



## Levy County Board of County Commissioners Agenda Item Summary Form

1. **Name:** Marlon Gayle
2. **Organization/Title/Telephone:** SHIP/Housing Planner/352-486-5268
3. **Meeting Date:** Tuesday, December 21, 2021
4. **Requested Motion/Action:**  
Motion to Approve Levy County SHIP Annual reports to be submitted to the Florida Housing Finance Corporation (FHFC)
5. **Agenda Presentation:** Yes  No  N/A
6. **Time Requested:** 5 minutes  
(Request will be granted if Possible) allotted time not more than 15 minutes
7. **Is this Item Budgeted (If Applicable):** Yes  No  N/A
8. **If no, State Action Required:**
  - a. **Budget Action:**
  - b. **Financial Impact Summary Statement:**
  - c. **Detailed Analysis Attached**
  - d. **Budget Officer Approval:**

**If approved enter date:** Click or tap to enter a date.

9. **Background: (Why is the action necessary, and what action will be accomplished) (All supporting documentation must be attached if any)**

Levy County is required to submit an Annual Report on September 15 of each year outlining how the funds it has been allocated have been expended and encumbered over the past three years. This report is being submitted late as there were unforeseen delays in closing out two special needs project that were required to meet the Program expenditure set aside. The BOCC Chair is required to sign to certification forms indicating that the report is a true reflection of the expenditures as well as what local housing incentive strategies have been adopted.

### 10. Recommended Approval

- a. **Department Director:** Yes  No  N/A
- b. **County Attorney:** Yes  No  N/A
- c. **County Coordinator:** Yes  No  N/A
- d. **Other:** Yes  No  N/A