



## Levy County Board of County Commissioners Agenda Item Summary Form

1. **Name:** Alicia Tretheway  
2. **Organization/Title/Telephone:** BOCC/Procurement Coordinator  
3. **Meeting Date:** Tuesday, June 6, 2023

4. **Requested Motion/Action:**

Requesting the Levy County Board of County Commissioners' approval of the recommended ranking of Code Enforcement Special Magistrate and authorize award of the Form of Contract to the highest ranked proposer.

5. **Agenda Presentation:** Yes  No  N/A

6. **Time Requested:** Click or tap to enter a date.  
(Request will be granted if Possible) allotted time not more than 15 minutes

7. **Is this Item Budgeted (If Applicable):** Yes  No  N/A

8. **If no, State Action Required:**

- a. **Budget Action:**
- b. **Financial Impact Summary Statement:**
- c. **Detailed Analysis Attached**
- d. **Budget Officer Approval:**

**If approved enter date:** Click or tap to enter a date.

9. **Background: (Why is the action necessary, and what action will be accomplished) (All supporting documentation must be attached if any)**

Levy County received three proposals they are ranked in the following order, Braswell Law PLLC: 85.3, Norm D. Fugate P.A.: 83.6, and Weiss Serota Helman: 77.6. See attached Evaluation Sheets/Evaluation Committee Meeting Minutes.

10. **Recommended Approval**

- a. **Department Director:** Yes  No  N/A
- b. **County Attorney:** Yes  No  N/A
- c. **County Coordinator:** Yes  No  N/A
- d. **Other:** Yes  No  N/A