



Levy County Board of County Commission
Planning and Zoning Department
320 Mongo Street, Bronson, Florida, 32621
Office: 352.486.5203

AFFIDAVIT FOR APPLICATION REQUIRING PUBLIC NOTICE

By signing the below affidavit, the applicant agrees to comply with the listed posted and mailed notice requirements outlined in Section(s) 50-2, 50-3 of the Land Development Code as follows:

50-3 (a) Mailed Notice. The applicant is responsible for sending supplemental mailed notice. The mailed notice must identify the property appraiser's parcel identification number(s) for the subject property, the physical address of the subject property (if no address is assigned, the general vicinity or nearest intersection); the date, time, and location of the public hearing; and a general description of the application. The notice must be mailed by certified mail at least 15 calendar days prior to the date of the hearing to all real property owners whose property lies within 300 feet, or 2,500 feet for a special exception for electric generating facilities, or 2,500 feet for a special exception for mining (without blasting and 49 or less one way truck trips per day), or two miles for a special exception for mining (that includes blasting or 50 or more one way truck trips per day) from any property line of the property that is the subject of the application. Addresses for mailed notice must be obtained from the county property appraiser's current ad valorem tax records.

50-3 (b) Posted notice. Notice signs (which can be obtained from the county planning and zoning office) must be posted by the applicant as follows:

- (1) *Content of notice.* Posted notices shall include the following clearly written on the sign. The petition or ordinance number with brief description of the request, the parcel identification numbers and the county phone number to contact for additional information.
- (2) *Location of signs.*
 - a. *Street frontage.* One sign shall be placed along each road that fronts the property. Signs should be placed on the property (not within the road right-of-way) so as to be visible from the road.
 - b. *Lack of street frontage.* If the property does not have frontage on a road, at least one sign shall be placed on the property at the access point and additional signs shall be placed on the nearest public right-of-way with an indication of the location of the property.
 - c. *Installation, maintenance and removal.* Signs shall be posted in a professional manner and maintained on the subject property by the applicant until final action on the application. The applicant shall remove the sign(s) within ten calendar days after final action on the application.
- (3) *Timing of posting and affidavit.* Signs shall be posted no later than ten calendar days after the application has been deemed sufficient and the county has notified the applicant of the hearing date(s). A notarized affidavit shall be submitted to the department within 72 hours after the posting, certifying that the signs were posted in compliance with this section. The zoning official may require submittal of photographs of all signs as part of the affidavit. Applications will not be considered complete and will not be processed until the signed and notarized affidavit has been received.



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BEFORE ME, the undersigned authority, personally appeared the below named Affiant who being by me duly sworn, depose(s) and say(s):

1. I am the applicant located at 101 E. College Avenue, Suite 700, Tallahassee, FL 32301 submitting this application on behalf of the owner of real property located at 21350 NE 30th Street (insert street address of property) with parcel identification number 051500010-A in Levy County, Florida (the "Property".) This Affidavit is being executed in order to process the attached application requiring a public notice.
2. I understand and acknowledge that the Levy County Code requires me to provide posted and mailed public notice in accordance with Section(s) 50-2 and 50-3. Failure to comply with these ordinance requirements will result in continuation or withdrawal of my application from the agenda until I can comply with the outlined requirements.

WITNESSES:

Tammy Simmons
Signature

Tammy Simmons

Printed Name

Signature

Printed Name

AFFIANT:

Kenneth Metcalf
Signature

Kenneth Metcalf

Printed Name

Signature

Printed Name

STATE OF FLORIDA COUNTY OF Levy County – The foregoing instrument was acknowledged before me by means of ☒ physical presence or ☐ online notarization this 16th day of July, 2025.

Individual identified by: ☒ Personal Knowledge ☐ Satisfactory Evidence: Type: _____

Shanna C. Acosta
Signature of Notary Public - State of Florida

shanna c. acosta
Printed Name of Notary Public or Stamp

Stamp:

