

**REGULAR MEETING
LEVY COUNTY BOARD OF COUNTY COMMISSIONERS
JULY 2, 2024**

The Regular Meeting of the Board of Levy County Commissioners was held on July 2, 2024 at 9:00 A.M. in the Meeting Room of the Levy County Annex Building with the following Commissioners present:

Chairman, Comm. Desiree Mills
Vice-Chair, Comm. John Meeks
Comm. Tim Hodge
Comm. Matt Brooks
Comm. Rock Meeks-not present

Also present were: County Attorney – Nicolle Shalley
County Coordinator – Wilbur Dean

Chairman Mills called the Meeting to order at 9:00 A.M. Comm. John Meeks gave the invocation, followed by the Pledge of Allegiance led by Comm. Brooks.

EXPENDITURES

Comm. John Meeks made a motion to approve the following expenditures presented for payment. Second was made by Comm. Hodge and the MOTION CARRIES.

CHECK NUMBER	152491-152608
FUND	AMOUNT
GENERAL REVENUE	1,937,696.30
ROAD	57,616.26
SHIP	30,000.00
MOSQUITO CONTROL	180.35
TRANSPORTATION	158,472.64
911	18,529.08
COURT FACILITIES	9,254.72
MISC GRANTS	44,384.77
EMS	430,403.73
FIRE	19,057.99
TOURIST DEVELOPMENT	3,836.17
UTILITIES	2,622.86
BLDG INSPECT & SAFETY	1,059.14
CAPITAL PROJECTS	60,207.86
ROAD IMPRV & RESTORE	92,767.73
LANDFILL	3,377.53
TOTAL	\$ 2,869,467.13
EFT/ACH PAYMENT	\$ 46,073.49

LCNR EXPENDITURES

Comm. Brooks made a motion to approve the following LCNR expenditures presented for payment. Second was made by Comm. Hodge and the MOTION CARRIES. Comm. John Meeks abstained from voting due to perceived conflict.

CHECK NUMBER	152610
FUND	AMOUNT
GENERAL REVENUE	652.62
ROAD	93.27
CAPITAL PROJECTS	22.98
LANDFILL	103.91
TOTAL	\$ 872.78

AMB SUPPLY, INC. (DBA LEVY JONES) EXPENDITURES

Comm. Hodge made a motion to approve the following AMB Supply, Inc. (DBA Levy Jones) expenditure for payment. Second was made by Comm. John Meeks and the MOTION CARRIES. Comm. Brooks abstained from voting due to perceived conflict.

CHECK NUMBER	152609
FUND	AMOUNT
GENERAL REVENUE	3,523.95
TOTAL	\$ 3,523.95

MINUTES

The minutes for the Regular Board Meeting held May 21, 2024 were presented for Board approval.

Comm. Brooks made a Motion to approve the Regular Board Minutes with corrections as stated by Mrs. Tretheway for Meeting held May 21, 2024. Second was made by Comm. John Meeks and the MOTION CARRIES.

AGENDA ADDITIONS, DELETIONS, MODIFICATIONS

Comm. John Meeks made a motion to approve the agenda with the change requested by Comm. Mills to move her item listed under Commissioners’ Reports to follow the Planning & Zoning item. Second was made by Comm. Brooks and the MOTION CARRIES.

PROCLAMATIONS/RECOGNITIONS

Comm. Mills recognized Comm. John Meeks on his recent election to the Florida Association of Counties as Second Vice-President.

PUBLIC COMMENTS

Freddie Shaw, Bronson resident stated his disapproval of the Board's decision to file suit against the Clerk of Court.

David Lamb, representing the Bronson Youth League Softball team, spoke to the Board requesting financial assistance for the team, as they will be travelling to Alabama to participate in the Youth Softball World Series. The Commissioners stated they were able to help with the purchase of equipment or uniforms and advised Mr. Lamb to contact the Board Office for direction of how to make the request.

Dana Henson expressed her gratitude for what the Commissioners do for Levy County.

BUSINESS OR INFORMATIONAL ITEMS COUNTY COORDINATOR

Wilbur Dean

Introduction of Ms. Micah Gallagher, Extension Agent I, Livestock/Pasture Management in Levy County.

DEPARTMENT OF PUBLIC SAFETY

Mitch Harrell, Director

Requesting Board approval of Resolution 2024-32 amending the budget for Fiscal Year 24 in the amount of \$97,230. This will appropriate funds already received (from the most recent PEMT MCO program) to cover the PEMT IGT invoice of \$347,629.55, previously approved via LOA by the BOCC on 9/19/23.

Comm. John Meeks made a motion to approve Resolution 2024-32 as requested. Second was made by Comm. Hodge and the MOTION CARRIES.

HUMAN RESOURCES

Jacqueline Martin, Director

Requesting Board approval to renew the Group Health Insurance Plans with PRM/Florida Blue and Premiums for FY 2024-25. The overall premium increase is 0.9%.

Comm. Brooks made a motion to approve the Group Health Insurance Plans and Premiums for FY 2024-2025 as presented. Second was made by Comm. John Meeks and the MOTION CARRIES.

PROCUREMENT

Alicia Tretheway, Coordinator

- A. Requesting Board approval of the lowest responsive responsible bid received for ITB_2024_016 (Anderson Columbia Co., Inc.) in the amount of \$1,466,399.69 for the milling and resurfacing of CR341, approximately 2.09 miles, and the Form of Agreement. This project is funded through the FDOT Small County Road Assistance Program (SCRAP).

