

**REGULAR MEETING
LEVY COUNTY BOARD OF COUNTY COMMISSIONERS
AUGUST 6, 2024**

The Regular Meeting of the Board of Levy County Commissioners was held on August 6, 2024 at 9:00 A.M. in the Meeting Room of the Levy County Annex Building with the following Commissioners present:

Chairman, Comm. Desiree Mills
Vice-Chair, Comm. John Meeks
Comm. Tim Hodge
Comm. Matt Brooks
Comm. Rock Meeks

Also present were: County Attorney – Nicolle Shalley
County Coordinator – Wilbur Dean

Chairman Mills called the Meeting to order at 9:00 A.M. Comm. Rock Meeks gave the invocation, followed by the Pledge of Allegiance led by Comm. Brooks.

EXPENDITURES

Comm. John Meeks made a motion to approve the following expenditures presented for payment. Second was made by Comm. Brooks and the MOTION CARRIES.

CHECK NUMBER	152747-152766, 152769-152924	
FUND	AMOUNT	
GENERAL REVENUE		2,271,236.86
ROAD		104,337.70
SHIP		32,785.00
MOSQUITO CONTROL		606.93
TRANSPORTATION		11,432.35
911		18,529.08
COURT FACILITIES		9,811.42
MISC GRANTS		52,308.15
EMS		110,799.02
FIRE		85,500.31
TOURIST DEVELOPMENT		6,387.58
UTILITIES		2,827.72
ADD COURT COSTS		6,105.92
BLDG INSPECT & SAFETY		3,958.86
CRIME PREVENTION		3,850.50
CAPITAL PROJECTS		13,283.32
LANDFILL		27,519.64
TOTAL	\$	2,761,280.36
EFT/ACH PAYMENT	\$	377,577.04

LCNR EXPENDITURES

Comm. Hodge made a motion to approve the following LCNR expenditures presented for payment. Second was made by Comm. Rock Meeks and the MOTION CARRIES. Comm. John Meeks abstained from voting due to perceived conflict.

CHECK NUMBER	152768
FUND	AMOUNT
GENERAL REVENUE	1,611.41
ROAD	255.57
EMS	86.88
FIRE	62.88
LANDFILL	280.52
TOTAL	\$ 2,297.26

AMB SUPPLY, INC. (DBA LEVY JONES) EXPENDITURES

Comm. John Meeks made a motion to approve the following AMB Supply, Inc. (DBA Levy Jones) expenditure for payment. Second was made by Comm. Hodge and the MOTION CARRIES. Comm. Brooks abstained from voting due to perceived conflict.

CHECK NUMBER	152767
FUND	AMOUNT
GENERAL REVENUE	737.05
LANDFILL	705.95
TOTAL	\$ 1,443.00

AGENDA ADDITIONS, DELETIONS, MODIFICATIONS

Comm. Mills stated she would like to add Resolution 2024-44 to the agenda with the items for Atty. Shalley. Comm. John Meeks made a motion to approve the agenda with the addition of Resolution 2024-44 and to Table the item concerning Ordinance 2024-4, Land Development Code. Second was made by Comm. Hodge and the MOTION CARRIES.

BUSINESS OR INFORMATION ITEMS

LEVY COUNTY COMMISSIONER - JOHN MEEKS, VICE-CHAIR

Comm. John Meeks spoke of challenges homeowners are facing with the some of the language in Ordinance Sec. 50-679 pertaining to accessory dwellings in front of homes. He asked if the Commissioners would be interested in scheduling a Workshop to further discuss this issue. Following discussion and input by Atty. Shalley, the Commissioners agreed to schedule this item in a Workshop on August 13th at 6:00 P.M.

LEVY COUNTY COMMISSIONER – TIM HODGE

Funding Announcement: Comm. Hodge reported the Shell Mound Boat Ramp Channel Improvements Project has been awarded \$869,460 from the Florida Boating Improvement Program (FBIP).

