



## Levy County Board of County Commissioners Agenda Item Summary Form

1. /352-486-Name: Tammy Jones
2. Organization/Title/Telephone: SOE/Supervisor of Elections/352.486.5163
3. Meeting Date: Tuesday, February 22, 2022
4. Requested Motion/Action:  
Appropriate additional revenues to the Supervisor of Elections Office General Fund from Levy County BOCC Contingency Reserves for Full-Time Employee.

5. Agenda Presentation: Yes  No  N/A

6. Time Requested: 10 minutes  
(Request will be granted if Possible) allotted time not more than 15 minutes

7. Is this Item Budgeted (If Applicable): Yes  No  N/A

8. If no, State Action Required:

- a. Budget Action: Amend budget for 1 additional FTE
- b. Financial Impact Summary Statement: See attached BAF
- c. Detailed Analysis Attached: See attached analysis
- d. Budget Officer Approval: Yes

If approved enter date: 2/15/2022

9. Background: (Why is the action necessary, and what action will be accomplished) (All supporting documentation must be attached if any)

The technical and state requirements have increased over the last year and the growth of the county has put a strain on the workload in the Supervisor of Elections office.

10. Recommended Approval

- a. Department Director: Yes  No  N/A
- b. County Attorney: Yes  No  N/A
- c. County Coordinator: Yes  No  N/A
- d. Other: Yes  No  N/A