



Levy County Board of County Commissioners Agenda Item Summary Form

- 1. Name: Nicolle Shalley
2. Organization/Title/Telephone: County Attorney/352-486-3389
3. Meeting Date: Tuesday, August 6, 2024

4. Requested Motion/Action:

Requesting the Levy County Board of County Commissioners adopt ORDINANCE NUMBER 2024-5 AN ORDINANCE OF LEVY COUNTY, FLORIDA, AMENDING THE CODE OF ORDINANCES OF LEVY COUNTY, FLORIDA RELATED TO COUNTY ADMINISTRATION; BY CREATING A NEW DIVISION TITLED "COUNTY MANAGER" WITHIN ARTICLE III - OFFICERS AND EMPLOYEES OF CHAPTER 2 - ADMINISTRATION; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A REPEALING CLAUSE; PROVIDING FOR INCLUSION IN THE CODE; PROVIDING DIRECTIONS TO THE CLERK AND AN EFFECTIVE DATE.

5. Agenda Presentation: Yes [checked] No [] N/A []

6. Time Requested: 5 minutes
(Request will be granted if Possible) allotted time not more than 15 minutes

7. Is this Item Budgeted (If Applicable): Yes [] No [] N/A [checked]

8. If no, State Action Required:

- a. Budget Action: EnterTextHere
b. Financial Impact Summary Statement: EnterTextHere
c. Detailed Analysis Attached: EnterTextHere
d. Budget Officer Approval: EnterTextHere

If approved enter date: Click or tap to enter a date.

9. Background: (Why is the action necessary, and what action will be accomplished) (All supporting documentation must be attached if any)

At the Board's Budget Meeting on June 18, 2024, the County Coordinator announced his separation from employment by February 2025 and thereafter submitted a letter confirming same. On July 2, the Board discussed future management of the County and directed the preparation of an ordinance to establish a "Commission - Administrator/Manager" form of government pursuant to Part III of Chapter 125, Florida Statutes, known as the "County Administration Law of 1974." This Ordinance provides the necessary framework for creation of a County Manager job description and subsequent appointment of a County Manager.

10. Recommended Approval

- a. Department Director: Yes [] No [] N/A [checked]
b. County Attorney: Yes [] No [] N/A [checked]
c. County Coordinator: Yes [] No [] N/A [checked]
d. Other: Yes [] No [] N/A [checked]



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