

FY26/27

Supervisor of Elections Budget



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Levy County
Florida



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LEVY COUNTY SUPERVISOR OF ELECTIONS

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May 18, 2026

Board of County Commissioners
Levy County
310 School Street, Suite 112
Bronson, FL 32621

Dear Commissioners:

In accordance with section 129.03(2), Florida Statutes, I respectfully submit the proposed budget for the 2026-2027 fiscal year for the Supervisor of Elections Office.

Justifications for the required expenditures for the operation of the Elections Office and for 2026 General Election are also included.

I look forward to meeting with you to review our budget requirements. Please contact me should you have any questions.

Sincerely,

Levy County
Supervisor of Elections

LEVY COUNTY SUPERVISOR OF ELECTIONS

2026-2027 BUDGET

Account Number: 001-0195-581-91010

| | | |
|--------|--|---------------|
| 519.11 | Executive Salaries | \$ 147,000.00 |
| 519.12 | Regular Salaries & Wages | \$ 255,000.00 |
| 519.14 | Overtime (Subject to FICA & Retirement) | \$ 10,000.00 |
| 519.21 | FICA | \$ 32,000.00 |
| 519.22 | Retirement | \$ 86,000.00 |
| 519.23 | Life & Health Insurance | \$ 77,000.00 |
| 519.24 | Workers' Compensation | \$ 1,000.00 |
| 519.31 | Professional Services | \$ 44,000.00 |
| 519.32 | Accounting & Auditing | \$ 6,500.00 |
| 519.34 | Other Services | \$ 147,000.00 |
| 519.37 | Contracted Services | \$ 62,500.00 |
| 519.40 | Travel & Per Diem | \$ 12,000.00 |
| 519.41 | Communication Services | \$ 11,000.00 |
| 519.42 | Freight & Postage Services | \$ 38,000.00 |
| 519.43 | Utility Services | \$ 2,500.00 |
| 519.44 | Rentals & Leases | \$ 3,500.00 |
| 519.46 | Repair and Maintenance Services | \$ 3,000.00 |
| 519.47 | Printing & Binding | \$ 47,500.00 |
| 519.48 | Promotional Activities & Advertisement | \$ 1,500.00 |
| 519.51 | Office Supplies | \$ 15,000.00 |
| 519.52 | Operating Supplies | \$ 12,000.00 |
| 519.54 | Books, Publications, Subscriptions and Memberships | \$ 4,000.00 |
| 519.55 | Training | \$ 12,000.00 |
| 519.64 | Machinery & Equipment | \$ 80,000.00 |

TOTAL \$ 1,110,000.00

Submitted By: Tammy Jones, Supervisor of Elections

5/18/2026

LEVY COUNTY SUPERVISOR OF ELECTIONS

Budget History Summary

- **FY 2026–2027:** \$1,110,000 (*requested*)
 - Overall Increase of **\$120,000** (12.33% increase)
 - \$81,060 of this increase is a one-time cost
 - \$37,987.50 of this increase is a recurring cost
- **FY 2025–2026:** \$990,000 (*approved*)
 - Increase of **\$28,000** (less than 3% from prior fiscal year)
- **FY 2024–2025:** \$962,000 (*approved*)
 - Increase of **\$28,000** (Budget decrease)
- **FY 2023–2024:** \$981,000 (*approved*)
 - Increase of **\$19,000**

Justification for FY 2026–2027 Budget Increase

Total Increase Requested: \$120,000

1. IT Support Contract Increase – Netit4u

Increase: \$5,000 (Reoccurring Cost)

The information technology landscape has evolved significantly over the past decade, particularly in the area of cybersecurity. Our office undergoes annual cybersecurity audits conducted by the Florida Department of State’s Cyber Navigator team. With the support of our current IT vendor, we have consistently received strong evaluations.

