

MEETING CONFLICTS

May 23, 2023 – Agritourism, and Intensive Commercial Recreation Discussion conflicts with 1:30 PM Budget Overview.

June 20, 2023 – Kennels/Rescues/Sanctuaries and Farm Worker Housing conflicts with 1:30 PM Budget Workshop.

Suggest moving both of these uses workshop to August 8th and August 22.

Proposed Budget Calendar - FY 2024 Budget Process

<u>Need BOCC</u>	<u>Date</u>	<u>Time</u>	<u>Description</u>	<u>Limitations and Notes</u>
	Tuesday, March 8, 2023	4:00 PM	Workshop for Preliminary Economic Observations - Payroll & Wage Inflation Projections	
	Wednesday, March 8, 2023	5:00 PM	Budget and Sends out Budget Instruction Email	
	Wednesday, March 15, 2023	3:00 PM	Finance Holds Training Workshop for Staff	Training Workshop may not be annual if staff turnover is low.
	Friday, April 7, 2023	11:59 PM	Finance Completes Preliminary Payroll Budget Estimates	Take Max Estimates from Prior 2-Year Plan with FRS and Health Increases
	Friday, April 7, 2023	11:59 PM	Departmental Budget Requests Due	
	Thursday, April 20, 2023	11:59 PM	CAPITAL UPDATES?	
	Monday, May 1, 2023	11:00 AM	Willbur & Jared Finalize List of Approved Options for Inclusion in Preliminary Staff Budget	
MAYBE	Tuesday, May 9, 2023	1:30 PM	Budget, Overview of Economic Environment, and Major Funds. Start Departmental Budget Review and Option Considerations	
YES	Tuesday, May 23, 2023	1:30pm	Budget Workshop - Preliminary Staff Budget, Overview of Economic Environment, and Major Funds. Start Departmental Budget Review and	May be able to add some Outside Agencies here, depending on volume of Options
	Thursday, June 1, 2023	5:00 PM	Clerk, Sheriff, Supervisor of Elections, and Property Appraiser submit Budget	
MAYBE	Tuesday, June 6, 2023	11:00 AM	Budget Review and Option Considerations (Part II)	If necessary
YES	Tuesday, June 20, 2023	1:30 PM	Budget Workshop Constitutional Officers & Outside Agencies	Could Also Deal with Misc BOCC Options
YES	Tuesday, June 20, 2023		County Commission meeting to adopt Preliminary Assessment Resolutions for FIRE, EMS, SOLID WASTE & ROADS	
	Saturday, July 1, 2023	12:00 PM	Property Appraiser Certifies the Taxable Value on Certification of Taxable Value (Form DR-420)	
YES	Tuesday, July 11, 2023	2:00 PM	Budget Workshop - Final Option Adjustments and Revenue Updates, <u>CAPITAL ITEM APPROVALS MOVE TO HERE WITH FREEZE IN PLACE</u>	Final Capital Options and Fire Requests - Must be submitted by June 16th.
MAYBE	Tuesday, July 18, 2023	11:00 AM	RESERVED	If Fire Departments don't turn in stuff on time, we'll need to postpone the 7/11 meeting to 7/18.
YES	Tuesday, July 25, 2023	1:30 PM	Budget Workshop - Final Option Adjustments and Revenue Updates, <u>CAPITAL ITEM APPROVALS MOVE TO HERE WITH FREEZE IN PLACE</u>	This is 5 days earlier than we've ever balanced the whole budget and set the proposed millage, and we'll try to make this deadline. If not, we'll have to have a standalone meeting for Budget on 8/1, because the 8/8 meeting is legally too late. To make this deadline, we'll need ALL MAJOR DECISIONS, including FIRE DEPARTMENT'S, settled by 7/11/23.
	Friday, July 28, 2023		Appraiser	
YES	Tuesday, August 1, 2023	1:30 PM	Final Budget Workshop for BOCC to Determine Proposed Millage and For Budget Officer to Present Tentative Budget to BOCC	May need special meeting just for Tentative Budget Presentation and to Set Proposed Millage. If we can't get balanced before 7/25 meeting, due to first BOCC Meeting in August being 8/8. This meeting cannot possibly be later than Aug 3. By law, we must certify to the Property Appraiser the Millage, Budget Hearing Date, and some other info by Aug 4.
	Friday, August 4, 2023	12:00 PM	Deadline to Certify Completed DR-420 back to Property Appraiser	
	Friday August 15th, 2023		TRIM notices mailed by Property Appraiser and first-class notices mailed by GSG County Advises Home Owners to adopt Annual Assessment Resolution	
YES	Tuesday, September 5, 2023		Public Hearing to adopt Annual Assessment Resolution	
YES	Tuesday, September 5, 2023	5:01 PM	Tentative Budget Hearing. Must be 5:01 or later. Cannot be combined with other business. Cannot conflict with School Board.	The window of time here is small just a few days - because of the limitations of having only a weekly local paper.
	Friday, September 8, 2023	12:00 PM	Deadline for Chiefland Citizen Budget Ad to Make Following	
YES	Tuesday, September 19, 2023	5:01 PM	Final Hearing to Adopt Millage and Final Budget for Fiscal Year 2021. Must be 5:01 or later. Cannot be combined with other business.	Required by law to be 2-5 Days after Advertisement Runs. Since that's Thursday, Two of those days are weekend days for us, Monday and Tuesday are it, really.

