



Levy County Board of County Commissioners  
Procurement Department  
310 School Street  
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May 16, 2023

### Levy County Government Center Update

#### Expenditures FY 23:

- Total Budget for FY23: \$300,000
- Balance as of 5/16/2023: \$118,486.11

#### Current Projects in Process:

- Landscape and Irrigation Design – County Attorney Reviewing Task Assignments, potentially to be approved on 6/6/23 BOCC Meeting – Cost: Miscellaneous Design-Phase Services \$4,500, Limited Construction Phase Services \$7,600 Total: \$12,100.
- Levy County Government Center Park & Schematic Design for parcel across from Government Center – County Attorney Reviewing Task Assignments, potentially to be approved on 6/6/23 BOCC Meeting – Cost: Community Park Schematic Design \$16,800, Funding Opportunity/Funding Opportunity Matrix (Grant Help) \$4,800 Total: \$20,800. Additional Services: Miscellaneous Design-Phase Services \$3,700.
  - Both of these are currently work in progress – no time line as to when they will be complete.
  - Park & Schematic Design will also include public input (meetings will need to be held in the future) to gain input on what the community would like to see. Staff envision something like the City of Williston has. Events being held, walking area/waiting/play area for citizens and children utilizing all services in building.
- Development Department Office Space – Update from Barnett Fronczak Barlowe & Shuler Architects on 5/8/2023: Signed TA 2023-3 on 5/5/23, they are beginning the project based on the last floorplan concept dated 1/27/2023. Project Phases are Design Phase, 50% Contract Documents, 100% Contract Documents, Bidding/Permitting, and Contract Administration. This will be a multi-year project. Total for this is \$79,945.00.
  - See Attached Timeline
- Replacement of 4 A/C units for Auditorium – utilizing LATCF (Local Assistance and Tribal Consistency Fund) Funds not 301-6001-519-46010, that was received in November 2022. Waiting on scope from Maintenance HVAC Tech to bid this project out. Discussion about possibly hiring an expert to design a better solution.
- LED Sign: Notice to Proceed given on 5/10/2023. Spoke with Vendor on 5/15/2023 they are beginning to complete design. Time for completion given in the bid was 120 days. PO already encumbered in total expenditures above (\$32,500). Also, waiting on Maintenance to remove old sign.

- RFP for Concession Services: Still in draft reviewing Revocable License Agreement to be attached to RFP (received 5/10/2023 from County Attorney) – Should be put out on DemandStar early June 2023.

**Projects Completed this FY:**

- Elected Official Areas remodeled
- Library Area Remodeled
- Ongoing repairs to Auditorium
- Culvert Repair
- County Attorney/SHIP/County Engineer Offices remodeled – FY22 & FY23

**Vacant Areas of Building/Other Renovation Needed:**

- Third building next to Elected Officials area – needs remodeling – what department will be moving here?
- Workshop Area – Still occupied by the School Board – (We do not pay for the electricity)
- Building to the right (standing at front of building) potential office space for VA Office?
- Sidewalk needs to be extended
- Repair of Front Steps, some cracking/extremely slippery when wet
- Handicapped Door Opener Buttons need to be installed (all entry ways)
- New Roof/AC's for Planning & Zoning, Development, and Library Building – will need to be bid out.
- Change the ceiling in the BOCC Meeting Room (potentially), discussed with a contractor. May also aide with heating/cooling in future.
- Miscellaneous Security Upgrades need to be completed i.e. camera's, televisions etc.
- Removal of Stadium in Maintenance Area

**Estimated Spending (Multiple Years):**

- Development Department was last estimated at \$1,124,299.87 (there is an Owner Contingency of 5% of construction cost) in this total of \$53,538.09. Some items can be done in-house by county maintenance staff demolition, painting etc., which may decrease the total estimated cost.
- Other renovations were estimated at \$250,000 for next FY, this is just based off of prior year spending as it is difficult to get quotes/pricing, one year or multiple years in advance.

Respectfully,



Ali Tretheway  
Procurement Coordinator

	Activity Name	Duration Calendar (Days)	Start Date	Finish Date	2023												2024			
					May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun		
1																				
2	Levy County																			
3	Development Department																			
4	Renovation																			
5	BFBSA No. 18110																			
6																				
7	Schedule																			
8	5/10/23																			
9																				
10	Design	45.00	5/8/23	6/21/23	█															
11	Owner Review	10.00	6/22/23	7/1/23		█														
12	50 % Contract Documents	45.00	7/3/23	8/16/23		█														
13	Owner Review	10.00	8/16/23	8/25/23			█													
14	100% Contract Documents	50.00	8/28/23	10/16/23			█													
15	Owner Review	10.00	10/16/23	10/25/23				█												
16	Permitting	30.00	10/30/23	11/28/23					█											
17	Bidding	40.00	10/30/23	12/8/23					█											
18	Contract with Contractor	30.00	12/11/23	1/9/24							█									
19	Contract Administration	120.00	1/15/24	5/13/24								█								
20	Final Completion	15.00	5/13/24	5/27/24														█		
					May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun		



Water and Maintenance Department

Staff Parking

Staff Parking

Citizen Parking

Handicap Entrance

Handicap Parking

Building Main Entrance

Planning & Zoning

Potential Development Department

Library Headquarters

SHIP Department

Garner St

Mongo St

Capital St

Capital St

School St

School St

