

PROPOSAL CHECKLIST

PROPOSER NAME: DRMP, INC.

- 1. Introductory Letter: Yes No

- 2. Project Understanding: Yes No

- 3. Project Team and Past Experience: Yes No

- 4. Location and Workload: Yes No

- 5. Forms
 - a. Proposal Signature Form: Yes No
 - b. Financial Stability: Yes No
 - c. Summary of Litigation: Yes No
 - d. Insurance: Yes No
 - e. Corporation Certificates: Yes No
 - f. Minority Business Statement: Yes No
 - g. Drug Free Workplace Form: Yes No
 - h. Non-Collusion Affidavit: Yes No
 - i. Conflict of Interest Form: Yes No
 - j. Licenses/Certs: Yes No
 - k. W9: Yes No
 - l. Vendor Information Sheet: Yes No

- 6. Cost/Fee Proposal: Yes No
Amount: \$58,520