



Levy County Board of County Commissioners Agenda Item Summary Form

1. **Name:** Marlon Gayle
2. **Organization/Title/Telephone:** SHIP/Housing Planner/352-486-5268
3. **Meeting Date:** Tuesday, September 7, 2021
4. **Requested Motion/Action:**
Providing Update on Levy County SHIP Annual Report
5. **Agenda Presentation:** Yes No N/A
6. **Time Requested:** 4 minutes
(Request will be granted if Possible) allotted time not more than 15 minutes
7. **Is this Item Budgeted (If Applicable):** Yes No N/A
8. **If no, State Action Required:**
 - a. **Budget Action:**
 - b. **Financial Impact Summary Statement:**
 - c. **Detailed Analysis Attached**
 - d. **Budget Officer Approval:**

If approved enter date: Click or tap to enter a date.

9. **Background: (Why is the action necessary, and what action will be accomplished) (All supporting documentation must be attached if any)**

Levy County is required to submit an annual report on the progress of the SHIP program based on its annual allocation of funds on September 15 of each year. This report will focus the three year spending cycle for funds that are received. This year the report will focus on the close out of funds received during the allocation year 2018/2019 as these funds should be expended by June 30, 2021. Additionally, funds received during allocation year 2019/2020 should be encumbered by June 30, 2021.

Levy County has encountered some challenges in meeting these deadlines primarily due to the impact of COVID-19. The SHIP program is working on completing new and existing applications on file to spend and encumber the required funds expeditiously. As such the program will be out of compliance for the short term as we work with our various partners such as lenders and contractors in completing projects.

10. Recommended Approval

- a. **Department Director:** Yes No N/A
- b. **County Attorney:** Yes No N/A
- c. **County Coordinator:** Yes No N/A
- d. **Other:** Yes No N/A



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