



Levy County Board of County Commissioners Agenda Item Summary Form

1. **Name:** Alicia Tretheway
2. **Organization/Title/Telephone:** BOCC/Procurement Coordinator
3. **Meeting Date:** Tuesday, August 17, 2021

4. **Requested Motion/Action:**

Requesting the Levy County Board of County Commissioners' to review the recommendation of the top two proposers as recommended by the Redistricting Consulting Services Professional Services Committee for the determination of final award, and approve the form of agreement with the successful proposer.

5. **Agenda Presentation:** Yes No N/A

6. **Time Requested:** Click or tap to enter a date.
(Request will be granted if Possible) allotted time not more than 15 minutes

7. **Is this Item Budgeted (If Applicable):** Yes No N/A

8. **If no, State Action Required:**

- a. **Budget Action:**
- b. **Financial Impact Summary Statement:**
- c. **Detailed Analysis Attached**
- d. **Budget Officer Approval:**

If approved enter date: Click or tap to enter a date.

9. **Background: (Why is the action necessary, and what action will be accomplished) (All supporting documentation must be attached if any)**

The Procurement Department received two proposals in response to RFP_2021_004, one from DRMP and the other from Citygate GIS. They were ranked in the following order: 1. DRMP, 2. Citygate GIS. DRMP's overall proposal was thorough and well put together (which included all required forms). Citygate GIS's proposal was fair and was missing several forms and additional information required of proposers. (Additional Information Attached).

10. **Recommended Approval**

- a. **Department Director:** Yes No N/A
- b. **County Attorney:** Yes No N/A
- c. **County Coordinator:** Yes No N/A
- d. **Other:** Yes No N/A