COUNTY COORDINATOR

Wilbur Dean

Requesting Board approval of the Probation Services Agreement between Levy County and County Probation Services, Inc.

Comm. John Meeks made a motion to approve the Probation Services Agreement with County Probation Services, Inc. as requested. Second was made by Comm. Brooks and the MOTION CARRIES.

HUMAN RESOURCES

Jacqueline Martin, Director

- A. Present proposed amendments to Policy #708, Military Duty Leave for review and possible approval by the Board.

Comm. John Meeks made a motion to approve the proposed amendments to Policy #708, Military Duty Leave as presented. Second was made by Comm. Brooks and the MOTION CARRIES.

- B. Report on Planning & Zoning Director posting. Request Board to set interviews for the two applicants which had responded.

The Commissioners agreed to conduct the interviews for the Planning & Zoning Director position on August 13th at 5:00 P.M.

DEVELOPMENT DEPARTMENT

Darlene Slattery on behalf of David Meyer, Development Director

Requesting Board approval to purchase two trucks in the amount of \$95,240 from Big Bend Chevrolet.

Comm. Rock Meeks made a motion to approve the purchase of two trucks from Big Bend Chevrolet as requested. Second was made by Comm. Hodge and the MOTION CARRIES.

DEPARTMENT OF PUBLIC SAFETY

Mitch Harrell, Director

Requesting Board approval of Resolution 2024-37, amending the Final Budget for FY 23/24 in the amount of \$460,000. This is the FY24 component of Interfund Advance Loan Plan discussed in the July 16, 2024 Budget Workshop.

Comm. Rock Meeks made a motion to approve Resolution 2024-37 as requested. Second was made by Comm. John Meeks and the MOTION CARRIES.

MOSQUITO CONTROL

Wilbur Dean on behalf of Matt Weldon, Director

Requesting Board approval to approve Resolution 2024-23 amending the Final Budget for FY 23/24 in the amount of \$7,100 due to receipt of additional revenue from the sale of fixed assets.

Comm. John Meeks made a motion to approve Resolution 2024-23 as requested. Second was made by Comm. Rock Meeks and the MOTION CARRIES.

PUBLIC INFORMATION OFFICER

Mary-Ellen Harper

Requesting the Board receive a presentation regarding live-streaming Commission meetings. Discuss and determine if the Board is interested in pursuing live-streaming their meetings.

Following the presentation, Comm. Brooks made a motion to direct Mrs. Harper to acquire CivicPlus Media for live-streaming the Board meetings. Second was made by Comm. John Meeks and the MOTION CARRIES.

ROAD DEPARTMENT

Atty. Shalley on behalf of Alice LaLonde, Administrative Coordinator

Requesting Board approval of Resolution 2024-41, accepting and directing the recordation of a right-of-way deed conveying additional right-of-way along LCR 546 (a/k/a SE 50th Street and SE 150th Avenue) to the County and providing an effective date.

Comm. John Meeks made a motion to approve Resolution 2024-41 as requested. Second was made by Comm. Brooks and the MOTION CARRIES.

TRANSIT

Connie Conley, Director

Requesting Board approval of Resolution 2024-42, amending the Final Budget for FY 23/24 in the amount of \$350,000. The Public Transit Fund (Fund No. 108) is increased due to receipt of additional revenue from a 5300 Operating Assistance Grant for Transit Operations.

Comm. Rock Meeks made a motion to approve Resolution 2024-42 as requested. Second was made by Comm. Hodge and the MOTION CARRIES.

SHIP

Marlon Gayle, Housing Planner

Requesting Board approval of a Deferred Payment Loan Agreement in the amount of \$30,000 for William and Reece Seale, PA #620 for an existing unit in Williston, Florida.

Comm. Rock Meeks made a motion to approve the Deferred Payment Loan Agreement as requested. Second was made by Comm. Hodge and the MOTION CARRIES.

