno8yilg5/Worcester-Fire-Department-Master-Plan-CRA-Final.pdf?rlkey=89pa37xlaznwriw3ttljmcpkv&dl=0>

Sterling Heights, MI

Fire Department Evaluation and Strategic Plan:

<https://www.dropbox.com/scl/fi/ueycrzbz8eyqakbgpuehv/Sterling-Heights.pdf?rlkey=moqzs9uof9falca3t6nxbsehn&dl=0>