

Florida Department of Transportation

Capital & Operating Assistance Application

Federal Fiscal Year 2024 / State Fiscal Year 2025



49 U.S.C. Section 5311, CFDA 20.509

Formula Grants for Rural Areas

Agency Name:	Levy County BOCC
Project Type(s):	Operating
FDOT District:	Two

Applicant Information

Item	Instruction	Agency Response
Agency (Applicant) Legal Name:		Levy County BOCC
Applicant Status: <i>A first-time applicant has not received any funding for the past two grant cycles</i>	Use drop down to select	Returning applicant
Applicant's County (If Applicant has offices in more than one county, list county where main office is located):		Levy County
Physical Address (No P.O. Box):		970 E Hathaway Avenue
City:		Bronson
State:		Florida
Zip + 4 Code:		32621-6707
Congressional District:	Use link to access information. Identify the Congressional District(s) for the proposed project area.	Third
Federal Taxpayer ID Number:		59-6000717
My Florida Marketplace Vendor Number	Use link to access information	F596000717
Applicant Fiscal period start and end dates: <i>State Fiscal period from: July 1, 2024 thru June 30, 2025</i>		October 1, 2024 to September 30, 2025
Project Service Area: <i>List the county or counties that will be served by the proposed project.</i>		Levy County
Executive Director:		Connie Conley
Telephone:		352-486-3485
Fax:		352-486-3312
Grant Contact Person (if different than Executive Director):		
Telephone:		
Fax:		
Email Address:		conley-connie@levycounty.org

Eligibility Questionnaire

		Yes / No	Additional Information
Are you a returning applicant? <i>*If yes, please answer all questions. If no, disregard remaining questions in this questionnaire.</i>	Auto-populates from Applicant Status	Yes	
Has your agency completed an FDOT Triennial Oversight Review?	Use drop down to select	Yes	
If your agency has completed an FDOT Triennial. What date(s) did the review occur?		5/10/2023	
If your agency has completed an FDOT Triennial, is your agency currently in compliance?	Use drop down to select	Yes	
If your agency has completed an FDOT Triennial and your agency is not in compliance, do you have a corrective action plan to come into compliance?	Use drop down to select	N/A	
If your agency has completed an FDOT Triennial, what is the date of anticipated date of corrective action closeout?		N/A	
Is your agency registered on SAM.gov? Note: Agency must register each year/application cycle.	Use drop down to select	Yes	

SAM Unique Entity Identifier

CH3KLJ4Q7BA4

SAM Registration Expiration Date

2/27/2024

Revenue Vehicle Inventory Certification

Instructions: Applicants must ensure that the inventory in TransCIP is updated and includes all revenue vehicles. Only required fields must be completed. However, we encourage agencies to enter as much information as is readily available.

The name of the accountable personnel and date of last inventory update must be provided in the fields below.

Certification: Connie Conley

Date: 10/31/2023

Proposed Budget for Transportation Program

Statement of Need

Please provide a narrative interpretation of how the below budget reflects your agency's need. Explain the purpose of the grant request in terms of the need for funding availability (as opposed to project merits, which must be described in the Proposed Project Description).

Please limit your response to 250 words.

Levy County Transit is a self-sufficient, county agency. The grants that are written and awarded to this county, are the main revenue streams for this agency. No funding is received from the county general budget to aid the agency budget. Without the operational funding of this grant, this agency could not provide the services that are being provided. This funding aids this agency's budget to afford enough employees to provide an essential service to the residents of Levy County.

Budget for Year of Anticipated Award

Enable adding rows:



Disable adding rows:



Current and Pending Section 5311 Awards

Contract Number or Pending	Execution Date or Not Applicable	Expiration Date or Not Applicable	Original Amount	Current Balance	Expected Closeout Date
G2L39	6/1/2023	6/30/2026	\$75,000	\$75,000	12/31/2023
Pending	N/A	N/A	\$700,000	\$700,000	1/31/2025

Operating & Administrative Expenses

Instructions	Object Class	Code	Amount
Use drop-down to select Object Class	Operators' Salaries and Wages	5011	\$ 298,839
Use drop-down to select Object Class	Other Salaries and Wages	5013	\$ 301,371
Use drop-down to select Object Class	Fringe Benefits	5015	\$ 216,254
Use drop-down to select Object Class	Materials and Supplies	5030	\$ 40,000

Use drop-down to select Object Class	Fuel and Lubricants	5031	\$	160,000
Use drop-down to select Object Class	Other Materials and Supplies	5039	\$	40,000
Use drop-down to select Object Class	Utilities	5040	\$	20,000
Use drop-down to select Object Class	Miscellaneous Expenses	5090	\$	40,900
Use drop-down to select Object Class		-	\$	-
Use drop-down to select Object Class		-	\$	-
Use drop-down to select Object Class		-	\$	-
Use drop-down to select Object Class		-	\$	-
			\$	1,117,364

Operating & Administrative Revenues			
Instructions	Object Class	Code	Amount
Use drop-down to select Object Class	Passenger Fares	4110	\$ 30,000
Use drop-down to select Object Class	Passenger-Paid Fares	4111	\$ 20,000
Use drop-down to select Object Class	Organization-Paid Fares	4112	\$ 43,000
Use drop-down to select Object Class	State Government Funds	4400	\$ 370,000
Use drop-down to select Object Class	Federal Funds	4500	\$ 687,500

