

**REGULAR MEETING  
LEVY COUNTY BOARD OF COUNTY COMMISSIONERS  
AUGUST 17, 2021**

The Regular Meeting of the Board of Levy County Commissioners was held on August 17, 2021 at 9:00 A.M. in the Meeting Room of the Levy County Annex Building with the following Commissioners present:

Chairman John Meeks  
Comm. Matt Brooks  
Comm. Rock Meeks  
Comm. Lilly Rooks

Also present were: County Coordinator – Wilbur Dean  
Interim County Attorney’s – Atty. Heather Encinosa, Atty. Evan Rosenthal

Chairman John Meeks called the Meeting to order at 9:00 A.M. Comm. Rock Meeks gave the invocation, followed by the Pledge of Allegiance led by Comm. Brooks.

**EXPENDITURES**

Comm. Rock Meeks made a motion to approve the following expenditures presented for payment. Second was made by Comm. Rooks and the MOTION CARRIES.

<b>CHECK NUMBER</b>	<b>142806-142956</b>
<b>FUND</b>	<b>AMOUNT</b>
GENERAL REVENUE	238,220.01
ROAD	82,370.14
SHIP	21,765.00
MOSQUITO CONTROL	349.99
COURT TECH/CRIM PREV	91.60
TRANSPORTATION	6,029.55
COURT FACILITIES	1,800.76
MISC GRANTS	1,630.19
EMS	73,330.16
FIRE	103,631.99
TOURIST DEVELOPMENT	9,483.57
UTILITIES	1,028.19
BLDG INSPECT & SAFETY	370.76
CAPITAL PROJECTS	99,481.68
ROAD IMPRV & RESTORE	10,048.13
LANDFILL	8,054.00
<b>TOTAL</b>	<b>\$ 657,685.72</b>
<b>EFT/ACH PAYMENT</b>	<b>\$ 314,349.43</b>

## **MINUTES**

The minutes for the Regular Board meeting held May 18, 2021 were presented for Board approval.

Comm. Rock Meeks made a motion to approve the minutes for the Regular Board meeting held May 18, 2021 as presented. Second was made by Comm. Rooks and the MOTION CARRIES.

## **AGENDA ADDITIONS, DELETIONS, MODIFICATIONS**

Comm. Brooks made a motion to add an item under SHIP as requested by Linda Sheffield concerning term limits to qualify for SHIP assistance. Second was made by Comm. Rooks and the MOTION CARRIES.

## **PROCLAMATIONS/RECOGNITIONS**

- A. Comm. John Meeks recognized David Shewey for his five (5) years of loyal and dedicated service to the citizens of Levy County serving as a member of the Board of Adjustment.
- B. Comm. John Meeks recognized Susan Haines for her 29 years of loyal and dedicated service to the citizens of Levy County serving the Planning Commission, the Clerk's Office and the Board of County Commissioners, until her well-earned retirement.

## **PLANNING & ZONING**

Swearing in of audience members was done by Chanda Jordan, Minutes Clerk.

Stacey Hectus, Director (by phone)

Public Hearing – Requesting Board review of Ordinance No. 2021-013 as it relates to the creation of the “Property Rights Element” to be added to the Levy County Comprehensive Plan and transmit to the Florida Department of Economic Opportunity for expedited review and comment.

Comm. John Meeks asked if anyone in the audience wished to speak regarding the Ordinance presented. There were none.

Comm. Rooks made a motion to review Ordinance No. 2021-013 and transmit as requested. Second was made by Comm. Brooks and the MOTION CARRIES.

## **DEPARTMENT REPORTS**

### **COUNTY COORDINATOR**

Wilbur Dean

- A. Requesting Board approval and Chairman signature of the MOA between Levy County and the University of Florida, Board of Trustees, and Exhibit "A". Mr. Dean explained this annual agreement is for the processing of payroll for the Agriculture Extension office employees.

