



Levy County Board of County Commissioners Agenda Item Summary Form

1. **Name and Title:** Nicolle Shalley
2. **Department:** County Attorney
3. **Meeting Date:** Tuesday, October 7, 2025
4. **Requested Action:**

Adopt RESOLUTION NUMBER 2025-64 A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF LEVY COUNTY, FLORIDA, DECLARING CERTAIN REAL PROPERTY IDENTIFIED AS PARCEL IDENTIFICATION NUMBER 0109756500 AS SURPLUS AND DIRECTING COMPETITIVE DISPOSITION OF THAT SURPLUS PROPERTY IN ACCORDANCE WITH COUNTY CODE; PROVIDING DIRECTIONS TO COUNTY STAFF; AND PROVIDING AN EFFECTIVE DATE.

5. **Cost & Funding Source:**
Not applicable, this is the disposition of County property and will generate revenue.

6. **Justification of Request:**

At its meeting on September 16, 2025, the Board directed the preparation of this Resolution to surplus real property. If the Board approves this Resolution, County staff will conduct the disposition in accordance with Sec. 2-305(b) of County Code, which states: "the administrator shall send written notice of the available surplus property to all adjacent property owners by certified mail. If, within three weeks after mailing such notice:

- (1) Only one adjacent property owner responds with interest in purchasing the property, then the county manager or designee may negotiate and is authorized to execute a contract with that property owner; or
- (2) Two or more adjacent property owners respond with interest in purchasing the property, then the administrator shall request and accept sealed bids for the parcel from those property owners. The county manager is authorized to execute a contract with the highest bidder or may reject all bids; or



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- (3) No response is received from any adjacent property owner, then the county may retain the property or may dispose of it by another method.

Any sale of an undevelopable/unusable property to an adjacent property owner must be conditioned upon recording of a declaration of unity of title (as described in section 50-776) at closing to ensure the undevelopable/unusable surplus parcel is eliminated by unification with the adjacent parcel.