Netit4u has played a critical role in strengthening our security posture by enhancing internal processes, ensuring all systems remain current, and providing continuous monitoring. Protecting election infrastructure from both domestic and foreign threats is one of the most important responsibilities of the Supervisor of Elections. I am confident the current vendor provides the level of expertise and service necessary to protect Levy County’s election systems.

2. End-of-Life Computer Equipment Replacement

Increase: \$30,000 (ONE TIME COST)

Maintaining current and secure computer equipment is essential to minimizing security risks. Equipment is replaced on a rotating basis, and several critical components have reached end-of-life status. Replacement is necessary to maintain system integrity and security.

Planned replacements include:

- Two (1) servers (\$9,922.50)
- 1 Backup Storage (\$28,445) (Includes Storage Server and Hard Drives)
- Switch (\$6,291)

3. Vista SG Voter Registration Document Management System

Total Increase: \$20,837.50

Cost Breakdown:

- **\$15,850** – One-time installation, implementation, and training (**ONE TIME COST**)
- \$4,987.50 – Annual recurring cost for five (5) user licenses

This project modernizes voter record management by transitioning from paper-based records to a secure, fully digitized document management system using VSG dms3.

Key benefits include:

- Instant search and retrieval of voter documents
- Automated import of reports from VR Systems using VSG Sync and Sweep tools
- Secure migration of existing PDFs and indexed records
- Automatic backups via VSG BackUPPro, eliminating manual saving and reducing data loss risk
- Improved compliance, efficiency, and long-term data protection

This implementation provides Levy County Elections with an affordable, secure, and efficient records management solution.

4. Employee Cost Increases

Total Increase: \$18,000 (Reoccurring Cost)

Includes:

- 3% employee raise: \$8,500
- FICA increase: \$1,000
- Retirement increase: \$1,500
- Health insurance increase (estimated 10%): \$7,000

These adjustments are necessary to remain competitive, retain experienced staff, and address rising benefit costs.

5. Clear Ballot Group, Inc. (Ballot Audit System)

Increase: \$35,210 (ONE TIME COST)

The Clear Audit system, purchased in 2021, provides independent ballot tabulation separate from the county's primary voting system. It has successfully verified election results in both the 2022 and 2024 election cycles, confirming accuracy and transparency.

To reduce costs initially, a refurbished Fujitsu scanner was purchased. While this scanner will last through the 2026 elections, replacement will be required before the 2028 election cycle. Funding is requested to purchase a new, state-certified scanner and software in early 2027, allowing sufficient time for installation, testing, and staff training. The replacement system is expected to have a service life of approximately ten years and has been approved by the Florida Division of Elections.

6. Legal Services / Attorney Fees

Increase: \$10,000 (Reoccurring Cost)

The Levy County Supervisor of Elections Office currently does not have funding allocated for attorney fees. Historically, this need was met through support from the County's in-house attorney, who assisted the Canvassing Board in a legal support role at no additional cost to the Supervisor of Elections budget.

The County has since transitioned from an in-house attorney model to contracting with an external law firm. As a result, legal assistance for the Canvassing Board and elections-related matters is no longer provided without cost. This change has created a new and necessary expense for the Supervisor of Elections Office that was not previously required.

Legal assistance is an essential component of election administration. The Supervisor of Elections and the Canvassing Board are required to comply with complex and time-sensitive state and federal election laws, including public records requirements, Sunshine Law compliance, ballot adjudication, vote-by-mail processes, provisional ballots, recounts, and election certifications. Access to qualified legal counsel helps ensure that elections are conducted lawfully, transparently, and consistently, while also reducing the risk of procedural errors, legal challenges, or litigation.

Funding for this line item will allow the Supervisor of Elections Office to obtain necessary legal guidance when required, particularly during critical election periods, Canvassing Board meetings, and post-election certification activities. This request reflects a structural change in how legal services are provided by the County and is necessary to maintain the integrity, compliance, and efficient operation of the elections process in Levy County.