

**REGULAR MEETING  
LEVY COUNTY BOARD OF COUNTY COMMISSIONERS  
FEBRUARY 6, 2024**

The Regular Meeting of the Board of Levy County Commissioners was held on February 6, 2024 at 9:00 A.M. in the Meeting Room of the Levy County Annex Building with the following Commissioners present:

Chairman, Comm. Desiree Mills  
Vice-Chair, Comm. John Meeks  
Comm. Tim Hodge  
Comm. Matt Brooks  
Comm. Rock Meeks

Also present were: County Attorney – Nicolle Shalley  
County Coordinator – Wilbur Dean

Chairman Brooks called the Meeting to order at 9:00 A.M. Comm. Rock Meeks gave the invocation, followed by the Pledge of Allegiance led by Comm. John Meeks.

**EXPENDITURES**

Comm. John Meeks made a motion to approve the following expenditures presented for payment. Second was made by Comm. Rock Meeks and the MOTION CARRIES.

<b>CHECK NUMBER</b>	<b>150943-150965, 150968-151110</b>	<b>AMOUNT</b>
<b>FUND</b>		
GENERAL REVENUE		2,171,680.99
ROAD		116,008.94
SHIP		30,000.00
MOSQUITO CONTROL		180.35
COURT TECH/CRIM PREV		15,227.05
TRANSPORTATION		14,809.15
911		18,529.08
COURT FACILITIES		10,503.98
MISC GRANTS		12,569.00
EMS		133,248.34
FIRE		128,105.69
TOURIST DEVELOPMENT		24,887.85
UTILITIES		11,066.00
ADD COURT COSTS		2,383.90
BLDG INSPECT & SAFETY		1,914.47
CAPITAL PROJECTS		115,303.49
ROAD IMPRV & RESTORE		49,561.80
LANDFILL		11,231.03
<b>TOTAL</b>	<b>\$</b>	<b>2,867,211.11</b>
<b>EFT/ACH PAYMENT</b>	<b>\$</b>	<b>353,073.23</b>

**LCNR EXPENDITURES**

Comm. Rock Meeks made a motion to approve the following LCNR expenditures presented for payment. Second was made by Comm. Hodge and the MOTION CARRIES. Comm. John Meeks abstained from voting due to perceived conflict.

<b>CHECK NUMBER</b>	<b>150966</b>
<b>FUND</b>	<b>AMOUNT</b>
GENERAL REVENUE	1,078.50
ROAD	431.14
TRANSPORTATION	17.80
EMS	119.48
FIRE	187.15
CAPITAL PROJECTS	36.98
LANDFILL	158.85
<b>TOTAL</b>	<b>\$ 2,029.90</b>

**AMB SUPPLY, INC. (DBA LEVY JONES) EXPENDITURES**

Comm. Rock Meeks made a motion to approve the following AMB Supply, Inc. (DBA Levy Jones) expenditure for payment. Second was made by Comm. Hodge and the MOTION CARRIES. Comm. Brooks abstained from voting due to perceived conflict.

<b>CHECK NUMBER</b>	<b>150967</b>
<b>FUND</b>	<b>AMOUNT</b>
GENERAL REVENUE	3,002.70
EMS	247.65
FIRE	247.65
<b>TOTAL</b>	<b>\$ 3,498.00</b>

**MINUTES**

The minutes for the Regular Board meetings held December 5, 2023 and December 19, 2023 were presented for Board approval.

Comm. Rock Meeks made a motion to approve the minutes for the Regular Board meetings as presented. Second was made by Comm. John Meeks and the MOTION CARRIES.

**AGENDA ADDITIONS, DELETIONS, MODIFICATIONS**

Comm. John Meeks made a motion to approve the agenda with the change to reschedule item #3, moving it to the February 20<sup>th</sup> meeting. Second was made by Comm. Brooks and the MOTION CARRIES.

**PROCLAMATIONS/RECOGNITIONS**

A. Jacqueline Martin presented Milestone Service Awards to the following employees for completion of five continuous years of service for the quarter ending December 31, 2023.