Current System Description

Questions:	Response	Maximum Word Count	Word Count
<p>Please provide a brief general overview of the organization type (i.e., government authority, private non-profit, etc.) including:</p>	<p>Levy County Board of County Commissioner's is the CTC for Levy County. Levy County Transitis the county agency that provides transportation services to the residents of Levy County. Para-transit, demand response and door to door non-emergency services are provided to the general public, within Levy County. Trips provided meet all ADA guidelines.</p>	<p align="center">100</p>	<p align="center">52</p>
<p>Program mission and goals:</p>	<p>The program mission for Levy County Transit, is to provide a safe and reliable mode of transportation service to residents within the county. Providing clean and well maintained vehicles on a daily basis for residents to feel safe and comfortable while using the transportation services.</p>	<p align="center">100</p>	<p align="center">45</p>
<p>Please inform the Department of any major organizational or operational changes since the submittal of your last application, examples include: implementation of mobility on demand services or leadership changes.</p>	<p>The agency has not had any changes within the organization</p>	<p align="center">100</p>	<p align="center">10</p>
<p>According to your Title VI Plan what populations do you serve?</p>	<p>76% Caucasian, 9.5% Latin, 8.4% African American, 0.7% Asian American, 0.3% Native American, and 4.5% Other</p>	<p align="center">100</p>	<p align="center">16</p>

Is your agency minority-owned?	No
Number of Transit- related employees?	10

50
50

1
1

Service Characteristics		
Service Characteristic	Value	Data Collection/ Calculation
<u>Unlinked Passenger Trips (UPT)</u> The number of boardings on public transportation vehicles during the fiscal year. Transit agencies must count passengers each time they board vehicles, no matter how many vehicles they use to travel from their origin to their destination. If a transit vehicle changes routes while passengers are onboard (interlining), transit agencies should not recount the passengers. Employees or contractors on transit agency business are not passengers. For demand response (DR) modes, transit agencies must include personal care attendants and companions in UPT counts as long as they are not employees of the transit agency. This includes attendants and companions that ride fare free.	21,033	CTS - Daily Management Statistics Report
<u>Unduplicated Passengers per Year</u> Unique (non-repeat) passengers served within the reporting year	282	CTS - Daily Management Statistics Report

Operating Award Request

Operating Award Request

Budget Category	Total	Federal	Local
Salaries	\$600,210	\$300,105	\$300,105
Fringe Benefits	\$216,254	\$108,127	\$108,127
Contractual Services		\$0	\$0
Other Direct Costs		\$0	\$0
a. Fuel	\$160,000	\$80,000	\$80,000
b.		\$0	\$0
c.		\$0	\$0
d.		\$0	\$0
e.		\$0	\$0
f.		\$0	\$0
g.		\$0	\$0
h.		\$0	\$0
i.		\$0	\$0
j.		\$0	\$0
k.		\$0	\$0
l.		\$0	\$0
m.		\$0	\$0
n.		\$0	\$0
o.		\$0	\$0
p.		\$0	\$0
Indirect Costs		\$0	\$0
Total	\$976,464	\$488,232	\$488,232

The above information should be transferred to Form 424.

The total should match 18g within Form 424.

The total should match 18a within Form 424.

The total should match 18d within Form 424.

Proof of Local Match – Operating Projects

The authorized representative that signs the proof of local match must be the same representative authorized by the Governing Board's Resolution.

Instructions:

Supporting documentation of match funds must be uploaded into TransCIP. Proof may include, but is not limited to:

- (1) Transportation Disadvantaged (TD) allocation,
- (2) Letter on official letterhead from the applicant's CEO attesting to match availability and commitment,
- (3) Written statements from county commissions, state agencies, city managers, mayors, town councils, organizations, accounting firms and financial institutions.

Operating Project Total: **\$976,464**

Revenue Type <i>Use dropdown to select</i>	Description	Amount
State Government	Transportation Disadvantaged Funds	\$360,363
Federal Government	Med-waiver ADP Funds	\$35,000
Local Government	Beginning Balance	\$92,869

Operating Match Total: **\$488,232**

Project Description

General Project Description:

5311 Operational funding is used in large, to off set wages and benefits of employees and providing trips to the general public, in Levy County.

Project-Related Improvements

Consider the below questions when identifying project related improvements. Will the project allow your agency to:

Provide more hours of service and/or more trips?"

Expand service to a larger geographic area?

Reduce headways/increase frequency?

Expand access to essential services

5311 operational funding assists this agency in affording the agency with staff and operators to provide the service. With the new state wage increase, Levy County chose to go ahead and increase employee wages above the minimum wage. This increase has a huge effect on the agency. This funding will aid in enough funding for 7 operators, that are needed to provide daily trips and increase trip totals.

Service Characteristics

Service Characteristic	Before Project	If the grant is awarded	Data Collection/Calculation Method
<u>Unlinked Passenger Trips (UPT)</u>	21,033	22,716	21033X8%=22715.64
<u>Unduplicated Passengers per Year</u>	282	310	282X10%=310.20



LEVY COUNTY BOARD OF COUNTY COMMISSIONERS
Government Serving Citizens

COMMISSIONERS
John Meeks
Rock Meeks
Desiree Mills, Vice Chair
Tim Hodge
Matt Brooks, Chair

**STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION
GRANT APPLICATION**

Levy County Board of County Commissioner's submits this Application for the Section 5311 Program Grant and agrees to comply with all assurances and exhibits attached hereto and by this reference made a part thereof, as itemized in the Checklist for Application Completeness.

Levy County Board of County Commissioner's further agrees, to the extent provided by law (in case of a government agency in accordance with Sections 129.07 and 768.28, Florida Statutes) to indemnify, defend and hold harmless the FDOT and all of its officers, agents and employees from any claim, loss, damage, cost, charge, or expense out of the non-compliance by the Agency, its officers, agents or employees, with any of the assurances stated in this Application.

This Application is submitted on this 5th day of December, 2023 with an original resolution or certified copy of the original resolution authorizing Matt Brooks, Board Chairman to sign this Application.