May 2023

May 2023							June 2023						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6					1	2	3
7	8	9	10	11	12	13	4	5	6	7	8	9	10
14	15	16	17	18	19	20	11	12	13	14	15	16	17
21	22	23	24	25	26	27	18	19	20	21	22	23	24
28	29	30	31				25	26	27	28	29	30	

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Apr 30	May 1 Hudson Properties PO Network Solutions (Renewal Yearly) 9:00am Copy: Prepare 5:30pm Planning	2 6:00pm Tentative County Agent Advisory Meeting (AG Office)	3	4 6:00pm Tentative County Agent Advisory Meeting (AG Office)	5 Law Day (Historic Suwannee River at the Luther) REMINDER- SETEL BILLING	6
7	8 Check Office Depot Billing, for Overdue Accounts. Distribute 10:00am Tax Deed Auction (Auditorium);	9 9:00 A.M. Regular Board Meeting (Board) 1:30pm Budget Overview - Maybe 3:30pm Uses Workshop	10 10:00am AHAC Meeting (BOCC Board Room)	11 Road Department Training (Auditorium) 3:00pm NCBDC Meeting (College of Central Florida - Chiefland)	12	13
14	15 9:00am Shelter Training Health Department (Cafeteria)	16	17	18	19	20
21	22 Check Office Depot Billing, for Overdue Accounts. Distribute 10:00am Hurricane Kickoff Meeting	23 9:00 A.M. Regular Board Meeting (Board) Uses Workshop - 1:30pm Budget 2:00pm Central Florida	24	25 6:00pm Chair Meeks - North Central Florida Regional Planning Council - LevyBOCC	26 REMINDER-Florida Department of Ag Monthly Rent	27
28	29 Memorial Day	30	31	Jun 1	2	3

June 2023

June 2023							July 2023						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
4	5	6	7	8	9	10	2	3	4	5	6	7	8
11	12	13	14	15	16	17	9	10	11	12	13	14	15
18	19	20	21	22	23	24	16	17	18	19	20	21	22
25	26	27	28	29	30		23	24	25	26	27	28	29
							30	31					

