



Levy County Board of County Commissioners Agenda Item Summary Form

1. **Name:** Alicia Tretheway
2. **Organization/Title/Telephone:** BOCC/Procurement Coordinator
3. **Meeting Date:** Tuesday, May 7, 2024

4. **Requested Motion/Action:**

Requesting the Levy County Board of County Commissioners' approval of the lowest responsive responsible bidder (McLaughlin & Company) and the Form of Agreement for the Development Department Office Renovations in the amount of \$869,000.00.

5. **Agenda Presentation:** Yes No N/A

6. **Time Requested:** Click or tap to enter a date.
(Request will be granted if Possible) allotted time not more than 15 minutes

7. **Is this Item Budgeted (If Applicable):** Yes No N/A

8. **If no, State Action Required:**

- a. **Budget Action:** Budget Amendment will need to be completed.
b. **Financial Impact Summary Statement:**
c. **Detailed Analysis Attached**
d. **Budget Officer Approval:**

If approved enter date: Click or tap to enter a date.

9. **Background: (Why is the action necessary, and what action will be accomplished) (All supporting documentation must be attached if any)**

Funding for this project will come out of Revenue Received from Permits (\$120,350) and Reserve for Capital Outlay (\$748,650.00) in the Building Department Fund, a budget amendment will be completed at the next BOCC Meeting.

10. **Recommended Approval**

- a. **Department Director:** Yes No N/A
b. **County Attorney:** Yes No N/A
c. **County Coordinator:** Yes No N/A
d. **Other:** Yes No N/A