Karen Waters, 5 years	Construction/Maintenance
Leatha Keene, 25 years	Emergency Management
Raymond Castell, 10 years	Landfill
Amy Jones, 20 years	Public Safety – not present
Dana Stebbins, 5 years	Road & Bridge
Connie Conley, 20 years	Transit

B. Comm. John Meeks recognized Olajuwon “Ollie” White for his leadership and support of our nation’s heroes and being named 2023 Veteran of the Year.

C. Recognition of Ms. Freda Freeman for her contribution to the community and for more than 25 years of service volunteering at the Children’s Table. - Rescheduled -

**PUBLIC COMMENTS**

Bronson resident, Virginia Phillips spoke of the Board hiring Mary Ellen Harper as the PIO Officer, and requested the Board fix the “mistake” of preventing Mrs. Harper from also continuing as the Bronson Fire Chief.

Morrison resident, Richard Kasparian spoke to the Board of Ordinance 2023-11, which deals with manure composting and disposal. He questioned how long a pile of manure could be left on someone’s property before it had to be spread out as the dumping of manure on property next to his had begun the first week of January this year and has continued.

Donna Vernon, also a Morrison resident in the same neighborhood as Mr. Kasparian expressed concerns of manure stockpiling on the property nearby and inquired of monitoring and enforcement of the Ordinance in place.

**BUSINESS OR INFORMATIONAL ITEMS**

**COMM. MILLS/ANIMAL CONTROL VETERINARIAN SALARY**

Comm. Mills spoke of the salary and job requirements for the Veterinary position for the Animals Control Department. The Commissioners agreed after discussion, to change the 2 years of veterinary experience from “required” to “preferred” and re-advertise for the position. An increase in the salary amount offered was also discussed.

Audience member Diane Marchand and Amy Corbett spoke of the Veterinary position for Animal Services.

**SHERIFF’S OFFICE**

Col. Mike Sheffield requested Board approval to pay for HVAC repairs in the Detention Facility, JACE system needed to control HVAC system, sprinkler and fire alarm repairs needed in the Detention facility. The total amount for requested for the repairs is \$64,345.

Mrs. Trethway stated a Resolution and Budget Amendment would need to be approved in order to process payment for the repairs as stated by Col. Sheffield.

Comm. Brooks made a motion to approve the amount of \$64,345 for repairs as requested. Second was made by Comm. John Meeks and the MOTION CARRIES.

## **COUNTY COORDINATOR**

Wilbur Dean

- A. Requesting Board approval of the Proposal for Fire Protection, Solid Waste Assessment, and EMS Tax Assessment Programs from Nabors, Giblin & Nickerson and Answer Advisory Consulting in the amount of \$85,000.

Comm. Rock Meeks made a motion to approve the Proposal for Assessment Programs as presented. Second was made by Comm. Hodge and the MOTION CARRIES.

- B. Requesting Board approval for Road Maintenance Assessment Program from Nabors, Giblin & Nickerson in the amount of \$8,000.

Comm. John Meeks made a motion to approve the Road Maintenance Assessment Program as presented. Second was made by Comm. Hodge and the MOTION CARRIES.

- C. Requesting Board approval to appropriate Reserves (Contingency) via motion recorded in BOCC minutes in the amount of \$89,600 for the Fire Protection, Solid Waste Assessment and EMS Tax Assessment programs study to be performed by NGN and Answer Advisory Consulting.

Comm. Rock Meeks made a motion to appropriate Reserves (Contingency) for the Assessment programs study as presented. Second was made by Comm. John Meeks and the MOTION CARRIES.

## **DEPARTMENT OF PUBLIC SAFETY COMMUNICATIONS**

Clayton Drew, Communication System Manager

- A. Requesting Board approval of the Second Amendment to the Antenna Site License Agreement between Levy County and NexTower Development Group, LLC.
- B. Requesting Board approval of the Second Amendment to the Government Entity Tower License Agreement between Levy County and Pinnacle Towers, LLC.
- C. Requesting Board approval of the Second Amendment to the Antenna Site License Agreement between Levy County and NexTower Development Group II, LLC.
- D. Requesting Board approval of the First Amendment to the Antenna Site License Agreement between Levy County and NexTower Development Group, LLC.

