



Levy County Board of County Commissioners Agenda Item Summary Form

1. **Name and Title:** Kari Bastow, Grants & Finance Manager
2. **Department:** Grants Department
3. **Meeting Date:** Tuesday, April 21, 2026
4. **Requested Action:**
Approve the Satisfaction of Mortgage and Satisfaction of Unsecured Note for Tina M. Bracewell.
5. **Cost & Funding Source:**
None.

6. **Justification of Request:**
Staff requests Board approval to execute a Satisfaction of Mortgage and Satisfaction of Unsecured Note for Tina M. Bracewell, a recipient of SHIP housing assistance on June 3, 2015. The required ten (10) year affordability period has been satisfied, and the County's lien is eligible to be released in accordance with SHIP program requirements.