



## Levy County Board of County Commissioners Agenda Item Summary Form

1. **Name:** Alicia Tretheway  
2. **Organization/Title/Telephone:** BOCC/Procurement Coordinator  
3. **Meeting Date:** Tuesday, August 18, 2020

4. **Requested Motion/Action:**

Requesting the Levy County Board of County Commissioners' approval and signature on the Agreement for Modification of Lease 420:0483 with the Department of Agriculture and Consumer Services (Fresh From Florida).

5. **Agenda Presentation:** Yes  No  N/A

6. **Time Requested:** Click or tap to enter a date.  
(Request will be granted if Possible) allotted time not more than 15 minutes

7. **Is this Item Budgeted (If Applicable):** Yes  No  N/A

8. **If no, State Action Required:**

- a. **Budget Action:**
- b. **Financial Impact Summary Statement:**
- c. **Detailed Analysis Attached**
- d. **Budget Officer Approval:**

**If approved enter date:** Click or tap to enter a date.

9. **Background: (Why is the action necessary, and what action will be accomplished) (All supporting documentation must be attached if any)**

The lease Agreement will be extended for a period of 36 months, beginning October 1, 2020 and ending September 30, 2023. The monthly rate for rent is \$150 and the annual rate for rent is \$1800. The square footage of the office space is 168, the price per square footage is \$10.71.

10. **Recommended Approval**

- a. **Department Director:** Yes  No  N/A
- b. **County Attorney:** Yes  No  N/A
- c. **County Coordinator:** Yes  No  N/A
- d. **Other:** Yes  No  N/A