



Levy County Board of County Commissioners Agenda Item Summary Form

1. **Name:** Nicolle Shalley
2. **Organization/Title/Telephone:** County Attorney/352-486-3389
3. **Meeting Date:** Tuesday, December 19, 2023
4. **Requested Motion/Action:**

Requesting the Board of County Commissioners determine if they would like to move forward with declaring the following property as surplus: (1) An approximate 10,000 square foot portion of Parcel ID number 0329300200 (located in the NW corner of the intersection NE 80th Avenue and NE 90th Street - Sheriff's Office) to be leased to a private party for demolition of the existing tower and construction of a new communications tower to serve the County's Public Safety Radio System and to serve other users; (2) Parcel ID number 0646000200 consisting of .32 acres (the site of the Baker Building), Parcel ID number 0646000100 consisting of .29 acres (the site of the Development Department Building) and/or Parcel ID number 0656800000 consisting of 1.27 acres (directly behind the Baker Building and the Development Department Building) to be sold; and (3) the Cafeteria space in the County Government Complex to be leased or licensed for a public food service establishment.

If so, direct the County Attorney to prepare resolution(s), in accordance with Ordinance Number 2023-12, to declare the property surplus and direct the method of disposition.

5. **Agenda Presentation:** Yes No N/A

6. **Time Requested:** 3 minutes
(Request will be granted if Possible) allotted time not more than 15 minutes

7. **Is this Item Budgeted (If Applicable):** Yes No N/A

8. **If no, State Action Required:**

- a. **Budget Action:** EnterTextHere
- b. **Financial Impact Summary Statement:** EnterTextHere
- c. **Detailed Analysis Attached** EnterTextHere
- d. **Budget Officer Approval:** EnterTextHere

If approved enter date: Click or tap to enter a date.

9. **Background: (Why is the action necessary, and what action will be accomplished) (All supporting documentation must be attached if any)**

The Board of County Commissioners has previously discussed and indicated interest in: (1) leasing a portion of the Sheriff's Office parcel in order to allow a private party to demolish the existing communications tower and construct a new tower that can meet the requirements of the County's upgraded public safety radio (P25) system; (2) selling the "Baker Building" now that the County Attorney and SHIP Offices have been relocated to the Government Complex and perhaps the Development Department Building (as the Building Department and Code Enforcement Offices are planned to relocate to the Government Complex in 2024) and the parcel behind those two buildings; and (3) issuing



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a request for proposals to allow a public food service establishment to operate a food concession (open to the public) in the cafeteria of the County Government Complex.

With the adoption of Ordinance Number 2023-12 (policies to govern the acquisition and disposition of real property), the process for disposition starts with a request to surplus. That is the purpose of this agenda item. If the Board desires to move forward, the next step is to direct the County Attorney to prepare resolutions to declare the property surplus and specify how the Board desires to dispose of the surplus property.

10. Recommended Approval

- | | | | |
|--------------------------------|------------------------------|-----------------------------|---|
| a. Department Director: | Yes <input type="checkbox"/> | No <input type="checkbox"/> | N/A <input type="checkbox"/> |
| b. County Attorney: | Yes <input type="checkbox"/> | No <input type="checkbox"/> | N/A <input checked="" type="checkbox"/> |
| c. County Coordinator: | Yes <input type="checkbox"/> | No <input type="checkbox"/> | N/A <input type="checkbox"/> |
| d. Other: | Yes <input type="checkbox"/> | No <input type="checkbox"/> | N/A <input type="checkbox"/> |