

**REGULAR MEETING
LEVY COUNTY BOARD OF COUNTY COMMISSIONERS
JULY 16, 2024**

The Regular Meeting of the Board of Levy County Commissioners was held on July 16, 2024 at 9:00 A.M. in the Meeting Room of the Levy County Annex Building with the following Commissioners present:

Chairman, Comm. Desiree Mills
Vice-Chair, Comm. John Meeks
Comm. Tim Hodge
Comm. Matt Brooks
Comm. Rock Meeks-not present

Also present were: County Attorney – Nicolle Shalley
County Coordinator – Wilbur Dean

Chairman Mills called the Meeting to order at 9:00 A.M. Comm. John Meeks gave the invocation, followed by the Pledge of Allegiance led by Comm. Brooks.

EXPENDITURES

Comm. John Meeks made a motion to approve the following expenditures presented for payment. Second was made by Comm. Hodge and the MOTION CARRIES.

CHECK NUMBER	152491-152608
FUND	AMOUNT
GENERAL REVENUE	449,147.02
ROAD	96,485.11
MOSQUITO CONTROL	91.95
COURT TECH/CRIM PREV	15,588.17
TRANSPORTATION	12,162.48
COURT FACILITIES	4,853.45
MISC GRANTS	109,474.61
EMS	23,226.63
FIRE	162,973.93
TOURIST DEVELOPMENT	6,167.51
UTILITIES	1,398.55
ADD COURT COSTS	2,920.35
BLDG INSPECT & SAFETY	327.60
SHERIFF FED EQUITABLE SHARE	1,000.00
CAPITAL PROJECTS	7,354.38
ROAD IMPRV & RESTORE	16,079.80
LANDFILL	97,679.33
TOTAL	\$ 1,006,930.87
EFT/ACH PAYMENT	\$ 724,494.82

LCNR EXPENDITURES

Comm. Hodge made a motion to approve the following LCNR expenditures presented for payment. Second was made by Comm. Brooks and the MOTION CARRIES. Comm. John Meeks abstained from voting due to perceived conflict.

CHECK NUMBER	152621
FUND	AMOUNT
GENERAL REVENUE	31.16
ROAD	106.00
TRANSPORTATION	11.18
EMS	146.70
FIRE	79.62
TOTAL	\$ 374.66

AMB SUPPLY, INC. (DBA LEVY JONES) EXPENDITURES

Comm. John Meeks made a motion to approve the following AMB Supply, Inc. (DBA Levy Jones) expenditure for payment. Second was made by Comm. John Hodge and the MOTION CARRIES. Comm. Brooks abstained from voting due to perceived conflict.

CHECK NUMBER	152622
FUND	AMOUNT
GENERAL REVENUE	618.55
TOTAL	\$ 618.55

MINUTES

The minutes for the Budget Workshop held May 23, 2024 and the Regular Meetings held June 4, 2024 and June 18, 2024 were presented for Board approval.

Comm. John Meeks made a Motion to approve the minutes as presented. Second was made by Comm. Hodge and the MOTION CARRIES.

AGENDA ADDITIONS, DELETIONS, MODIFICATIONS

Comm. John Meeks made a motion to approve the agenda with no changes. Second was made by Comm. Brooks and the MOTION CARRIES.

PUBLIC COMMENT

Bronson resident, Freddie Shaw inquired of the total for Attorney fees involving the lawsuit against the Clerk of Court.

Bronson resident, Johnette Ross, representing Rebuilding Together inquired of the new date for the Affordable Housing Workshop previously scheduled for June 20th. Comm. Mills stated the Workshop is rescheduled for July 30th at 6:00 P.M.

BUSINESS OR INFORMATIONAL ITEMS

HUMAN RESOURCES

Jacqueline Martin, Director

Requesting Board approval to set Group Insurance Open Enrollment meeting dates for August 12, 13, and 14, 2024.

Comm. John Meeks made a motion to set the Group Insurance Open Enrollment meeting dates as requested. Second was made by Comm. Brooks and the MOTION CARRIES.

TOURIST DEVELOPMENT

Tisha Whitehurst, Director

Requesting Board approval of the 2024-2025 Levy County Visitors Bureau Marketing Plan.

Comm. Brooks made a motion to approve the 2024-2025 Levy County Visitors Bureau Marketing Plan as requested. Second was made by Comm. John Meeks and the MOTION CARRIES.