Authorized representative signs below certifying that all information contained in this application is true and accurate.

Levy County Board of County Commissioner's

Agency Name

Signature

Matt Brooks, Board Chairman

Typed Name and Title of Authorized Representative

December 5, 2023

Date

RESOLUTION NUMBER 2023-79

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF LEVY COUNTY, FLORIDA AUTHORIZING THE EXECUTION AND SUBMISSION OF A GRANT APPLICATION AND SUPPORTING DOCUMENTS AND ASSURANCES TO THE FLORIDA DEPARTMENT OF TRANSPORTATION FOR AN OPERATING ASSISTANCE GRANT UNDER 49 U.S.C. SECTION 5311 (FORMULA GRANTS FOR RURAL AREAS); AUTHORIZING THE ACCEPTANCE OF A GRANT AWARD, THE EXPENDITURE OF GRANT FUNDS, AND THE PERFORMANCE OF OTHER FUNCTIONS AND DUTIES RELATED TO GRANT APPLICATION, ACCEPTANCE, AND ADMINISTRATION; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the County (the "Applicant") desires to apply for a Operating Assistance Grant under 49 U.S.C. Section 5311 (Formula Grants for Rural Areas) from the Florida Department of Transportation (the "Section 5311 Grant");

WHEREAS, the Applicant has the fiscal and managerial capability, matching funds and legal authority to apply for and accept grants and make purchases and/or expend funds pursuant to grant awards made by the Florida Department of Transportation as authorized by Chapter 341, Florida Statutes, and/or by the Federal Transit Administration Act of 1964, as amended, including but not limited to 49 U.S.C Section 5311; and

WHEREAS, this Resolution is required to comply with Section 5311 Grant Program conditions.

NOW, THEREFORE, BE IT RESOLVED, by the Board of County Commissioners of Levy County, Florida (the "Board"), that:

1. The submission of the Section 5311 Grant application, together with all required supporting documents, certifications and assurances to the Florida Department of Transportation for the purpose of operating assistance to support transit in the rural area is hereby approved.
2. The Chair of the Board of County Commissioners, or Vice-Chair in the absence of the Chair, is designated and authorized on behalf of the Applicant to: sign and submit grant application(s) and all required supporting documents and any amendments; give all required certifications and assurances; accept grant award(s) from and execute and administer related public transportation grant agreement(s), including supplements; expend grant funds pursuant to a grant award; and execute and submit other supporting documents as may be required by the Florida Department of Transportation, unless and until this authorization is specifically rescinded and written notice thereof is sent by certified mail, return receipt requested, to and received by the Florida Department of Transportation at the following address: Attention: Doreen Joyner-Howard, AICP, District Modal

Development Administrator, Florida Department of Transportation, 2198 Edison Avenue, MS 2806, Jacksonville, FL 32204-2730.

3. The Director of the Levy County Transit Department, or successor or designee, is designated and authorized on behalf of the Applicant to sign requests for Section 5311 Grant agreement time extensions as may be necessary.
4. This Resolution shall take effect immediately upon adoption.

Duly Adopted on December 5, 2023.

BOARD OF COUNTY COMMISSIONERS
LEVY COUNTY, FLORIDA

ATTEST: Clerk of the Circuit Court
and Ex Officio Clerk to the Board

Danny J. Shipp

Matt Brooks, Chairman

Approved as to form and legal sufficiency

Nicolle M. Shalley, County Attorney

FDOT Certification and Assurances

Levy County Board of County Commissioner's certifies and assures to the Florida Department of Transportation regarding its Application under U.S.C. Section 5311 dated 5th day of December, 2023:

- 1 It shall adhere to all Certifications and Assurances made to the federal government in its Application.
- 2 It shall comply with Florida Statutes:
 - Section 341.051–Administration and financing of public transit and intercity bus service programs and projects
 - Section 341.061 (2)–Transit Safety Standards; Inspections and System Safety Reviews
 - Section 252.42 – Government equipment, services and facilities: In the event of any emergency, the division may make available any equipment, services, or facilities owned or organized by the state or its political subdivisions for use in the affected area upon request of the duly constituted authority of the area or upon the request of any recognized and accredited relief agency through such duly constituted authority.
- 3 It shall comply with Florida Administrative Code:
 - Rule Chapter 14-73–Public Transportation
 - Rule Chapter 14-90–Equipment and Operational Safety Standards for Bus Transit Systems
 - Rule Chapter 14-90.0041–Medical Examination for Bus System Driver
 - Rule Chapter 41-2–Commission for the Transportation Disadvantaged
- 4 It shall comply with FDOT's:
 - Bus Transit System Safety Program Procedure No. 725-030-009
(Does not apply to Section 5310 only recipients)
 - Public Transit Substance Abuse Management Program Procedure No. 725-030-035
 - Transit Vehicle Inventory Management Procedure No. 725-030-025
 - Public Transportation Vehicle Leasing Procedure No. 725-030-001
 - Guidelines for Acquiring Vehicles
 - Procurement Guidance for Transit Agencies Manual
- 5 It has the fiscal and managerial capability and legal authority to file the application.
- 6 Local matching funds will be available to purchase vehicles/equipment at the time an order is placed.
- 7 It will carry adequate insurance to maintain, repair, or replace project vehicles/equipment in the event of loss or damage due to an accident or casualty.