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
May 28	29	30	31	Jun 1 Hudson Properties PO RENEW TANK REGISTRATIONS - JAIL AND ROAD DEPARTMENT	2	3
4	5 Check Office Depot Billing, for Overdue Accounts. Distribute REMINDER- SETEL BILLING	6 9:00 A.M. Regular Board Meeting (Board Room; Levy BOCC) 11:00am Budget Review/Options - If	7	8 3:00pm NCBDC Meeting (College of Central Florida - Chiefland (Meeting Room))	9	10
11	12 10:00am Tax Deed Auction (Auditorium; Levy BOCC)	13	14 PRM Conference Wilbur Dean (Naples Grande Beach Resort) 10:00am AHAC Meeting (BOCC Board Room)	15 PRM Conference Wilbur Dean (Naples Grande Beach Resort)	16 PRM Conference Wilbur Dean (Naples) 8:30am P & C General Board Meeting 10:30am GHT General	17
18	19 Check Office Depot Billing, for Overdue Accounts. Distribute Bills to Departments if overdue.	20 9:00 A.M. Regular Board Meeting (Board) 1:30pm Budget Workshop - 2:00pm Uses Workshop	21	22 6:00pm Chair Meeks - North Central Florida Regional Planning Council - LevyBOCC	23	24
25	26	27 2023 FAC Annual Conference & Education Exposition (Hilton Bonnet Creek - Orange County) REMINDER-Florida Department of Ag 2:00pm Central Florida Community Action	28	29	30 Hudson Properties PO Vacancy Rate Affidavits due	Jul 1

July 2023

July 2023							August 2023						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
2	3	4	5	6	7	1	6	7	1	2	3	4	5
9	10	11	12	13	14	8	13	14	8	9	10	11	12
16	17	18	19	20	21	15	20	21	15	16	17	18	19
23	24	25	26	27	28	22	27	28	22	23	24	25	26
30	31					29			29	30	31		

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Jun 25	26	27	28	29	30	Jul 1
2	3 Check Office Depot Billing, for Overdue Accounts. Distribute Bills to Departments	4 Independence Day	5 REMINDER- SETEL BILLING	6	7	8
9	10 10:00am Tax Deed Auction (Auditorium); 5:45pm Planning Commission Meeting	11 9:00 A.M. Regular Board Meeting (Board) 2:00pm Budget Workshop	12 10:00am AHAC Meeting (BOCC Board Room)	13 3:00pm NCBDC Meeting (College of Central Florida - Chiefland (Meeting Room))	14	15
16	17 Check Office Depot Billing, for Overdue Accounts. Distribute Bills to Departments	18	19 9:00am Planning And Zoning (BOCC Auditorium)	20	21	22
23	24	25 9:00 A.M. Regular Board Meeting (Board) 1:30pm Budget 2:00pm Central Florida	26	27 REMINDER-Florida Department of Ag 6:00pm Chair Meeks - North Central Florida	28	29
30	31 Check Office Depot Billing, for Overdue Accounts. Distribute Bills to Departments	Aug 1	2	3	4	5

August 2023

August 2023							September 2023						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
6	7	1	2	3	4	5	3	4	5	6	7	1	2
13	14	8	9	10	11	12	10	11	12	13	14	8	9
20	21	15	16	17	18	19	17	18	19	20	21	22	23
27	28	22	23	24	25	26	24	25	26	27	28	29	30
		29	30	31									

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Jul 30	31	Aug 1 Hudson Properties PO 1:30pm Final Budget Workshop - may need special meeting notice (Auditorium)	2	3	4 REMINDER- SETEL BILLING	5
6	7 5:45pm Planning Commission Meeting (310 School Street Bronson, Fl. 32621)	8 9:00 A.M. Regular Meeting (Board Room; Levy BOCC)	9 10:00am AHAC Meeting (BOCC Board Room)	10 3:00pm NCBDC Meeting (College of Central Florida - Chiefland (Meeting Room))	11	12
13	14 Check Office Depot Billing, for Overdue Accounts. Distribute 10:00am Tax Deed Auction (Auditorium)	15	16	17	18 8:30am P & C Executive Board Meeting Wilbur Dean (To Be) 10:00am GHT Executive Board Wilbur Dean	19
20	21	22 9:00 A.M. Regular Board Meeting (Board Room; Levy BOCC) 2:00pm Central Florida Community Action	23	24 6:00pm Chair Meeks - North Central Florida Regional Planning Council - LevyBOCC	25	26
27	28 Check Office Depot Billing, for Overdue Accounts. Distribute REMINDER-Florida Department of Ag	29	30	31	Sep 1	2