

**REGULAR MEETING
LEVY COUNTY BOARD OF COUNTY COMMISSIONERS
JUNE 8, 2021**

The Regular Meeting of the Board of Levy County Commissioners was held on June 8, 2021 at 9:00 A.M. in the Meeting Room of the Levy County Annex Building with the following Commissioners present:

Chairman John Meeks	Comm. Matt Brooks
Comm. Rock Meeks	Comm. Lilly Rooks
Comm. Mike Joyner	

Also present were: County Attorney – Anne Bast Brown County Coordinator – Wilbur Dean

Chairman John Meeks called the Meeting to order at 9:00 A.M. Comm. Joyner gave the invocation, followed by the Pledge of Allegiance led by Comm. Brooks.

EXPENDITURES

Comm. Rock Meeks made a motion to approve the following expenditures presented for payment. Second was made by Comm. Brooks and the MOTION CARRIES.

CHECK NUMBER	1420581-42251
FUND	AMOUNT
GENERAL REVENUE	1,559,156.88
ROAD	44,974.90
SHIP	33,740.00
MOSQUITO CONTROL	493.99
TRANSPORTATION	10,850.22
911	15,721.33
COURT FACILITIES	9,223.78
MISC GRANTS	15,317.85
EMS	24,814.61
FIRE	42,788.29
TOURIST DEVELOPMENT	2,249.12
UTILITIES	1,901.60
DRUG TASK FORCE	1,299.50
ADD COURT COSTS	1,492.93
BLDG INSPECT & SAFETY	991.53
SHERIFF FED EQUITABLE SHARE	3,400.00
CAPITAL PROJECTS	79,203.08
ROAD IMPRV & RESTORE	119,648.05
LANDFILL	6,967.61
TOTAL	\$ 1,974,235.27
EFT/ACH PAYMENT	\$ 279,736.55

DRAFT

MINUTES

The minutes for the Regular Meetings held March 2, 2021 and March 16, 2021 were presented for Board approval.

Comm. Joyner made a motion to approve the minutes for the Regular Meetings held on March 2, 2021 and March 16, 2021 as presented. Second was made by Comm. Brooks and the MOTION CARRIES.

AGENDA ADDITIONS, DELETIONS, MODIFICATIONS

Comm. Joyner made a motion to set the agenda with no changes. Second was made by Comm. Rock Meeks and the MOTION CARRIES.

PUBLIC COMMENTS

Williston resident, Douglas Arnold spoke to the Board regarding his request for a waiver for a parcel of land located on 8270 NE Hwy. 41 in order to install a new mobile home on the property. Mr. Arnold stated his zoning application was denied, due to not meeting the 10 acre required minimum. The parcel is 4 acres and Mr. Douglas stated it was his intent when the property was purchased to one day live there in order to care for his mother.

Comm. John Meeks stated while the Board sympathized with Mr. Arnold's situation, they could not override the zoning departments decision which was made based on codes and restrictions in place for land development.

TOWN OF INGLIS

Mayor Drew White

Announcement of fireworks display to be held at the SLRP, 4th of July festivities at the South Levy Recreational Park to include miscellaneous events, i.e., water slides, vendors, etc., and fireworks at dusk.

There was no one present for the Town of Inglis presentation.

Sheriff McCallum stated he had attended an Inglis Town Council meeting recently and reported this did not receive approval.

PLANNING & ZONING

Stacey Hectus, Director

Atty. Brown swore in members of the audience wishing to speak regarding either of the items to be presented for Public Hearing.

- A. PUBLIC HEARING: Requesting Board approval of a Final Plat of "Webster Glen", a subdivision of 40 acres. Parcel Number 0458900500.

Comm. John Meeks asked if anyone in the audience wished to speak regarding this item. There were none.

Comm. Joyner made a motion to approve Final Plat of “Webster Glen” as presented. Second was made by Comm. Brooks and the MOTION CARRIES.

- B. PUBLIC HEARING: Requesting Board approval of Ordinance No. 2021-009, rezoning 9.7 acres for applicants Daniel and Crystal Pinkston. Parcel Number 0428400000.

Comm. John Meeks asked if anyone in the audience wished to speak regarding this item. There were none.

Comm. Joyner made a motion to approve Ordinance No. 2021-009 as presented. Second was made by Comm. Rock Meeks and the MOTION CARRIES.

LEVY COUNTY AFFORDABLE HOUSING ADVISORY COMMITTEE

Natalie Thomas, Chair

Requesting changes to the allocation of funds for affordable housing from the Levy County SHIP Program as listed below:

1. Change the maximum purchase price on existing homes and new construction to mirror the yearly limits for Federal Housing. The amount of \$240,000 was agreed upon by the Commissioners.
2. Increasing the uniform amount of assistance to \$30,000 with the caveat being this amount of assistance cannot exceed 50% of the purchase price of the home.
3. Assistance may be used toward down payment, closing costs, pre-paid and repair escrows.
4. The amount of assistance should be done as a whole and not split for repairs after closing.
5. Upon completion of the required Home Buyer Education Class, applicants may apply and be pre-approved for assistance based on proof of income and pre-approval from a licensed financial lender. SHIP funds will not be reserved until applicant provides an executed Purchase and Sale Agreement.