- 8 It will maintain project vehicles/equipment in good working order for the useful life of the vehicles/equipment.
- 9 It will return project vehicles/equipment to FDOT if, for any reason, they are no longer needed or used for the purpose intended.
- 10 It recognizes FDOT's authority to remove vehicles/equipment from its premises, at no cost to FDOT, if FDOT determines the vehicles/equipment are not used for the purpose intended, improperly maintained, uninsured, or operated unsafely.
- 11 It will not enter into any lease of project vehicles/equipment or contract for transportation services with any third party without prior approval of FDOT.
- 12 It will notify FDOT within **24 hours** of any accident or casualty involving project vehicles/ equipment, and submit related reports as required by FDOT.
- 13 It will notify FDOT and request assistance if a vehicle should become unserviceable.
- 14 It will submit an annual financial audit report to FDOT (FDOTSingleAudit@dot.state.fl.us), if required.
- 15 It will undergo a triennial review and inspection by FDOT to determine compliance with the baseline requirements. If found not in compliance, it must send a progress report to the local FDOT District office on a quarterly basis outlining the agency's progress towards compliance.

December 5, 2023

Date

Signature of Contractor's Authorized Official

Matt Brooks/Board Chairman

Name and Title of Contractor's Authorized Official

Standard Lobbying Certification

The undersigned *Levy County Board of County Commissioner's* certifies, to the best of his or her knowledge and belief, that:

- 1 No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
- 2 If any funds other than Federal appropriated funds have been paid or will be paid to any person for making lobbying contacts to an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form--LLL, "Disclosure Form to Report Lobbying," (a copy of the form can be obtained from [FDOT's website](#)) in accordance with its instructions [as amended by "Government wide Guidance for New Restrictions on Lobbying," 61 Fed. Reg. 1413 (1/19/96). Note: Language in paragraph (2) herein has been modified in accordance with Section 10 of the Lobbying Disclosure Act of 1995 (P.L. 104-65, to be codified at 2 U.S.C. 1601, et seq.)]
- 3 The undersigned shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including subcontracts, sub-grants, and contracts under grants, loans, and cooperative agreements) and that all sub-recipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by 31, U.S.C. § 1352 (as amended by the Lobbying Disclosure Act of 1995). Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

NOTE: Pursuant to 31 U.S.C. § 1352(c)(1)-(2)(A), any person who makes a prohibited expenditure or fails to file or amend a required certification or disclosure form shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such expenditure or failure.

The *Levy County Board of County Commissioners*, certifies or affirms the truthfulness and accuracy of each statement of its certification and disclosure, if any. In addition, the Contractor understands and agrees that the provisions of 31 U.S.C. A 3801, et seq., apply to this certification and disclosure, if any.

December 5, 2023 Date

Signature of Contractor's Authorized Official

Matt Brooks/Board Chairman

Name and Title of Contractor's Authorized Official

FTA Section 5333 (b) Assurance

(Note: By signing the following assurance, the recipient of Section 5311 and/or 5311(f) assistance assures it will comply with the labor protection provisions of 49 U.S.C. 5333(b) by one of the following actions: (1) signing the Special Warranty for the Rural Area Program ([see FTA Circular C 9040.IG, Chapter VIII](#)) (2) agreeing to alternative comparable arrangements approved by the ([Department of Labor \(DOL\)](#)); or (3) obtaining a waiver from the DOL.)

The *Levy County Board of County Commissioner's* (hereinafter referred to as the "Recipient") HEREBY ASSURES that the "Special Section 5333 (b) Warranty for Application to the Small Urban and Rural Program" has been reviewed and certifies to the Florida Department of Transportation that it will comply with its provisions and all its provisions will be incorporated into any contract between the recipient and any sub-recipient which will expend funds received as a result of an application to the Florida Department of Transportation under the FTA Section 5311 Program.

December 5, 2023

Date

Matt Brooks/Board Chairman

Name and title of authorized representative

Signature of authorized representative

Note: All applicants must complete the following form and submit it with the above Assurance.

LISTING OF RECIPIENTS, OTHER ELIGIBLE SURFACE TRANSPORTATION PROVIDERS, UNIONS OF SUB-RECIPIENTS, AND LABOR ORGANIZATIONS REPRESENTING EMPLOYEES OF SUCH PROVIDERS, IF ANY

1 Identify Recipients of Transportation Assistance Under this Grant.	2 Site Project by Name, Description, and Provider (e.g. Recipient, other Agency, or Contractor)	3 Identify Other Eligible Surface Transportation Providers (Type of Service)	4 Identify Unions (and Providers) Representing Employees of Providers in Columns 1, 2, and 3
Levy County Board of County Commissioner's	Application 49 U.S.C. Section 5311, Operating Assistance for F/Y 2024/2025 to help in assisting with the costs associated with providing trips to the general public within Levy County. Trips provided by Levy County Transit, a department of the Levy County BOCC. The Levy County BOCC is the CTC for Levy County.	N/A	N/A as of January 1, 2024

Application for Federal Assistance SF-424*** 1. Type of Submission:**

- Preapplication
 Application
 Changed/Corrected Application

*** 2. Type of Application:**

- New
 Continuation
 Revision

* If Revision, select appropriate letter(s):

* Other (Specify):

* 3. Date Received:

4. Applicant Identifier:

5a. Federal Entity Identifier:

5b. Federal Award Identifier:

State Use Only:

6. Date Received by State:

7. State Application Identifier:

8. APPLICANT INFORMATION:

* a. Legal Name:

Levy County Board of County Commissioners

* b. Employer/Taxpayer Identification Number (EIN/TIN):

59-6000717

* c. Organizational DUNS:

CH3KLJ4Q7BA4

d. Address:

* Street1:

310 School Street

Street2:

* City:

Bronson

County/Parish:

* State:

Florida

Province:

* Country:

USA: UNITED STATES

* Zip / Postal Code:

32621

e. Organizational Unit:

Department Name:

Division Name:

f. Name and contact information of person to be contacted on matters involving this application:

Prefix:

* First Name:

Connie

Middle Name:

* Last Name:

Conley

Suffix:

Title:

Director

Organizational Affiliation:

* Telephone Number:

352-486-3485

Fax Number:

* Email:

conley-connie@levycounty.org

Application for Federal Assistance SF-424

*** 9. Type of Applicant 1: Select Applicant Type:**

County Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

*** 10. Name of Federal Agency:**

Federal Transit Authority

11. Catalog of Federal Domestic Assistance Number:

20.509

CFDA Title:

49 U.S.C. Section 5311 Formula Grants for Rural Areas

*** 12. Funding Opportunity Number:**

* Title:

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

Levy

Add Attachment

Delete Attachment

View Attachment

*** 15. Descriptive Title of Applicant's Project:**

Operational funding needed to assist in new and current transportation trips that are not subsidized by any other funding source.