Comm. John Meeks made a motion to approve items A-D as presented. Second was made by Comm. Rock Meeks and the MOTION CARRIES.

- E. Requesting Board approval of Quote Number Q-23854.4 from Avtec for Hardware and Software upgrades in the amount of \$152,930.76.

Comm. Rock Meeks made a motion to approve the quote from Avtec as presented. Second was made by Comm. Hodge and the MOTION CARRIES.

Comm. Brooks inquired if the used equipment being replaced could be donated to the City of Williston. Mr. Drew stated he would look into this option.

## **EMERGENCY MANAGEMENT**

John MacDonald, Director

Requesting Board approval and signature of the Board Chair for the WebEOC Subscription Agreement. This is an internet-based crisis management providing a central location for situation awareness during an incident. The Agreement covers the WebEOC Software Subscription and Services (including support services).

Comm. John Meeks made a motion to approve the WebEOC Subscription Agreement with the Chair's signature as requested. Second was made by Comm. Hodge and the MOTION CARRIES.

## **MAINTENANCE DEPARTMENT**

Doug Partin requested Board approval to purchase a 2024 Chevrolet Silverado 1500 LT from Big Bend Chevrolet in Chiefland in the amount of \$56,295.

Comm. Rock Meeks made a motion to approve the purchase of a 2024 Chevrolet Silverado 1500 LT as requested. Second was made by Comm. Brooks and the MOTION CARRIES.

## **TRANSIT**

Connie Conley, Director

Requesting Board approval of the Suwannee River Economic Council Transportation Service Agreement for the period of January 1, 2024 through December 31, 2026. There are no changes in the rates for transportation services per person.

Comm. John Meeks made a motion to approve the Suwannee River Economic Council Transportation Service Agreement as requested. Second was made by Comm. Rock Meeks and the MOTION CARRIES.

## **TOURIST DEVELOPMENT**

Tisha Whitehurst, Coordinator

- A. Requesting re-appointment of John Meeks, BOCC Chair or Designee, Chris Cowart, School Board Representative, Holly McGlashan, Higher Education Institution Representative, Leslie Sturmer, Aquaculture Representative, and Scott Osteen, Economic Development Representative, to the RESTORE Act Advisory Committee in accordance with Resolution 2020-001. Term expiration is 3/5/2026.

Comm. Rock Meeks made a motion to re-appoint the individuals to the RESTORE Act Advisory Committee as requested. Second was made by Comm. Hodge and the MOTION CARRIES.

- B. Requesting re-appointment of Tourist Development Council (TDC) members, Matt Brooks, Levy County Commissionern, Zach Bullock, City of Williston Councilman, Tim Haines, Accommodation Owner/Manager Representative, and Amy Henderson, At Large Member. Term expiration is 4/15/2028.

Comm. John Meeks made a motion to re-appoint the members to the Tourist Development Council (TDC) as requested. Second was made by Comm. Hodge and the MOTION CARRIES.

## **SHIP**

Marlon Gayle, Housing Planner

Requesting Board approval of a Deferred Payment Loan Agreement in the amount of \$30,000 for Lindsay Aundrea Woodley, PA #614 for an existing unit in Williston, Florida, 32696.

Comm. Rock Meeks made a motion to approve the Deferred Payment Loan Agreement for Lindsay Aundrea Woodley, PA #614 as requested. Second was made by Comm. John Meeks and the MOTION CARRIES.

## **COUNTY ATTORNEY**

Nicolle M. Shalley

- A. Requesting Board approval of Resolution No. 2024-05 establishing the policy for waiver of interest on Final Judgements for Jail Fees for time sentenced to the Levy County Jail/Detention Center.

Comm. John Meeks made a motion to approve Resolution No. 2024-05 as presented. Second was made by Comm. Rock Meeks and the MOTION CARRIES.

- B. Requesting Board approval of Resolution No. 2024-02 declaring Parcel ID Number 0646000200 consisting of .32 acres located at 612 E. Hathaway Avenue, Bronson, Florida (commonly referred to as the “Baker Building”) as surplus property and authorizing the competitive disposition of the property via an Invitation to Bid in accordance with Ordinance No. 2023-12.