Comm. Joyner made a motion to adopt the changes as presented with the understanding this will be back before the Board with the LHAP changes. Second was made by Comm. Rock Meeks and the MOTION CARRIES.

DEPARTMENT REPORTS

COUNTY COORDINATOR

Wilbur Dean

- A. Requesting Board approval of Resolution 2021-059 amending the final budget in the amount of \$37,895 for fiscal year 2021. This action is necessary to purchase a vehicle for the Development Department Director.

Comm. Brooks made a motion to approve Resolution 2021-059 as requested. Second was made by Comm. Rock Meeks and the MOTION CARRIES.

- B. Requesting ratification by the Board for the purchase of a 2021 GMC Sierra 1500 in the amount of \$37,895 from Big Bend Chevrolet in Chiefland for a Building Department Director's vehicle.

Comm. Brooks made a motion to ratify the purchase of a 2021 GMC Sierra 1500 as requested. Second was made by Comm. Rock Meeks and the MOTION CARRIES.

- C. Requesting Board approval of the Amendment to the Consulting Engineer Agreement between Mills Engineering Company and Levy County until the fiscal year end of September 30, 2021.

Comm. Rooks made a motion to approve the Amendment to the Consulting Engineer Agreement with Mills Engineering Company as requested. Second was made by Comm. Brooks and the MOTION CARRIES.

- D. Requesting Board ratification of Emergency Declaration 2021-071, a Declaration by Levy County, for a Local State of Emergency and ratification of Emergency Order 2021-072, an Emergency Order regarding open burning during the declared State of Emergency.

Comm. Rooks made a motion to ratify Emergency Declaration 2021-071, and Emergency Order 2021-072 as requested. Second was made by Comm. Rock Meeks and the MOTION CARRIES.

ANIMAL SERVICES

David Weatherford, Director

Requesting Board approval of the revised quote dated 4/8/2021, 30884-1 for a 2021 Chevy Silverado 1500 in the amount of \$30,797.

Comm. Joyner made a motion to approve the revised quote for purchase of a 2021 Chevy Silverado 1500 in the amount of \$30,797 as requested. Second was made by Comm. Rooks and the MOTION CARRIES.

Audience member Linda Cooper expressed her concern of this vehicle being a 4WD when the other trucks used by the employees responding to calls are 2WD.

EMERGENCY MANAGEMENT

John MacDonald, Director

- A. Requesting Board ratification of LSE extension Emergency Declarations 2021-062 and 2021-065.
- B. Request Board ratification of LSE extension Emergency Declaration 2021-066.

Comm. Rooks made a motion to ratify LSE extension Declarations 2021-062, 2021-065 and 2021-066 as requested. Second was made by Comm. Joyner and the MOTION CARRIES.

ROAD DEPARTMENT

Alice LaLonde, Administrative Coordinator

- A. Requesting Board approval of Resolution 2021-055, amending the final budget in the amount of \$176,663 for fiscal year 2020-2021.

Comm. Joyner made a motion to approve Resolution 2021-055 as requested. Second was made by Comm. Rooks and the MOTION CARRIES.

SOLID WASTE

Rod Hastings, Administrative Director

- A. Requesting Board approval of Resolution 2021-069, amending the final budget in the amount of \$270,000 for fiscal year 2020-2021. Mr. Hastings explained the Landfill needs to purchase two (2) new Mack trucks to haul solid waste to New River. The new trucks will replace the two (2) existing trucks which will be traded with the purchase.

Comm. Joyner made a motion to approve Resolution 2021-069 as presented for the purchase of two (2) new Mack trucks as requested. Second was made by Comm. Rooks and the MOTION CARRIES.

TOURIST DEVELOPMENT

Tisha Whitehurst, Coordinator

- A. Requesting Board approval for an additional \$10,000 to the 2021-2022 budget for additional advertising for VISIT FLORIDA's Economic Development Administration (EDA) In-State Bronze Co-Op Program.

Comm. Brooks made a motion to approve an additional \$10,000 to the 2021-2022 budget as requested. Second was made by Comm. Rooks and the MOTION CARRIES.

DEPARTMENT OF PUBLIC SAFETY

Mitch Harrell, Director

- A. Requesting Board approval and the Chairman's signature on Resolution 2021-064 to amend the budget and accept the Department of Health EMS Matching Grant M9022. This 75/25 (\$17,550 grant/\$5,850 County) Matching Grant will allow the Department to purchase updated IV pumps for use on the EMS transport units.

