



Levy County Board of County Commissioners Agenda Item Summary Form

1. **Name:** Jacqueline Martin
2. **Organization/Title/Telephone:** Human Resource Manager
3. **Meeting Date:** Tuesday, August 6, 2024
4. **Requested Motion/Action:**

Present proposed amendments to Policy #708 Military Duty Leave for review and possible approval by Board

5. **Agenda Presentation:** Yes No N/A
6. **Time Requested:** Click or tap to enter a date.
(Request will be granted if Possible) allotted time not more than 15 minutes
7. **Is this Item Budgeted (If Applicable):** Yes No N/A
8. **If no, State Action Required:**

- a. **Budget Action:**
- b. **Financial Impact Summary Statement:**
- c. **Detailed Analysis Attached**
- d. **Budget Officer Approval:**

If approved enter date: Click or tap to enter a date.

9. **Background: (Why is the action necessary, and what action will be accomplished) (All supporting documentation must be attached if any)**

Three changes are proposed to the current policy.

The first 2 proposed changes are recommendations by Allen Norton & Blue to remain in compliance with changes in the State Statute.

The 3rd proposal is submitted on behalf of our Veterans' Service Office for Military Service-Connected Disability leave to support our Veteran employees with up to 48 hours per calendar year for reexamination or treatment without the use of their accrued leave.

10. Recommended Approval

- a. **Department Director:** Yes No N/A
- b. **County Attorney:** Yes No N/A
- c. **County Coordinator:** Yes No N/A
- d. **Other:** Yes No N/A