



Levy County Board of County Commissioners Agenda Item Summary Form

1. **Name:** Alicia Tretheway
2. **Organization/Title/Telephone:** BOCC/Procurement Coordinator
3. **Meeting Date:** Tuesday, January 17, 2023
4. **Requested Motion/Action:**

PUBLIC HEARING: Requesting the Levy County Board of County Commissioners' approval of Ordinance 2023-4 amending the Code of Ordinances of Levy County, Florida relating to Procurement; by increasing purchasing thresholds; providing a severability clause; providing a repealing clause; providing for inclusion in the Code and providing directions to the Clerk and an effective date.

5. **Agenda Presentation:** Yes No N/A

6. **Time Requested:** Click or tap to enter a date.
(Request will be granted if Possible) allotted time not more than 15 minutes

7. **Is this Item Budgeted (If Applicable):** Yes No N/A

8. **If no, State Action Required:**

- a. **Budget Action:**
- b. **Financial Impact Summary Statement:**
- c. **Detailed Analysis Attached**
- d. **Budget Officer Approval:**

If approved enter date: Click or tap to enter a date.

9. **Background: (Why is the action necessary, and what action will be accomplished) (All supporting documentation must be attached if any)**

New thresholds: Micro-Procurement \$0.01-\$4,999.99, Small-Procurement – 3 quotes required \$5,000-\$25,000, Competitive Sealed Bids \$25,001 or more.

10. **Recommended Approval**

- a. **Department Director:** Yes No N/A
- b. **County Attorney:** Yes No N/A
- c. **County Coordinator:** Yes No N/A
- d. **Other:** Yes No N/A