



Levy County Board of County Commissioners Agenda Item Summary Form

1. **Name:** John Meeks
2. **Organization/Title/Telephone:** BOCC/Chairman
3. **Meeting Date:** Tuesday, August 17, 2021

4. **Requested Motion/Action:**

Recognizing Susan Haines for 29 years of loyal and dedicated service to the citizens of Levy County. Serving the Planning Commission, The Clerk's Office, and the Board of County Commissioners, until her well-earned retirement.

5. **Agenda Presentation:** Yes No N/A

6. **Time Requested:** Click or tap to enter a date.
(Request will be granted if Possible) allotted time not more than 15 minutes

7. **Is this Item Budgeted (If Applicable):** Yes No N/A

8. **If no, State Action Required:**

- a. **Budget Action:**
- b. **Financial Impact Summary Statement:**
- c. **Detailed Analysis Attached**
- d. **Budget Officer Approval:**

If approved enter date: Click or tap to enter a date.

9. **Background: (Why is the action necessary, and what action will be accomplished) (All supporting documentation must be attached if any)**

Susan served the Planning Commission from 1990 to 1993, the Clerk's Office from 1995 to 2004, and the Board of County Commissioners from 2004 to 2021.

10. **Recommended Approval**

- a. **Department Director:** Yes No N/A
- b. **County Attorney:** Yes No N/A
- c. **County Coordinator:** Yes No N/A
- d. **Other:** Yes No N/A