PROCUREMENT

Alicia Tretheway, Coordinator

- A. Requesting the Board to review and accept the top 3 respondents for Disaster Debris Removal and Disposal Services (RFP_2024_003); Crowder Gulf Joint Venture, Inc., SDR Disaster Recovery, LLC, and TFR Enterprises, Inc., and the Form of Agreement.

Comm. John Meeks made a motion to accept the top 3 respondents for Disaster Debris Removal and Disposal Services as requested. Second was made by Comm. Brooks and the MOTION CARRIES.

- B. Requesting Board approval to renew the Agreement between AC Disaster Consulting, LLC, and Levy County for Disaster-Related Recovery Services for one (1) year. The original Agreement began on August 18, 2020 with an initial term of three (3) years and the potential to extend the Agreement for three (3) additional one (1) year terms. This is extension number 2.

Comm. Brooks made a motion to renew the Agreement with AC Disaster Consulting, LLC as requested. Second was made by Comm. Brooks and the MOTION CARRIES.

- C. Requesting Board approval and the Chair's signature for Change Order No. 1 to the Agreement between McLaughlin & Company, Inc. and Levy County in the amount of \$8,302 for the Development Department office renovations.

Comm. Rock Meeks made a motion to approve Change Order No. 1 to the Agreement with McLaughlin & Company, Inc. with the Chair's signature as requested. Second was made by Comm. Hodge and the MOTION CARRIES.

- D. Requesting Board approval of Resolution 2024-40 amending the final budget for FY 24 in the amount of \$8,304 for Change Order No. 1 to the Agreement between McLaughlin & Company, Inc. for Development Department office renovations.

Comm. Brooks made a motion to approve Resolution 2024-40 as requested. Second was made by Comm. John Meeks and the MOTION CARRIES.

- E. Requesting Board approval and the Chair's signature on Change Order No. 2 to the Agreement between McLaughlin & Company, Inc. and Levy County in the amount of \$15,403 for the Development Department office renovations.

Comm. Hodge made a motion to approve Change Order No. 2 to the Agreement with McLaughlin & Company, Inc. with the Chair's signature as requested. Second was made by Comm. Rock Meeks and the MOTION CARRIES.

- F. Requesting Board approval of Resolution 2024-39 approving application for a Resilient Florida Planning Grant from the Florida Department of Environmental Protection; providing direction and authorization to the County Coordinator or designee; and providing an effective date. Last year Levy County was awarded a grant under the Florida Resilient Florida Program Planning in the amount of \$238,550 for the purposes of conducting a Comprehensive Vulnerability Assessment to address tidal, future high tide, storm, rainfall-induced, and compound flooding. Staff would like to apply for funding for an Adaptation Plan. The Adaptation Plan will be the 3rd component in the sea level rise adaptation planning process and provides the framework to respond to the findings in the Vulnerability Assessment.

Comm. Rock Meeks made a motion to approve Resolution 2024-39 as requested. Second was made by Comm. John Meeks and the MOTION CARRIES.

G. Requesting Board approval of Task Assignment 2024-10 between Levy County and North Florida Professional Services for Acting Zoning Official.

Comm. Rock Meeks made a motion to approve Task Assignment 2024-10 with North Florida Professional Services as requested. Second was made by Comm. Hodge and the MOTION CARRIES.

H. Discussion/Review of the Scope of Services for Housing Services in addition to the SHIP Program in Levy County. The RFP provided for the Commissioners to review could be modified for the use as described.

Following discussion, the Commissioners gave direction to Mrs. Tretheway to research and modify the RFP in order to seek additional Housing Services.

COUNTY ATTORNEY

Atty Shalley requested Board approval of the Continuing Legal Services Agreement with Bullock Law Firm, PLLC for general outside counsel legal services.

Comm. Brooks made a motion to approve the Continuing Legal Services Agreement with Bullock Law Firm, PLLC as requested. Second was made by Comm. Hodge and the MOTION CARRIES.

Audience member, Linda Cooper inquired of other Attorney Firms contacted and if there was a resume from the Bullock Law Firm. The inquiry was addressed by Atty. Shalley.