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

Application for Federal Assistance SF-424

16. Congressional Districts Of:

* a. Applicant **3**

* b. Program/Project **3,5,11**

Attach an additional list of Program/Project Congressional Districts if needed.

17. Proposed Project:

* a. Start Date: **7/1/24**

* b. End Date: **6/30/25**

18. Estimated Funding (\$):

* a. Federal	488,232.00
* b. Applicant	488,232.00
* c. State	0.00
* d. Local	0.00
* e. Other	0.00
* f. Program Income	<input type="text"/>
* g. TOTAL	976,464.00

*** 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- a. This application was made available to the State under the Executive Order 12372 Process for review on .
- b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- c. Program is not covered by E.O. 12372.

*** 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**

Yes No

If "Yes", provide explanation and attach

21. *By signing this application, I certify (1) to the statements contained in the list of certifications and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**

**** I AGREE**

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: * First Name: **Matt**
Middle Name:
* Last Name: **Brooks**
Suffix:

* Title: **Board Chairman**

* Telephone Number: **352-486-5218** Fax Number:

* Email: **District2@levycounty.org**

* Signature of Authorized Representative:

* Date Signed: **12/5/23**

FEDERAL FISCAL YEAR 2023 CERTIFICATIONS AND ASSURANCES FOR FTA ASSISTANCE PROGRAMS

(Signature pages alternate to providing Certifications and Assurances in TrAMS.)

Name of Applicant: Levy County a Political Subdivision of the State of Florida

The Applicant certifies to the applicable provisions of all categories: (check here) _____.

Or,

The Applicant certifies to the applicable provisions of the categories it has selected:

Category	Certification
01 Certifications and Assurances Required of Every Applicant	<u>X</u>
02 Public Transportation Agency Safety Plans	<u>X</u>
03 Tax Liability and Felony Convictions	_____
04 Lobbying	<u>X</u>
05 Private Sector Protections	_____
06 Transit Asset Management Plan	_____
07 Rolling Stock Buy America Reviews and Bus Testing	_____
08 Urbanized Area Formula Grants Program	_____
09 Formula Grants for Rural Areas	<u>X</u>
10 Fixed Guideway Capital Investment Grants and the Expedited Project Delivery for Capital Investment Grants Pilot Program	_____
11 Grants for Buses and Bus Facilities and Low or No Emission Vehicle Deployment Grant Programs	_____

- 12 Enhanced Mobility of Seniors and Individuals with Disabilities Programs
- 13 State of Good Repair Grants
- 14 Infrastructure Finance Programs
- 15 Alcohol and Controlled Substances Testing
- 16 Rail Safety Training and Oversight
- 17 Demand Responsive Service
- 18 Interest and Financing Costs
- 19 Cybersecurity Certification for Rail Rolling Stock and Operations
- 20 Tribal Transit Programs
- 21 Emergency Relief Program

X

X

X

CERTIFICATIONS AND ASSURANCES SIGNATURE PAGE

AFFIRMATION OF APPLICANT

Name of the Applicant: Levy County a Political Subdivision of the State of Florida

BY SIGNING BELOW, on behalf of the Applicant, I declare that it has duly authorized me to make these Certifications and Assurances and bind its compliance. Thus, it agrees to comply with all federal laws, regulations, and requirements, follow applicable federal guidance, and comply with the Certifications and Assurances as indicated on the foregoing page applicable to each application its Authorized Representative makes to the Federal Transit Administration (FTA) in the federal fiscal year, irrespective of whether the individual that acted on his or her Applicant's behalf continues to represent it.

The Certifications and Assurances the Applicant selects apply to each Award for which it now seeks, or may later seek federal assistance to be awarded by FTA during the federal fiscal year.

The Applicant affirms the truthfulness and accuracy of the Certifications and Assurances it has selected in the statements submitted with this document and any other submission made to FTA, and acknowledges that the Program Fraud Civil Remedies Act of 1986, 31 U.S.C. § 3801 *et seq.*, and implementing U.S. DOT regulations, "Program Fraud Civil Remedies," 49 CFR part 31, apply to any certification, assurance or submission made to FTA. The criminal provisions of 18 U.S.C. § 1001 apply to any certification, assurance, or submission made in connection with a federal public transportation program authorized by 49 U.S.C. chapter 53 or any other statute

In signing this document, I declare under penalties of perjury that the foregoing Certifications and Assurances, and any other statements made by me on behalf of the Applicant are true and accurate.

Signature _____

Date: 12/5/2023

Name Matt Brooks

Authorized Representative of Applicant

AFFIRMATION OF APPLICANT'S ATTORNEY

For (Name of Applicant): Levy County a Political Subdivision of the State of Florida

As the undersigned Attorney for the above-named Applicant, I hereby affirm to the Applicant that it has authority under state, local, or tribal government law, as applicable, to make and comply with the Certifications and Assurances as indicated on the foregoing pages. I further affirm that, in my opinion, the Certifications and Assurances have been legally made and constitute legal and binding obligations on it.

