



Levy County Board of County Commissioners Agenda Item Summary Form

1. **Name and Title:** Brooke Smith, Grants-Legislative Liaison
2. **Department:** Grants
3. **Meeting Date:** Tuesday, May 6, 2025

4. **Requested Action:**

For RFP_2025_002 Suwannee Sound/Cedar Key Oyster Restoration (1) Reject the proposal of AECOM as non-responsive for the following reason – proposal exceeding the RFP criteria of less than \$1.5 million; (2) reject the proposal of Sea & Shoreline as non-responsive for the following reasons – proposal exceeding \$1.5 million, omitted submission of litigation history and a statement of financial stability; and (3) direct the County Manager, or designee, to negotiate a contract (in the form provided in the RFP) with SWCA Environmental Consultants as the sole responsive, responsible proposer in an amount not to exceed \$1,499,937; and (4) authorize the Chair to sign the contract, subject to review by the County Attorney as to form and legal sufficiency.

5. **Cost & Funding Source:**

RESTORE Act Grant Funding-U.S. Treasury

6. **Justification of Request:**

Following the competitive proposal bid closing meeting for RFP_2025_002 – Suwannee Sound / Cedar Key Oyster Restoration Project, it was determined that SWCA Environmental Consultants submitted the only proposal that met all mandatory requirements and evaluation criteria outlined in the solicitation. Their proposal included all required forms under Tab 5 and demonstrated full technical expertise to perform the detailed Scope of Work, including reef assessment, restoration planning, implementation, monitoring, and adaptive management. This determination was made in accordance with County procurement procedures and has been documented in writing. A copy of the determination will be filed with the Procurement Department and submitted as part of the formal recommendation to the Board of County Commissioners for approval.



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