



## Levy County Board of County Commissioners Agenda Item Summary Form

1. **Name:** Alicia Tretheway
2. **Organization/Title/Telephone:** BOCC/Procurement Coordinator
3. **Meeting Date:** Tuesday, July 16, 2024

4. **Requested Motion/Action:**

Requesting the Levy County Board of County Commissioners' approval of Task Assignment 2024-9 between Levy County and Barnett Fronczak Barlowe & Shuler Architects (BFBSA) in the amount of \$28,905.00.

5. **Agenda Presentation:** Yes  No  N/A

6. **Time Requested:** Click or tap to enter a date.  
(Request will be granted if Possible) allotted time not more than 15 minutes

7. **Is this Item Budgeted (If Applicable):** Yes  No  N/A

8. **If no, State Action Required:**

- a. **Budget Action:**
- b. **Financial Impact Summary Statement:**
- c. **Detailed Analysis Attached**
- d. **Budget Officer Approval:**

**If approved enter date:** Click or tap to enter a date.

9. **Background: (Why is the action necessary, and what action will be accomplished) (All supporting documentation must be attached if any)**

In the original design of the Development Department Office Renovation the Roof was not included in the project. It was discussed with the Construction Company and BFBSA to add this to the current renovation. BFBSA will provide a Pre-Design, Design, Contract Documents, Bidding/Permitting and Contract Administration for the above noted cost. McLauchlin & Company will seek bids from local qualified roofers once BFBSA completes this process. A change order will be necessary to the current project as well once bids are received.

10. **Recommended Approval**

- a. **Department Director:** Yes  No  N/A
- b. **County Attorney:** Yes  No  N/A
- c. **County Coordinator:** Yes  No  N/A
- d. **Other:** Yes  No  N/A