

**SPECIAL MEETING
LEVY COUNTY BOARD OF COUNTY COMMISSIONERS
SEPTEMBER 26, 2025**

The Regular Meeting of the Board of County Commissioners was held on September 26, 2025 at 9:00 A.M. in the BoCC Meeting Room at the Levy County Government Center.

CALL TO ORDER: Madam Chair Mills called the Meeting to order at 9:00 A.M.

INVOCATION: Given by Comm. Hodge

PLEDGE OF ALLEGIANCE: Led by Comm. Hiers

ROLL CALL:

COMMISSIONERS PRESENT:

Madam Chair, Comm. Desiree Mills
Vice Chair, Comm. Tim Hodge
Comm. Charlie Kennedy
Comm. Johnny Hiers
Absent Comm. Rock Meeks

ALSO PRESENT:

County Attorney – Nicolle Shalley
County Manager – Mary-Ellen Harper

APPROVAL OF AGENDA:

- **Action Taken:**
 - Amendments: No changes
 - Motion Comm. Kennedy
 - Second Comm. Hodge
 - Vote Outcome 4-0

PUBLIC COMMENT: NONE

1. To approve a request for \$5,306 from the Cedar Key Fire Department for the purchase of a mobile radio for Brush 75.

- **Presenter:** Mary-Ellen Harper, County Manager
- **Discussion:** Funding is available in the 2024-2025 budget if the Board wishes to approve this request. Brush 75 is primarily used by the Cedar Key Fire Department for off-island wildfires in the unincorporated areas around Cedar Key.
- Chief Robert Robinson, Cedar Key Fire Rescue Remarks: We have a brush truck in service now to work the unincorporated areas but it has no radio. This funding will secure the radio needed for communications between Cedar Key and other first responding county agencies.
- **Action Taken:**
 - Motion Comm. Hodge
 - Second Comm. Hiers
 - Vote Outcome 4-0

- **Presenters:** Mary-Ellen Harper, County Manager
- **Discussion:** The roof over the Development Services Office is actively leaking and in need of a full replacement. Recommendation to award the bid to JK Roofing for \$338,220.
- **Comm. Kennedy Remarks:** There's a 50% deposit required prior to construction listed at the bottom of the estimate, with the remainder due upon completion; staff to coordinate payment timing with the Clerk.
- **Action Taken:**
 - Motion Comm. Kennedy
 - Second Comm. Hiers
 - Vote Outcome 4-0

- **Presenters:** Layce Hallman, Library System Office Manager
- **Discussion:** Grant funds shall be used for the operation and maintenance of the library. The allowable budget categories are: Personnel Services (salaries, wages, and related employee benefits provided for all persons employed by the reporting entity whether on fulltime, part-time, temporary, or seasonal basis); Operating Expenses (expenditures for goods and services which primarily benefit the current period and are not defined as personal services or capital outlays);

Non-Fixed Capital Outlay (outlays for the acquisition of or addition to fixed assets); and Other (other operating expenditure categories in the library budget). Operating: \$3,188.00 Equalization Grant: \$56,319.00 Total State Aid Funding to be awarded in the amount of \$59,507.00.

- **Action Taken:**
 - Motion Comm. Hiers
 - Second Comm. Hodge
 - Vote Outcome 4-0

4. Request approval for the Public Works Department to purchase two commercial lawnmowers from Lanes Yardware for a total amount of \$27,078.

- **Presenters:** Matt Weldon, Division Director Public Works
- **Discussion:** Staff reviewed the Florida Sheriff's Association Bid and also collected three quotes from local vendors (Lanes Yardware, Tri-County Saw Shop, and Crystal Tractor & Equipment). This request is to purchase from Lanes Yardware as their quoted price was \$800 below the Florida Sheriff's Association Bid each tractor. These mowers will replace mowers that are 13 years old. New mowers are commercial grade and older mowers to be surplus and auctioned or used for parts.
- **Mary-Ellen Harper Remarks:** Savings from removing take home vehicles and from fuel not used help to make this needed purchase this fiscal year.
- **Action Taken:**
 - Motion Comm. Kennedy
 - Second Comm. Hiers
 - Vote Outcome 4-0

5. Approve Amendment No. 2 to agreement No. SC520 between the Florida Department of Environmental Protection and the Levy County Board of County Commissioners to extend the grant period to December 31, 2025, to allow for delivery and payment of equipment ordered before September 30, 2025.

- **Presenters:** Mary-Ellen Harper, County Manager
 - **Discussion:** The amendment is for a three month extension for delivery and payment on our 2026 Mac Trailer order from our Small County Solid Waste Grant for FY 24/25. This purchase was previously approved and already in progress.
 - **Action Taken:**
 - Motion Comm. Kennedy
 - Second Comm. Hodge
 - Vote Outcome 4-0
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PUBLIC COMMENT: NONE

Adjournment: 9:10 A.M.

Minutes Submitted by: Matt Brooks, Clerk of Court & Comptroller

Date Submitted: 09/26/2025

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