



## Levy County Board of County Commissioners Agenda Item Summary Form

1. **Name:** John Meeks  
2. **Organization/Title/Telephone:** BOCC Chair  
3. **Meeting Date:** Tuesday, October 19, 2021

4. **Requested Motion/Action:**

For 5 years of loyal and dedicated service to the citizens of Levy County serving as the Assistant Director to Emergency Management. We appreciate your service with us and wish you all the best in your new roll.

5. **Agenda Presentation:** Yes  No  N/A

6. **Time Requested:** Click or tap to enter a date.  
(Request will be granted if Possible) allotted time not more than 15 minutes

7. **Is this Item Budgeted (If Applicable):** Yes  No  N/A

8. **If no, State Action Required:**

- a. **Budget Action:**
- b. **Financial Impact Summary Statement:**
- c. **Detailed Analysis Attached**
- d. **Budget Officer Approval:**

**If approved enter date:** Click or tap to enter a date.

9. **Background: (Why is the action necessary, and what action will be accomplished) (All supporting documentation must be attached if any)**

10. **Recommended Approval**

- a. **Department Director:** Yes  No  N/A
- b. **County Attorney:** Yes  No  N/A
- c. **County Coordinator:** Yes  No  N/A
- d. **Other:** Yes  No  N/A