Comm. Brooks made a motion to award the bid for ITB_2024_016 to Anderson Columbia Co., Inc. as requested. Second was made by Comm. Hodge and the MOTION CARRIES.

- B. A presentation was made by Mrs. Tretheway of the Procurement Department's First and Second Quarter Review to the Board.
- C. Informational Item: The County will host two in-person meetings to hear from residents, businesses, and community stakeholders for the Levy County Comprehensive Vulnerability Assessment. The meeting locations, dates and times are: Bronson Public Library, Friday, July 12th from 12:00 – 1:00 P.M. and Homestead Park, Williston, Friday July 12th from 4:30 – 6:00 P.M.

TRANSIT

- A. Requesting Board approval of Resolution 2024-31, amending the final budget for fiscal year 2023-2024 in the amount of \$140,000. This budget amendment is from a grant received for additional 5311 Operating Funds.
- B. Requesting Board approval of Resolution 2024-30, amending the final budget for fiscal year 2023-2024 in the amount of \$165,178. This budget amendment is from a grant received for paving the parking lot at the Transit Facility.
- C. Requesting Board approval of Resolution 2024-29, amending the final budget for fiscal year 2023-2024 in the amount of \$1,329,703. This budget amendment is for a grant received for building a maintenance bay at the Transit Facility.

Comm. John Meeks made a motion to approve Resolutions 2024-29, 2024-30 and 2024-31 as presented. Second was made by Comm. Hodge and the MOTION CARRIES.

SHIP

Marlon Gayle, Housing Planner

Requesting the Commissioners set a new date for the Affordable Housing Workshop.

The Commissioners agreed to set the new date and time for the Affordable Housing Workshop on Tuesday, July 30th at 6:00 P.M.

Mrs. Tretheway informed the Commissioners Jared Blanton wished to move the Budget Meeting scheduled for July 30th at 2:00 P.M. to August 1st at 2:00 P.M.

PUBLIC HEARINGS PLANNING & ZONING

Stacey Hectus

Quasi-judicial PETITION NO. FP 24-02: Mr. Theodore Burt, Attorney, representing Berta Jenkins, Individually and as Personal Representative of the Estate of Colin Dewayne Jenkins, petitioning the Commission for a Final Plat (Jenkins Farms) to divide 80.97 acres MOL into four (4) lots. Said parcel is located in Section 34, Township 10, Range 15 in Levy County, Florida and has a land use and zoning of Agricultural/Rural Residential (A/RR), which is a 10 acre minimum. Parcel Number(s): 0143400000 and 0143400200.

Comm. Mills asked if anyone in the audience wished to speak regarding this item. There was none.

Comm. John Meeks made a motion to approve Petition No. FP 24-02 as presented. Second was made by Comm. Brooks and the MOTION CARRIES.

COMM. MILLS – COUNTY COORDINATOR POSITION DISCUSSION

Review the County Coordinator and County Assistant Coordinator job descriptions. Discuss any possible changes and approve them with a vote. Ask HR to make necessary changes, email Commissioners an amended job description and, as long as there are no objections to the changes, begin advertising the County Coordinator position immediately. Discuss the process for interviewing Coordinator and possibility of holding a Special Meeting for Planning. Discussion on Assistant Coordinator position.

Discussion followed of changing the job position to County Manager and to plan for this person to hire an assistant. Atty. Shalley stated if the Commissioners wished to change the job title to County Manager, she would work on an Ordinance to bring back for approval outlining this change. She would then work with Jacqueline Martin, HR Director and Mr. Dean on the job description.

Audience member, Renate Cannon spoke regarding this item and expressed caution of changing the title for this position.

Comm. John Meeks stated he was in favor of advertising for an Assistant County Manager in December or January. Comm. Mills stated she would be in favor of a multi-step interview process. The Commissioners agreed to bring this item back for discussion at the next meeting. Comm. Brooks stated he was in favor of shifting someone from within into an assistant role until Mr. Dean's retirement and recommended the PIO, Mary Ellen Harper. Mrs. Harper stated she was willing to move into the position, but requested the ability to move back to her current position after someone is hired as County manager.

Audience member, Linda Cooper stated she was in favor of moving Mrs. Harper into an Interim-Assistant County manager.

Atty. Shalley provided a recap of the direction the Board wishes to proceed with the hiring of a County Manager and Assistant. The position of County Manager would begin advertisement on Friday and would close August 2nd.

RECOGNIZE ELECTED OFFICIALS

Sue Beaudette, Town of Bronson reminded everyone of the July 4th festivities taking place on Thursday at the Park in Bronson. The next Waccasassa Water and Wastewater Cooperative Board meeting will be in Otter Creek at the Town Hall on July 24th. The Bread of the Mighty Mobile Food Drive will be on Friday, July 26th.

COMMISSIONERS' REPORTS

Comm. Hodge reported of the FAC Conference held in Orlando recently.

Comm. Brooks reminded everyone of the Independence Day Celebration taking place on July 3rd in Williston.

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE COMMISSION, THE MEETING
ADJOURNED AT 11:21 A.M.

ATTEST:

BOARD OF COUNTY COMMISSIONERS
LEVY COUNTY, FL

Clerk of Court, Danny J. Shipp

Chairman, Desiree Mills