I further affirm that, to the best of my knowledge, there is no legislation or litigation pending or imminent that might adversely affect the validity of these Certifications and Assurances, or of the performance of its FTA assisted Award.

Signature _____

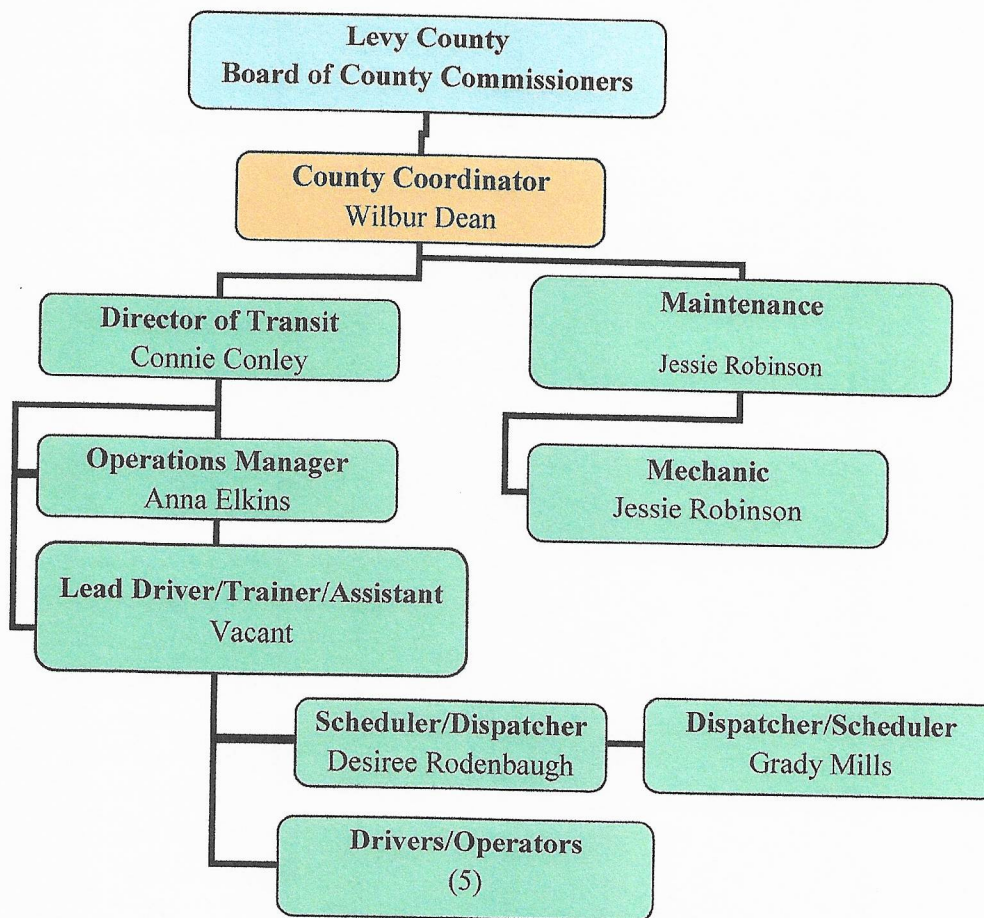
Date: _____

Name _____

Attorney for Applicant

Each Applicant for federal assistance to be awarded by FTA must provide an Affirmation of Applicant's Attorney pertaining to the Applicant's legal capacity. The Applicant may enter its electronic signature in lieu of the Attorney's signature within TrAMS, provided the Applicant has on file and uploaded to TrAMS this hard-copy Affirmation, signed by the attorney and dated this federal fiscal year.

5.1 Levy County Transit Organization Chart



FM/JOB No(s).	43202718401/43202818401
CONTRACT NO.	G2K62
AGREEMENT DATE:	July 1, 2023

EXHIBIT "B"
PROJECT BUDGET AND DISBURSEMENT SCHEDULE

This exhibit forms an integral part of that certain Grant Agreement between the Florida Commission for the Transportation Disadvantaged and Levy County Board of County Commissioners, Post Office Drawer 310, Bronson, Florida, 32621.

I. PROJECT COST:

Estimated Project Cost shall conform to those eligible costs as indicated by Chapter 427, Florida Statutes, Rule 41-2, Florida Administrative Code, the most current Commission policies and Fiscal Year 2023-24 Program Manual and Instructions for the Trip & Equipment Grant. Trips shall be purchased at the fares indicated in Exhibit B, Page 2 of 2 attached to and made a part of this agreement.

Grantee shall invoice on a monthly basis actual costs that may be above or below (+/-) the amount of the monthly allocation disbursement schedule reflected on Exhibit "B". At times, this may result in "underbilling" or "overbilling". Any excess (underbilled) funds may be recaptured on a monthly invoice that does not exceed the cumulative total of funds disbursed to date with supporting documentation. No excess funds remaining on the grant at the end of the grant period will be reimbursed to the Grantee. Any overpayment of TD funds must be repaid to the Commission upon project completion. Reimbursement payment for transportation services shall not be provided to the Grantee until documentation supporting such services has been approved. In addition, payment shall not be provided to the Grantee for capital until the capital has been received and proof of payment and other back up documentation, as requested, is provided to the Commission. The project must be completed (capital received and approved by the Grantee) no later than June 30, 2024. Grantee will make every effort to submit invoices within thirty (30) days after the month of service provision.

