



LEVY COUNTY BOARD OF COUNTY COMMISSIONERS COMMISSIONERS
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To: The Board of County Commissioners
From: Mary-Ellen Harper, County Manager
Alicia Tretheway, Procurement Coordinator
Date: December 17, 2024
Subject: Aclarian Enterprise Resource Planning and Consulting Services

Aclarian Enterprise Resource Planning (ERP) and Consulting Services has provided a proposal to meet two of Levy County's immediate needs:

1. User-friendly software to create and manage budgets and budget processes that can be customized to export to or integrate with the Clerk of the Court's software system.
2. Contract Budget Director Services to assist Levy County in the management of the current budget and the development of the budget for Fiscal Year 2026.

Aclarian is an ERP technology and consulting company serving the public sector. ERP software is a system that helps organizations automate and manage core processes to improve performance. It can connect a company's various activities, such as finance, supply chain, operations, and human resources, into one platform.

The company, headquartered in Tampa, Florida, provides innovative solutions to Levy County's immediate budget development and management needs. Aclarian's team is comprised of former local government auditors, Finance Directors, and other public sector CPAs with decades of experience.

Key Features of Aclarian's ERP include:

- **Comprehensive Financial Planning:** Aclarian's budgeting solutions facilitate comprehensive financial planning, allowing organizations to set realistic financial goals and allocate resources efficiently.
- **Automated Budget Workflows:** Streamline the budgeting process with automated workflows. From budget creation to approval, our solutions support every step, ensuring a smooth and efficient budgeting cycle.
- **Multi-Year Budgeting:** Plan for the future with multi-year budgeting capabilities. Aclarian's tools enable organizations to create long-term financial plans and projections.
- **Budget Monitoring and Analysis:** Ensure financial health with real-time budget monitoring and analysis. Our solutions provide insights into budget performance, allowing for informed decision-making.
- **Collaboration and Accountability:** Aclarian's budgeting solutions foster collaboration among financial teams and stakeholders and promote accountability and transparency in the budgeting process.

Aclarian’s ERP will replace many of Levy County’s paper forms with electronic forms customized with specific approval procedures that can include multiple approvers and compliance with procurement procedures. The system is web-based and user-friendly. It is a stark improvement compared to the county’s outdated software system augmented by numbers paper forms.

Benefit's Forms, Data-Management and Reports:

Forms

- Budget Amendment
- Budget Transfer
- Next Year Capital Budget
- Next Year Expenses Budget
- Next Year Personnel Budget
- Next Year Revenue Budget

Data Management

- Budget Balance Management
- Budget Configuration Page

Reports

- Next Year Budget Overview
- Capital Budget Details
- Next Year Capital Budget Overview
- Inflow & Outflow Budget Details
- Personnel Detail Report



The cost of contracting Aclarian to provide ERP and Budget Director Consulting Services for January 1, 2025 - September 30, 2025, is as follows:

Annual Subscription for 75 users:	\$60,760
Implementation Fee	\$19,300
Budget Director Services	\$8,000 per month
Total:	\$152,060

Levy County Budgeted \$177,000 for the Budget Officer position for the current fiscal year. This allocation is sufficient to cover the services proposed by Aclarian.

Alicia Tretheway and I will be in attendance at the Board Meeting along with Aclarian President Andrew Laffin to discuss this innovative proposal with the Board of County Commissioners in further detail.