



Levy County Board of County Commissioners Agenda Item Summary Form

1. Name and Title: Mary-Ellen Harper, County Manager

2. Department: Board of County Commissioners

3. Meeting Date: Tuesday, May 6, 2025

4. Requested Action:

Requesting the Levy County Board of County Commissioners to approve Task Assignment 2025-3 to North Florida Professional Services, Inc to provide engineering services.

5. Cost & Funding Source:

This Task Work Order will be billed monthly, based on the number of hours needed and the schedule of values from the 2020 Master Contract, providing reduced rates to support the County, as a home-based rate.

6. Justification of Request:

The county requires professional engineering services and general engineering services to support the county with various engineering needs. This task is to augment the county with resources to provide technical guidance/support, program and project management, review engineering related needs, review of deliverables, provide in-house production to deliver projects for the county, as directed and to coordinate with county staff on issue identification and management, targeting resolution and enhancing operations.