TD Trust Fund Trips	\$	400,706.00	43202718401
Voluntary Dollars		6.00	43202818401
<hr/>			
TOTAL	\$	400,712.00	

II. SOURCE OF FUNDS:

Commission for the Transportation Disadvantaged State Funds (no more than 90%)	\$360,636.00	<i>Match</i>
Local Cash Match (10%)	\$40,070.00	
Voluntary Dollar Contributions	\$ 6.00	
Monetary Value of In-Kind Match for Voluntary Dollar Contributions	\$ 0.00	
Total Project Cost	\$400,712.00	

III. DISBURSEMENT SCHEDULE OF COMMISSION (State) FUNDS \$

<u>FY 23/24</u>	<u>Jul</u>	<u>Aug</u>	<u>Sep</u>	<u>Oct</u>	<u>Nov</u>	<u>Dec</u>	<u>Jan</u>	<u>Feb</u>	<u>Mar</u>	<u>Apr</u>	<u>May</u>	<u>Jun</u>
Trips	\$30,059	\$30,053	\$30,053	\$30,053	\$30,053	\$30,053	\$30,053	\$30,053	\$30,053	\$30,053	\$30,053	\$30,053
Capital	0											

FM/JOB No(s).	43202718401/43202818401
CONTRACT NO.	G2K62
AGREEMENT DATE:	July 1, 2023

EXHIBIT "C"

STATE FINANCIAL ASSISTANCE (FLORIDA SINGLE AUDIT ACT)

THE STATE RESOURCES AWARDED PURSUANT TO THIS AGREEMENT CONSIST OF THE FOLLOWING:

SUBJECT TO SECTION 215.97, FLORIDA STATUTES:

Awarding Agency: Commission for the Transportation Disadvantaged/Florida Department of Transportation

State Project Title: COMMISSION FOR THE TRANSPORTATION DISADVANTAGED (CTD) TRIP AND EQUIPMENT GRANT PROGRAM

CSFA Number: 55.001

***Award Amount:** \$360,642.00 *Match*

*The state award amount may change with supplemental agreements

Specific project information for CSFA Number 55.001 is provided at:
<https://apps.fldfs.com/fsaa/searchCatalog.aspx>

COMPLIANCE REQUIREMENTS APPLICABLE TO STATE RESOURCES AWARDED PURSUANT TO THIS AGREEMENT:

State Project Compliance Requirements for CSFA Number 55.001 are provided at:
<https://apps.fldfs.com/fsaa/searchCompliance.aspx>

The State Projects Compliance Supplement is provided at: <https://apps.fldfs.com/fsaa/compliance.aspx>

for Fiscal Year: 2024, Version: 10, Revenue Accounts

Account Number	Description	2022 Budget	2022 Actual	2023 Budget	2023 Actual	2024 Budget
108-3314924	Fed 5311 G0765	0.00	0.00	0.00	0.00	0.00
108-3314928	Fed-5317 G0V28 #	0.00	0.00	0.00	0.00	0.00
108-3314998	Fed-5311 Operati	0.00	0.00	0.00	0.00	0.00
108-331G253	Fed-5311 G1930 #	0.00	0.00	0.00	0.00	0.00
108-331G272	Fed-5311 G1L06 #	52,900.00	71,738.70	0.00	225,261.13	400,000.00
108-331G276	Fed-5311 CARES #	608,100.00	482,757.77	0.00	0.00	0.00
108-331G300	Fed-5339 Bus #30	87,700.00	87,672.00	0.00	0.00	0.00
108-3344922	ST TD 2016/17	0.00	0.00	0.00	0.00	0.00
108-3344932	Shirley Conroy R	0.00	0.00	0.00	0.00	0.00
108-334G230	St T/E G0X41 #23	0.00	0.00	0.00	0.00	0.00
108-334G234	St Local Program	0.00	0.00	0.00	0.00	0.00
108-334G255	St T/E G1A43 #2	0.00	0.00	0.00	0.00	0.00
108-334G260	St-RCAP G1B03	0.00	0.00	0.00	0.00	0.00
108-334G278	St T/E G1008 #2	0.00	0.00	0.00	0.00	0.00
108-334G289	Shirley Conroy R	82,700.00	0.00	0.00	0.00	0.00
108-334G305	St T/E G1X48 #3	359,200.00	266,617.67	94,300.00	0.00	0.00
108-334G316	Shirley Conroy R	91,515.00	91,515.00	91,500.00	0.00	95,000.00
108-334G339	St T/E G2A23 #3	0.00	87,233.00	0.00	320,960.62	0.00
108-334G348	Shirley Conroy R	0.00	0.00	0.00	52,760.96	0.00
108-3443002	Fees-Farebox	15,000.00	19,158.54	15,000.00	17,146.50	20,000.00
108-3443003	Fees-Medicaid/Ac	0.00	0.00	0.00	0.00	0.00
108-3443005	<i>Match</i> Fees-Med Waiver	15,000.00	60,633.35	15,000.00	37,177.02	55,000.00
108-3443006	Fees-SREC	0.00	7,642.95	0.00	12,509.84	12,000.00
108-3443007	Fees-Med Waiver/	0.00	0.48-	0.00	0.00	0.00
108-3443008	Fees-Misc	45,000.00	55,842.77	45,000.00	55,157.06	60,000.00
108-3611000	Interest	200.00	104.76	100.00	105.57	100.00
108-3650001	Sale of Surplus	0.00	0.00	0.00	0.00	0.00
108-3690003	Miscellaneous Re	200.00	0.00	0.00	0.00	0.00
108-3694001	Reimb-Miscellane	0.00	0.00	0.00	0.00	0.00
108-3694008	Reimb-Workman's	0.00	0.00	0.00	0.00	0.00
108-3810010	Transfer/General	0.00	0.00	0.00	0.00	0.00
108-3899001	<i>Match</i> SOURCE - BEGINNI	700,000.00	0.00	1,248,800.00	0.00	916,400.00
108-3899002	Cash Bal Fwd-Res	0.00	0.00	0.00	0.00	0.00
108-3899003	Est Uncollectibl	52,100.00-	0.00	13,100.00-	0.00	7,400.00-
** Grand Totals **		2,005,415.00	1,230,916.03	1,496,600.00	721,078.70	1,551,100.00