Comm. Brooks made a motion to approve Resolution No. 2024-02 as presented. Second was made by Comm. John Meeks and the MOTION CARRIES.

- C. Requesting Board approval of Resolution No. 2024-01 declaring a portion (consisting of an approximately 80 foot by 120 foot area, together with non-exclusive easement areas) of Property Appraiser Parcel ID No. 0329300200 near the Sheriff’s Office in the NW corner of the intersection of NE 80<sup>th</sup> Ave. and NE 90<sup>th</sup> St., Bronson, Florida as surplus property and authorizing the non-competitive disposition of the surplus to serve the County’s P25 Public Safety Radio System Project in accordance with Ordinance 2023-12.

Comm. Brooks made a motion to approve Resolution No. 2024-01 as presented. Second was made by Comm. John Meeks and the MOTION CARRIES.

## **PUBLIC COMMENTS**

Diane Marchand, Linda Cooper

## RECOGNIZE ELECTED OFFICIALS

Sue Beaudette, Town of Bronson spoke of the next Waccasassa Water and Wastewater Cooperative Board meeting coming up on Wednesday, February 21<sup>st</sup> at 1:00 P.M. The next Bread of the Mighty mobile food drive will take place on Friday, February 23<sup>rd</sup> at 9:30 A.M. The 3<sup>rd</sup> Annual Job Fair will take place at the First Baptist Church in Bronson on Thursday, March 21<sup>st</sup> beginning at 10:00 A.M.

Tyler Voorhees and Virginia Phillips spoke regarding the Fire Chief situation for the Town of Bronson.

## COMMISSIONERS' REPORTS

**Comm. John Meeks** spoke of the Levy County Schools Foundation Beast Feast coming up Saturday. An update was given of legislative items being discussed in Tallahassee.

**Comm. Hodge** reported of Rural County Days in Tallahassee he attended recently.

**Comm. Brooks** announced the District Boys Basketball Tournament will be hosted by Williston. The Williston FFA Fishing Tournament held recently was a success.

**Comm. Mills** thanked the Maintenance Department for the improvements/clean-up around the Annex property.

The meeting recessed at 10:38 A.M.

The meeting reconvened at 5:00 P.M.

## PLANNING & ZONING

Stacey Hectus, Director

Quasi-Judicial Hearing for Petition No. SE 23-01 continued from December 5, 2023: Requesting the Board to re-open the quasi-judicial hearing for Board deliberation and a vote (1) directing the County Attorney to prepare a written order to either approve or deny the Petition; and (2) directing the Planning and Zoning Director to agenda the written order for final action by the Board.

Petition No. SE 23-01: Douglas VanDeursen, Engineer representing Ryan Thomas for 3RT Sand Mine requesting Special Exception for a major mining operation pursuant to Sec. 50-719 mining and excavation of minerals, resources, or natural resources, and site reclamation of the Levy County Land Development Code to allow a sand mine (no blasting or fracking) on approximately 1,100 acres (includes mine property and access to CR 337) of land located in Agricultural/Rural Residential (A/RR) and Rural Residential (RR) Land Use and Zoning District. Parcel Number(s): 0359701600, 0359700400, 0359700000, 0359700300, 0360400600, 0360400000, 036040040B, 036040040A, 0360400400, 0360400500, 0360600500, 0360600300, 0360600000, 0359400000, and 0359200000.

Atty. Shalley gave an explanation and procedures for the quasi-judicial hearing and asked if the Commissioners had any ex-parte communication regarding this item.

Following discussion by the Commissioners, conditions were agreed upon and direction was given to Atty. Shalley to make changes.

Comm. Hodge made a motion to approve Petition No. SE 23-01 with conditions as agreed upon by the Commissioners. Second was made by Comm. Rock Meeks and the MOTION CARRIES.

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE COMMISSION, THE MEETING ADJOURNED AT 5:52 P.M.

ATTEST:

BOARD OF COUNTY COMMISSIONERS  
LEVY COUNTY, FL

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Clerk of Court, Danny J. Shipp

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Chairman, Desiree Mills