

TASK ASSIGNMENT 2024-10

ISSUED UNDER AN AGREEMENT FOR CONTINUING PROFESSIONAL SERVICES

THIS TASK ASSIGNMENT is issued by LEVY COUNTY, a political subdivision of the State of Florida (the “County”) to NORTH FLORIDA PROFESSIONAL SERVICES, INC., (NFPS), (the “Consultant”), pursuant to the Agreement between Levy County and NFPS, for Continuing Professional Services dated December 8, 2020 (the “Continuing Professional Services Agreement.”) This Task Assignment is for Acting Zoning Official.

1. Scope of Services. Consultant shall provide all of the services and materials (the “Scope of Services”) described in Consultant’s proposal dated July 29, 2024 titled Acting Zoning Official (the “Services”), which is attached as Exhibit “A” (consisting of two pages.)

Services will be requested by the County in writing and on an as-needed basis. The following County staff are each authorized to request Services on behalf of the County: Nicki Bailey, Planner I (email: LCPZ@levycounty.org and phone: 352-486-5203); Elizabeth Vigorito, Administrative Assistant II (email: planning@levycounty.org and phone: 352-486-5203); or Nicolle Shalley, County Attorney (email: levycountyattorney@levycounty.org and phone: 352-486-3389).

All requests for services will be sent via email to Brandon Stubbs, Senior Planner for the Consultant (email: bstubbs@nfps.net and phone 352-752-4675).

2. Compensation. County shall compensate Consultant for its performance of the Scope of Services at the rates as set forth in the Proposal. Invoices or requests for payments to Consultant shall be made in accordance with the Florida Local Government Prompt Payment Act, sections 218.70 through 218.79, Fla. Stat.

3. In the event of a conflict between the documents attached or incorporated by reference to this Task Assignment, the documents will be given precedence in the following order

First: This Task Assignment

Second: The Proposal attached as Exhibit “A”; and

Third: The Continuing Professional Services Agreement.

All other terms of the Continuing Professional Services Agreement not in conflict with this Task Assignment shall apply to Consultant’s services to be provided under this Task Assignment and County’s obligations under this Task Assignment.

IN WITNESS WHEREOF, the parties have entered into this Task Assignment as of the last date of signature for the parties set forth below.

BOARD OF COUNTY COMMISSIONERS
OF LEVY COUNTY, FLORIDA

Desiree Mills, Chair

Date: _____

ATTEST: Danny J. Shipp, Clerk of
Circuit Court and Ex-Officio Clerk to the
Board of County Commissioners

Danny J. Shipp

Approved as to form and legal sufficiency

Nicolle M. Shalley, County Attorney

Consultant

NFPS

By: _____

Title: _____

Date: _____