Comm. Rock Meeks made a motion to approve Resolution 2021-064 as requested. Second was made by Comm. Rooks and the MOTION CARRIES.

- B. Requesting Board approval to purchase self-contained breathing apparatus (SCBA's) from the MSA sole distributor, Ten 8 Fire Equipment, Inc., in the amount of \$219,030.05. This purchase will bring the Department's SCBA equipment up to date.

Comm. Rock Meeks made a motion to approve the purchase of self-contained breathing apparatus (SCBA's) from Ten 8 Fire Equipment, Inc. as requested. Second was made by Comm. Rooks and the MOTION CARRIES.

Audience member, Dana Sheffield inquired how many were purchased and the purchase price of each. Chief Harrell responded 34 will purchased for the price of \$5,484.57. The total purchase price includes other items needed for each SCBA.

- C. Requesting Board approval to waive the bid process and use NexTower to build a design specific platform for the Cedar Key Tower Site Equipment Shelter for a total cost of \$259,165 minus the \$30,000 credit for the estimated original platform. This platform will be designed to accommodate the radio system and payment to be made with a down payment and remainder through a scheduled rent increase spread over the course of the Antenna Site License Agreement (15 years).

Comm. Joyner made a motion to waive the bid process and use NexTower to build a design specific platform for the Cedar Key Tower Site Equipment Shelter as requested. Second was made by Comm. Rooks and the MOTION CARRIES.

PROCUREMENT

Alicia Tretheway, Coordinator

- A. Requesting the Board to review the recommendation of the sole proposer, Hydradry, Inc. as recommended by the Remediation Services Professional Services Committee for the determination of final award, and authorize negotiation of an agreement with the successful proposer.

Comm. Rooks made a motion to approve the recommendation of Hydradry, Inc. for Remediation Services and authorization for negation of an agreement. Second was made by Comm. Rock Meeks and the MOTION CARRIES.

- B. Requesting Board approval of the lowest responsive, responsible bidder (Carter Excavating, Inc.) for the University Oaks Phase III A project, and the form of contract. The bid amount submitted by Carter Excavating, Inc. was \$118,475.

Comm. Rooks made a motion to approve the lowest responsive, responsible bidder (Carter Excavating, Inc.) for the University Oaks Phase III A project, and the form of contract as requested. Second was made by Comm. Rock Meeks and the MOTION CARRIES.

- C. Requesting the Board to review RFP_2021_004 Redistricting Consulting Services.

Comm. Joyner made a motion to review RFP_2021_004 Redistricting Consulting Services as requested. Second was made by Comm. Brooks and the MOTION CARRIES.

PUBLIC COMMENTS

Natalie Thomas stated the AHAC meeting scheduled for tomorrow had been cancelled. Ms. Thomas informed the Board of efforts to have an Affordable Housing Workshop to include the Commissioners and local county officials.

Sue Bodette from the Town of Bronson spoke to the Board of strategic planning committee meetings recently held by the Town of Bronson in an effort to form a capital improvement plan. She also stated there are several residents who would like to be annexed into the Town. She inquired of direction for proceeding with this process. Atty. Brown stated this is all covered in statutes and the Attorney for the Town of Bronson would need to research this for how to proceed.

Stacey Hectus spoke to the Board providing updates and improvements of procedures with the Building & Zoning/Development Departments for customers.

COMMISSIONERS' REPORTS

Comm. Brooks provided information for a Flag Day ceremony planned for Monday, June 14th which will include dedication of the new flag poles at the Annex building.

Comm. John Meeks reported of the Levy County Safety Patrol trip taking place throughout Florida, rather than Washington D.C. due to Covid restrictions. Comm. John Meeks reported of Memorial Day ceremonies at various cemeteries in Levy County over Memorial weekend.

The meeting recessed at 11:23 A.M.

The meeting reconvened at 1:00 P.M.

INTERVIEWS

COUNTY ATTORNEY

Interviews for the position of County Attorney were conducted and subsequently ranked by the Commissioners. Those interviewed were: Glenn Bryan and Andrew Mai.

Following discussion and ranking, the Commissioners directed Wilbur Dean to appoint a committee for negotiations with the selected applicant, Glenn Bryan.

GRANT COORDINATOR – LEGISLATIVE LIAISON

Interviews for the position of Grant Coordinator-Legislative Liaison were conducted and subsequently ranked by the Commissioners. Those interviewed were: Anthony Parker, G. Brian Shaw, Kaylee Pate.

Following discussion and ranking, the Commissioners directed Wilbur Dean to appoint a committee for negotiations with the selected applicant, Anthony Parker.

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE COMMISSION, THE MEETING
ADJOURNED AT 4:00 P.M.

ATTEST:

BOARD OF COUNTY COMMISSIONERS
LEVY COUNTY, FL

Clerk of Court, Danny J. Shipp

Chairman, John Meeks