Florida Department of Transportation

RON DESANTIS
GOVERNOR

2198 Edison Avenue, MS 2806
Jacksonville, Florida 32204

JARED W. PERDUE, P.E.
SECRETARY

October 31, 2023

Ms. Connie Conley
Director
Levy County Transit
970A E. Hathaway Avenue
Bronson, Florida 32621

Re: Levy County Transit Grant Review - Letter of Compliance

Dear Ms. Conley,

I'm pleased to notify you that the Department has completed the Levy County Transit Grant Review, May 2023 and we find your Agency to be in compliance with State and Federal requirements.

We appreciate the level of support and cooperation received from the Agency's staff during the Grant Review and also noted your efforts in addressing the requirements set forth by the Department's Procedures. We will be scheduling our next Grant Review per State requirements. If you have any questions or would like to discuss any concerns in the meantime, please contact me at (904) 360-5684 or geanelly.reveron@dot.state.fl.us. We look forward to continuing to work with your Agency in your efforts to serve transportation needs of your constituents.

Sincerely,

DocuSigned by:

A handwritten signature in cursive script that reads "Geanelly Reveron".

7CC4EBE489D94E7...

Geanelly Reveron, FCCM
Rural/Urban Transportation Coordinator
Florida Department of Transportation
Jacksonville Urban Office
2198 Edison Avenue, MS 2806
Jacksonville, FL 32204-2730
Phone: (904) 360-5684
Email: geanelly.reveron@dot.state.fl.us

cc: Doreen Joyner-Howard (FDOT), Janell Damato (FDOT), Christina Nalsen (FDOT), Angela Gregory (FDOT), Santanu Roy (HDR, Inc.), Micah Gilliom (HDR, Inc.), Lauren Adams (HDR, Inc.)



Florida Department of Transportation

RON DESANTIS
GOVERNOR

2198 Edison Avenue, MS 2806
Jacksonville, Florida 32204

JARED W. PERDUE, P.E.
SECRETARY

October 31, 2023

Ms. Connie Conley
Director
Levy County Transit
970A E. Hathaway Avenue
Bronson, Florida 32621


Re: Letter of Compliance with Rule Chapter 14-90, Florida Administrative Code

Dear Ms. Conley,

I'm pleased to notify you that the Department has completed the Levy County Transit Bus Transit System Safety, Security, and Maintenance Review, May 2023 and we find your Agency to be in compliance with the provisions of Rule Chapter 14-90, Florida Administrative Code (F.A.C.). Thank you for addressing the findings from the subject review and subsequently communicating the completion of the corrective actions through October 30, 2023.

We appreciate the level of support and cooperation received from the Agency's staff during the compliance review and noted your efforts in addressing safety system compliance with the subject Rule. Per the Department's Bus Transit System Safety Program Procedure 725-030-009-j, we will be returning to your agency within three (3) years for our next compliance review. If you have any questions or would like to discuss any concerns in the meantime, please contact me at (904) 360-5684 or geanelly.reveron@dot.state.fl.us. We look forward to continuing to work with your Agency in your efforts to serve the safe transportation needs of your constituents.

Sincerely,

DocuSigned by:

7CC4EBE489D94E7...

Geanelly Reveron, FCCM
Rural/Urban Transportation Coordinator
Florida Department of Transportation
Jacksonville Urban Office
2198 Edison Avenue, MS 2806
Jacksonville, FL 32204-2730
Phone: (904) 360-5684
Email: geanelly.reveron@dot.state.fl.us

cc: Doreen Joyner-Howard (FDOT), Janell Damato (FDOT), Christina Nalsen (FDOT), Angela Gregory (FDOT), Santanu Roy (HDR, Inc.), Micah Gilliom (HDR, Inc.), Lauren Adams (HDR, Inc.)

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Florida Department of Transportation

RON DESANTIS
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2198 Edison Avenue MS 2806
Jacksonville, FL 32204-2730

JARED W. PERDUE, P.E.
SECRETARY

October 31, 2023

Ms. Connie Conley
Director
Levy County Transit
970A E. Hathaway Avenue,
Bronson, Florida 32621

Re: Levy County Transit Vehicle Inventory - Letter of Compliance

Dear Ms. Conley,

I'm pleased to notify you that the Department has completed the Vehicle Inventory Review, May 2023 and we find your Agency to be in compliance with State and Federal requirements.

We appreciate the level of support and cooperation received from the Agency's staff during the Vehicle Inventory Review and also noted your efforts in addressing the requirements set forth by the Department's Procedures. We will be scheduling our next Vehicle Inventory Review per State requirements. If you have any questions or would like to discuss any concerns in the meantime, please contact me at (904) 360-5684 or Geanelly.Reveron@dot.state.fl.us. We look forward to continuing to work with your Agency in your efforts to serve transportation needs of your constituents.

Sincerely,

DocuSigned by:

7CC4EBE489D94E7...

Geanelly Reveron, FCCM
Rural/Urban Transportation Coordinator
Florida Department of Transportation
2198 Edison Avenue, MS 2806
Jacksonville, FL 32204-2730
Phone: (904) 360-5684
Email: Geanelly.Reveron@dot.state.fl.us

cc: Doreen Joyner-Howard (FDOT), Janell Damato (FDOT), Christina Nalsen (FDOT), Angela Gregory (FDOT), Santanu Roy (HDR, Inc.), Micah Gilliom (HDR, Inc.), Lauren Adams (HDR, Inc.)