



## Levy County Board of County Commissioners Agenda Item Summary Form

1. **Name:** Nicolle Shalley  
2. **Organization/Title/Telephone:** County Attorney/352-486-3389  
3. **Meeting Date:** Tuesday, August 6, 2024

4. **Requested Motion/Action:**

Requesting the Levy County Board of County Commissioners approve the Continuing Legal Services Agreement with Bullock Law Firm, PLLC for general outside counsel legal services

5. **Agenda Presentation:** Yes  No  N/A

6. **Time Requested:** 5 minutes  
(Request will be granted if Possible) allotted time not more than 15 minutes

7. **Is this Item Budgeted (If Applicable):** Yes  No  N/A

8. **If no, State Action Required:**

- a. **Budget Action:** EnterTextHere  
b. **Financial Impact Summary Statement:** EnterTextHere  
c. **Detailed Analysis Attached** EnterTextHere  
d. **Budget Officer Approval:** EnterTextHere

**If approved enter date:** Click or tap to enter a date.

9. **Background: (Why is the action necessary, and what action will be accomplished) (All supporting documentation must be attached if any)**

The Board employs one in-house County Attorney who provides the vast majority of legal services needed and requested by the Board and its County Departments. In addition, the Board has, for many years, retained (1) Nabors, Giblin & Nickerson, P.A. based in Tallahassee to provide outside legal counsel for litigation, special assessments and a variety of general matters, and (2) Allen, Norton & Blue, P.A. to provide outside legal counsel for labor and employment matters. Both firms provide excellent services.

The County Attorney is recommending the Board also approve a Continuing Legal Services Agreement with a local law firm that could be utilized by the County Attorney to assist with matters such as, general "overflow" legal work, serving as Acting County Attorney in the absence of the County Attorney, advising and assisting with the prosecution of County Code violation cases and representing the County in more routine County Court and Circuit Civil litigation matters.

Although legal services are exempt from competitive procurement under Sec. 2-195 of the County Code, the County Attorney conducted a search of all licensed attorneys in Levy County, reviewed their qualifications, other publicly available information and considered conflict issues. After doing so, the County Attorney recommends approval of the attached Continuing Legal Services Agreement with Bullock Law Firm, PLLC for general outside counsel legal services.

10. **Recommended Approval**

- a. **Department Director:** Yes  No  N/A



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- |                               |   |                             |   |
|-------------------------------|---|-----------------------------|---|
| b. <b>County Attorney:</b>    | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> | N/A <input checked="" type="checkbox"/> |
| c. <b>County Coordinator:</b> | Yes <input type="checkbox"/>            | No <input type="checkbox"/> | N/A <input checked="" type="checkbox"/> |
| d. <b>Other:</b>              | Yes <input type="checkbox"/>            | No <input type="checkbox"/> | N/A <input checked="" type="checkbox"/> |