



## Levy County Board of County Commissioners Agenda Item Summary Form

1. **Name:** Jacqueline Martin
2. **Organization/Title/Telephone:** Human Resource Manager  
Levy County Commission
3. **Meeting Date:** Tuesday, June 16, 2020
4. **Requested Motion/Action:**  
Recognition of Kelly Jerrels for over 38 years of service with the Levy County Road Department. Retirement date: June 30, 2020
5. **Agenda Presentation:** Yes  No  N/A
6. **Time Requested:** Click or tap to enter a date.  
(Request will be granted if Possible) allotted time not more than 15 minutes
7. **Is this Item Budgeted (If Applicable):** Yes  No  N/A
8. **If no, State Action Required:**
  - a. **Budget Action:** EnterTextHere
  - b. **Financial Impact Summary Statement:** EnterTextHere
  - c. **Detailed Analysis Attached** EnterTextHere
  - d. **Budget Officer Approval:** EnterTextHere

**If approved enter date:** Click or tap to enter a date.
9. **Background: (Why is the action necessary, and what action will be accomplished) (All supporting documentation must be attached if any)**  

Kelly was hired on August 3, 1981 as an Equipment Operator II at the Levy County Road Department. Promoted to Road Construction Superintendent on October 23, 1995.
10. **Recommended Approval**
  - a. **Department Director:** Yes  No  N/A
  - b. **County Attorney:** Yes  No  N/A
  - c. **County Coordinator:** Yes  No  N/A
  - d. **Other:** Yes  No  N/A