

RFP\_2023\_002

CODE ENFORCEMENT SPECIAL MAGISTRATE

EVALUATION TOTAL SHEET

COMPANY NAME: Brazwell

CRITERIA	MAXIMUM POINTS	EVALUATOR 1	EVALUATOR 2	EVALUATOR 3
1.	25	25	19	23
2.	25	25	16	24
3.	20	20	16	20
4.	20	15	15	15
5.	10	10	10	10
EVALUATOR TOTALS:		95	69	92
EVALUATION SCORE *(TOTAL POINTS DIVIDED BY NUMBER OF EVALUATORS 3)*				85.3

COMMITTEE RANKING FORM

Preliminary Individual Scoring

The proposals shall be evaluated by the County and will be ranked on the basis of the following point scoring system:

Proposer: <i>Braswell</i> CRITERIA FOR EVALUATION	POOR	FAIR	GOOD	EXCELLENT	OUTSTANDING	SUB-TOTAL
	4	8	12	16	25	
<b>Staff Qualifications and Professional Team:</b> Resumes, Legal Writing, Licenses/Certifications, Certificates of Insurance.					✓	25/25
<b>Related Experience and References:</b> Proposers must be a firm with attorneys or an individual attorney currently licensed by, and in good standing with, the Florida Bar and must have relevant legal experience in local government law, quasi-judicial proceedings, litigation, administrative hearings, and/or code enforcement. Proposers must not hold any office, employment or represent other clients that would create frequently recurring conflicts of interest if appointed as a special magistrate.					✓	25/25
<b>Schedule and Availability:</b> Proposer shall explain their availability to perform the required services and willingness to travel to Levy County to conduct hearings at least once per month and more often as requested by the County, and any schedule limitations that would impact their availability.					✓	20/20
<b>Pricing:</b> A Proposers shall submit an hourly billable rates, as a basis of payment for services performed. The Proposer should also indicate a rate for travel time to hearings. There will be no additional reimbursable expenses, such a mileage, legal research or copies, allowed. <b>PROCUREMENT WILL SCORE</b>						15/20
<b>Required Forms/Information:</b> Proposer submitted all required forms and information						10/10
<b>Total Points:</b>						95/100
<b>Proposal Scorer (Printed):</b> <i>Nicolle Shalley</i>						<b>Total Score:</b> 95
<b>Signature of Scorer:</b> <i>Nicolle Shalley</i>						<b>Date:</b> 5/16/2023

**COMMITTEE RANKING FORM**


The proposals shall be evaluated by the County and will be ranked on the basis of the following point scoring system:

*Braswell Law*

CRITERIA FOR EVALUATION	POOR	FAIR	GOOD	EXCELLENT	OUTSTANDING	SUB-TOTAL
	4	8	12	16	25	
<b>Staff Qualifications and Professional Team:</b> Resumes, Legal Writing, Licenses/Certifications, Certificates of Insurance.			X			12/25
<b>Related Experience and References:</b> Proposers must be a firm with attorneys or an individual attorney currently licensed by, and in good standing with, the Florida Bar and must have relevant legal experience in local government law, quasi-judicial proceedings, litigation, administrative hearings, and/or code enforcement. Proposers must not hold any office, employment or represent other clients that would create frequently recurring conflicts of interest if appointed as a special magistrate.				X		16/25
<b>Schedule and Availability:</b> Proposer shall explain their availability to perform the required services and willingness to travel to Levy County to conduct hearings at least once per month and more often as requested by the County, and any schedule limitations that would impact their availability.				X		16/20
<b>Pricing:</b> A Proposers shall submit an hourly billable rates, as a basis of payment for services performed. The Proposer should also indicate a rate for travel time to hearings. There will be no additional reimbursable expenses, such a mileage, legal research or copies, allowed. <b>PROCUREMENT WILL SCORE</b>			<del>12</del>			15/20
<b>Required Forms/Information:</b> Proposer submitted all required forms and information						10/10
<b>Total Points:</b>			24	32	56	69/100
<b>Proposal Scorer (Printed):</b> <i>David J Meyer</i>					<b>Total Score:</b>	69
<b>Signature of Scorer:</b> <i>David J Meyer</i>					<b>Date:</b>	5.12.23

**COMMITTEE RANKING FORM**

The proposals shall be evaluated by the County and will be ranked on the basis of the following point scoring system:

<i>Braswell</i> CRITERIA FOR EVALUATION	POOR	FAIR	GOOD	EXCELLENT	OUTSTANDING	SUB-TOTAL
	4	8	12	16	25	
<b>Staff Qualifications and Professional Team:</b> Resumes, Legal Writing, Licenses/Certifications, Certificates of Insurance.				23		23/25
<b>Related Experience and References:</b> Proposers must be a firm with attorneys or an individual attorney currently licensed by, and in good standing with, the Florida Bar and must have relevant legal experience in local government law, quasi-judicial proceedings, litigation, administrative hearings, and/or code enforcement. Proposers must not hold any office, employment or represent other clients that would create frequently recurring conflicts of interest if appointed as a special magistrate.				24		24/25
<b>Schedule and Availability:</b> Proposer shall explain their availability to perform the required services and willingness to travel to Levy County to conduct hearings at least once per month and more often as requested by the County, and any schedule limitations that would impact their availability.				20		20/20
<b>Pricing:</b> A Proposers shall submit an hourly billable rates, as a basis of payment for services performed. The Proposer should also indicate a rate for travel time to hearings. There will be no additional reimbursable expenses, such a mileage, legal research or copies, allowed. <b>PROCUREMENT WILL SCORE</b>			15			15/20
<b>Required Forms/Information:</b> Proposer submitted all required forms and information						10/10
<b>Total Points:</b>						92/100
<b>Proposal Scorer (Printed):</b> <i>David Barton</i>					<b>Total Score:</b> 92	
<b>Signature of Scorer:</b> 					<b>Date:</b> 5/16/2023	