DEVELOPMENT DEPARTMENT

David Meyer, Development Director

Mr. Meyer provided information to the Board the number of permits issued from January until June 30th, which was 1,199 and reported over 5,000 inspections had been completed.

Requesting Board approval of Resolution 2024-33, amending the final budget for fiscal year 2023-2024 in the amount of \$130,000 and providing an effective date. This budget amendment is to cover the cost of a truck for the Building Department to replace the 2015 Chevy Escape and a truck for the Flood Plain Manager.

Comm. Rock Meeks made a motion to approve Resolution 2024-33 as requested. Second was made by Comm. John Meeks and the MOTION CARRIES.

EMERGENCY MANAGEMENT

John MacDonald, Director

- A. Requesting Board approval of the Hazard Analysis Grant Agreement, Emergency Management Preparedness and Assistance Grant Agreement (EMPA), and the approval of Resolution 2024-35, amending the final budget to incorporate the Hazard Analysis and EMPA yearly grants.

Comm. John Meeks made a motion to approve the Hazard Analysis Grant Agreement, Emergency Management Preparedness and Assistance Grant Agreement (EMPA), and Resolution 2024-35 as requested. Second was made by Comm. Rock Meeks and the MOTION CARRIES.

- B. Requesting Board approval of the Public Safety Complex Design Grant Agreement and approval of Resolution 2024-36, amending the final budget to incorporate the Public Safety Complex Design Grant in the amount of \$400,000. The Florida Division of Emergency Management was awarded \$3 million in non-recurring General Revenue during the 2023-24 Special Legislative Session to provide grant funding to fiscally constrained counties impacted by Hurricane Idalia for the planning and design of Public Safety Complexes.

Comm. John Meeks made a motion to approve the Public Safety Complex Design Grant Agreement and approval of Resolution 2024-36 as requested. Second was made by Comm. Hodge and the MOTION CARRIES.

- C. Requesting Board approval of the Memorandum of Agreement for use of Starlink Satellite Kits between the Department of Management Services and Levy County. The purpose of the Starlink Satellite Kits is to provide hyper-local, reliable internet connectivity service in strategic locations to provide critical information to assist in times of severe weather and emergencies.

Comm. John Meeks made a motion to approve the Memorandum of Agreement as requested. Second was made by Comm. Rock Meeks and the MOTION CARRIES.

MAINTENANCE DEPARTMENT

Doug Partin, Director

Requesting Board approval of the 3-year Customer Value Agreement between Levy County and Ring Power in the amount of \$36,936.52 for three years using the Sourcewell Contract Number 198279. This is a pricing guarantee is for the maintenance and services to the generators.

Comm. John Meeks made a motion to approve the 3-year Customer Value Agreement with Ring Power as requested. Second was made by Comm. Rock Meeks and the MOTION CARRIES.

PARKS AND RECREATION

Requesting Board approval to amend the Final Budget FY 2023-2024 in the amount of \$16,000 per Resolution 2024-34. This budget amendment is for the security services at Blue Springs Park.

Comm. Rock Meeks made a motion to approve Resolution 2024-34 as requested. Second was made by Comm. John Meeks and the MOTION CARRIES.

PROCUREMENT

Alicia Tretheway, Coordinator

- A. Requesting Board approval of Task Assignment 2024-9 between Barnett Fronczak Barlowe & Shuler Architects (BFBSA) in the amount of \$28,905. In the original design of the Development Department Office Renovation, the roof was not included in the project. It was discussed with the construction company and BFBSA to add this to the current renovation. BFBSA will provide a Pre-Design, Design, Contract Documents, Bidding/Permitting and Contract Administration for the above noted cost. McLaughlin & Company will seek bids from local qualified roofers once BFBSA completes this process. A Change Order will be necessary to the current project as well once bids are received.

Comm. John Meeks made a motion to approve Task Assignment 2024-9 with Barnet Fronczak Barlowe & Shuler Architects as requested. Second was made by Comm. Rock Meeks and the MOTION CARRIES.

B. Discussion and approval to move forward with outsourcing Veterinarian Services via Request for Proposals.

Comm. Brooks made a motion to move forward with outsourcing Veterinarian Services as requested. Second was made by Comm. John Meeks and the MOTION CARRIES.