PUBLIC HEARINGS

Atty. Shalley

A. Requesting Board adoption of ORDINANCE NO. 2024-3, AN ORDINANCE OR LEVY COUNTY, FLORIDA, AMENDING THE CODE OF ORDINANCES OF LEVY COUNTY, FLORIDA RELATED TO PUBLIC RECORDS; BY CREATING A NEW ARTICLE IN CHAPTER 2 – ADMINISTRATION TITLED “PUBLIC RECORDS”; AMENDING APPENDIX B TO ESTABLISH FEES, RATES AND CHARGES FOR PUBLIC RECORDS REQUESTS; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A REPEALING CLAUSE; PROVIDING FOR INCLUSION IN THE CODE; PROVIDING DIRECTIONS TO THE CLERK AND AN EFFECTIVE DATE.

Comm. Mills asked if there was in anyone in the audience wished to speak regarding this item. There was none.

Comm. John Meeks made a motion to adopt Ordinance No. 2024-3 as requested. Second was made by Comm. Rock Meeks and the MOTION CARRIES.

~~B. Requesting Board adoption of ORDINANCE NO. 2024 4, AN ORDINANCE OF LEVY COUNTY, FLORIDA, AMENDING CHAPTER 50 (LAND DEVELOPMENT CODE) OF THE COUNTY CODE OF ORDINANCES RELATED TO THE DIVISION OF LAND; BY REVISING SEC. 50 600 TITLED “GENERAL REQUIREMENTS” FOR LOT SPLITS; PROVIDING FOR INCLUSION IN THE CODE; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A REPEALING CLAUSE; PROVIDING DIRECTIONS TO THE CLERK AND AN EFFECTIVE DATE. – TABLED -~~

C. Requesting Board adoption of ORDINANCE NO. 2024-5, AN ORDINANCE OF LEVY COUNTY, FLORIDA, AMEENDING THE CODE OF ORDINANCES OF LEVY COUNTY, FLORIDA RELATED TO COUNTY ADMINISTRATION; BY CREATING A NEW DIVISION TITLED “COUNTY MANAGER” WITHIN ARTICLE III – OFFICERS AND EMPLOYEES OF CHAPTER 2 – ADMINISTRATION; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A REPEALING CLAUSE; PROVIDING FOR INCLUSION IN THE CODE; PROVIDING DIRECTIONS TO THE CLERK AND AN EFFECTIVE DATE.

Comm. Mills asked if there was in anyone in the audience wished to speak regarding this item. There was none.

Comm. John Meeks made a motion to adopt Ordinance No. 2024-5 as requested. Second was made by Comm. Brooks and the MOTION CARRIES.

NON-AGENDA ITEM

D. Requesting Board approval of Emergency Declaration No. 2024-44, Issued by Proclamation of the Chair Declaring a Local State of Emergency, Invest 97L (2024).

Comm. Rock Meeks made a motion to approve Emergency Declaration No. 2024-44 as requested. Second was made by Comm. John Meeks and the MOTION CARRIES.

COMMISSIONERS’ REPORTS

Comm. Rock Meeks spoke of the Land Split item.

Comm. Hodge inquired if there were plans to harvest the pines located near the Landfill property. Mr. Dean responded this is something which was set aside to do at a later date.

Comm. Brooks inquired of how funds received from the sale of Transit assets were handled. Mr. Dean responded funds received from the sale of assets normally go into the General Fund first. Comm. Brooks thanked the Emergency Management team and Road Department employees for their work during the recent storm event.

Comm. John Meeks commended Comm. Mills on her work during the storm event as Chairman. He also thanked John MacDonald, who then gave an update to the Board of ongoing recovery efforts.

Comm. Mills expressed thanks to all who worked during the storm protecting the citizens of Levy County.

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE COMMISSION, THE MEETING ADJOURNED AT 11:21 A.M.

ATTEST:

BOARD OF COUNTY COMMISSIONERS
LEVY COUNTY, FL

Clerk of Court, Danny J. Shipp

Chairman, Desiree Mills