



Levy County Board of County Commissioners

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Phone: 352.486.5218

Award Determination Statement

RFP No.: RFP_2025_002

Project Title: Suwannee Sound / Cedar Key Oyster Restoration Project

Following a thorough evaluation of the proposals received in response to **RFP_2025_002**, it has been determined that the proposal submitted by **SWCA Environmental Consultants** is the most advantageous to Levy County and meets the budgeted amount per the RFP of \$1,500,00.00. AECOM submitted a RFP that was complete per the checklist. However, the proposal amount exceeded the RFP criteria of \$1,500,00.00 with the expected project cost of \$1,900,00.00. Further, Sea and Shoreline submitted an RFP as well. They were not chosen considering they omitted to submit with the RFP litigation history and a statement of financial stability. In addition, Sea and Shoreline's expected project cost was anticipated as \$1,800,00.00.

This determination was made based on the evaluation criteria set forth in **RFP_2025_002** and confirmed during the **competitive proposal bid closing meeting**. During this meeting, it was established that SWCA Environmental Consultants' proposal was the **only submission** that successfully met all mandatory requirements, scoring criteria, and form completion outlined in the solicitation documents.

Specifically, SWCA's proposal included all items required under **Tab 5 – Required and Optional Forms** (Total Possible Points: 5), including:

1. Cover Page;
2. Completed Response Signature Form;
3. Conflict of Interest Disclosure Statement;
4. Drug-Free Workplace Form (recommended);
5. Non-Collusion Affidavit;
6. Sworn Statement on Public Entity Crime;
7. Contract Exception Form (if applicable);
8. Vendors on Scrutinized Companies List Certification;
9. Anti-Human Trafficking Affidavit;



Commissioners

Charlie Kennedy, District 1

Rock Meeks, District 2

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Johnny Hiers, District 5

10. BYRD Anti-Lobbying Amendment Certification;
11. Vendor Information Sheet;
12. W-9 Form;
13. Statement of Proposer's Financial Stability (including bankruptcy disclosures if applicable);
14. Summary of Litigation or Adversarial Proceedings (past five years);
15. Copies of Certifications/Licenses;
16. Certificate of Insurability; and
17. All other information/forms required by the RFP.

Further, SWCA Environmental Consultants demonstrated the necessary technical expertise, resources, and understanding of the detailed Scope of Work as outlined in **RFP_2025_002**, which includes:

- Pre-project assessments of oyster reef habitats;
- Development of restoration protocols and adaptive management procedures;
- Feasibility studies and site selection analyses;
- Design and planning of oyster reef restoration activities with detailed specifications based on available funding (\$1.5M);
- Permit acquisition and regulatory compliance;
- Engagement with local stakeholders, including the Cedar Key Oysterman Association;
- Execution of oyster reef restoration and adaptive management during implementation;
- Pre- and post-project monitoring and data collection; and
- Completion of project reporting requirements.

Given that SWCA Environmental Consultants' proposal fully satisfied all solicitation requirements and evaluation criteria, and no other proposals met the full mandatory submission requirements, the determination has been made to award RFP_2025_002 to **SWCA Environmental Consultants**.

This determination has been documented in writing in accordance with County procurement procedures, and a copy will be filed in the Procurement Department's proposal file. As the project award requires the Board of County Commissioners' approval, this determination will also be included as part of the formal recommendation submitted for the Board's consideration.

Prepared by:

Brooke Smith
Grants Coordinator
Levy County Board of County Commissioners

Date: April 27, 2025