COUNTY ATTORNEY

Nicolle M. Shalley

Requesting the Board receive a presentation from County Staff regarding hiring process for the County Manager position, discuss and finalize the process. Per the Board's direction, the job description had been posted and the position closes on August 2nd at 4:00 P.M. Atty. Shalley stated an Ordinance establishing a "Commission – Administrator/Manger" will be brought to the Board at the August 6th meeting for approval. The Commissioners agreed to set aside the last week of August, to set interviews. A specific date could be determined at the August 20th meeting.

PUBLIC COMMENTS

Linda Cooper inquired of the total expenditures for Bronson Ace Hardware and Levy Jones/AMB Supply to be approved. She requested copies of the total expenditures for each meeting be made available to the public at each meeting prior to approval or for the amounts to be stated.

Dana Henson spoke of the Board's lawsuit against the Clerk and inquired of the total amount for attorney fees paid by Mr. Shipp.

RECOGNIZE ELECTED OFFICIALS

Sue Beaudette, Town of Bronson stated the Waccasassa Water and Wastewater Cooperative Board meeting date has been changed to Wednesday, July 24th at 1:00 P.M. at the Otter Creek Town Hall. The Bread of the Mighty Mobile Food Drive is scheduled for Friday, July 26th at the park beginning at 9:30 A.M.

COMMISSIONERS' REPORTS

Comm. Rock Meeks spoke of the change in requirements for City Commissioners regarding Form 6.

Comm. Brooks spoke of a free online training for elected officials regarding cybersecurity coming up in October.

Comm. John Meeks commended the work done in the planning and execution of the fireworks show in Bronson for the July 4th celebration.

Comm. Mills spoke of the monthly meetings the PIO has implemented with the Department Managers and of the upcoming Canvassing Board meetings

The meeting recessed at 11:07 A.M.

The meeting reconvened at 2:02 P.M.

LEVY COUNTY BUDGET OFFICE

Jared Blanton, Budget Officer (temporary)

Mr. Blanton gave a presentation of Levy County Board of County Commissioners' Fiscal Year Ending September 30, 2025 Budget – Revenue Updates, Capital Allocations & Planning, Other Final Remaining Options by phone. Mr. Blanton reminded the Board the Workshop scheduled for July 30th needed to be rescheduled to August 1st at 2:00 P.M.

- Mr. Blanton requested the Board to choose an option regarding a personnel related item with the Solid Waste Satellite Stations. Option 11 is to upgrade 3 spotters to full-time; Option 26 is to create 2 new part-time spotters; the other option is to choose neither.

Following discussion, the Commissioners agreed by consensus to choose “neither”.

- Mr. Blanton requested the Board made a determination regarding the COLA Wage Adjustments by choosing Option 42, 2% COLA or Option 43, 3% COLA.

Comm. Rock Meeks made a motion to choose Option 43, 3% COLA. Second was made by Comm. Brooks and the MOTION CARRIES. Mr. Dean reminded the Board negotiations still need to take place with the unions. Mr. Blanton stated the approval of this option will set the funding level for budget planning.

- Upon request by Mr. Blanton, Clayton Drew provided information regarding Item 60 – County Public Safety Communications Department request for a System Analyzer for an estimated cost of \$50K.

Comm. John Meeks made a motion to approve budgeting for the purchase for the System Analyzer as presented. Second was made by Comm. Brooks and the MOTION CARRIES.

- Upon request by Mr. Blanton, Rod Hastings provided information to the Board expressing the need for additional conditioned space at the Animal Control Department for surgical Veterinary procedures and a designated x-ray room for an estimated cost of \$150K.

Comm. John Meeks made a motion to approve budgeting for facility upgrades as presented on a one-time basis. Second was made by Comm. Hodge and the MOTION CARRIES.

- Comm. Mills requested a vote on the amended schedule of meeting/workshop dates as stated earlier by Mr. Blanton.

August 1st, reschedule from July 30th – Receive Tentative Budget and set Proposed Millage.

September 3rd – Hearings to Adopt Tentative Millage Rate and Budget.

September 10th – Hearings to Adopt Annual Assessment Resolutions.

September 17th – Hearings to Adopt Final Millage Rate and Budget.

Comm. John Meeks made a motion to accept the amended schedule of Meeting/Workshop dates as presented. Second was made by Comm. Brooks and the MOTION CARRIES.

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE COMMISSION, THE MEETING ADJOURNED AT 3:01 P.M.

ATTEST:

BOARD OF COUNTY COMMISSIONERS
LEVY COUNTY, FL

Clerk of Court, Danny J. Shipp

Chairman, Desiree Mills