Comm. Brooks made a motion to approve the MOA with the Chairman's signature with the University of Florida, Board of Trustees, and Exhibit "A".

- B. Discussion of the selection of Vice Chair and Board Appointment for the Value Adjustment Board.

Comm. Rooks made a motion to appoint Comm. Rock Meeks and Vice Chairman and to appoint Comm. Brooks to the Value Adjustment Board. Second was made by Comm. Brooks and the MOTION CARRIES.

## **EMERGENCY MANAGEMENT**

Wilbur Dean, on behalf of John MacDonald, Director, requested Board ratification of Emergency Declaration 2021-103 and Emergency Declaration 2021-109.

Comm. Brooks made a motion to ratify Emergency Declaration 2021-103 and Emergency Declaration 2021-109 as requested. Second was made by Comm. Rock Meeks and the MOTION CARRIES.

## **LIBRARY**

Niurka Klemencic, Coordinator requested Board approval for the State Aid to Libraries Grant.

Comm. Rooks made a motion to approve the State Aid to Libraries Grant as requested. Second was made by Comm. Rock Meeks and the MOTION CARRIES.

Mrs. Klemencic reminded the Board of her last day as the Library Director, which is September 15<sup>th</sup>.

## **TRANSIT**

Connie Conley, Director

- A. Requesting Board approval of the 2021-2022 Shirley Conroy Rural Area Capital Assistance Program Grant (RCAP). This is a grant for a vehicle with 14 seats and 2 wheelchair positions and it will cover 100% of cost.

Comm. Rock Meeks made a motion to approve the 2021-2022 Shirley Conroy Rural Area Capital Assistance Program Grant (RCAP) as requested. Second was made by Comm. Rooks and the MOTION CARRIES

- B. Requesting Board approval of Resolution 2021-104 amending the final budget for FY 2020-2021 in the amount of \$399,118. This budget amendment adds the revenue from the new 2021-2022 Trip & Equipment grant award.

Comm. Rooks made a motion to approve Resolution 2021-104 as requested. Second was made by Comm. Rock Meeks and the MOTION CARRIES.

## **PROCUREMENT**

Alicia Tretheway, Coordinator

Requesting the Board review the recommendation of the top two proposers as recommended by the Redistricting Consulting Services Professional Services Committee for the determination of final award, and approve the form of agreement with the successful proposer. The proposers were: DRMP and Citygate GIS and the recommendation is for DRMP.

Comm. Brooks made a motion to award the agreement to DRMP as recommended. Second was made by Comm. Rooks and the MOTION CARRIES.

## **SHIP**

Marlon Gayle, Housing Planner

- A. Requesting Board guidance on the Levy County Affordable Housing Advisory Committee (AHAC) replacement and/or filling of vacant membership and potential Affordable Housing Workshop.

Following discussion of who would be qualified as a replacement member to the AHAC, Comm. John Meeks stated the will of the Board is to work with Ali in the Board office to make a budget amendment in order for a member of staff to attend the annual Affordable Housing Conference coming up in September. The Board also agreed a SHIP Workshop would be beneficial and it could be held in the cafeteria location.

- B. Comm. John Meeks spoke on behalf of Linda Sheffield who is requesting term limits for SHIP assistance be waived for repair of her roof. There is currently a 10-year wait time once SHIP assistance funds have been used for a home repair. SHIP funds were used for replacement of Mrs. Sheffield's roof in 2015, however, the materials used by the contractor for the roof repair have allowed it to start leaking and is in need of repair again. Mrs. Sheffield is requesting the Board to waive the 10-year wait time so she may re-apply for SHIP assistance to have her roof repaired correctly.

Comm. Rooks made a motion to waive the 10-year wait time for SHIP assistance for Mrs. Sheffield as requested, including a mold test, if possible. Second was made by Comm. Rock Meeks and the MOTION CARRIES.

**ATTORNEY**

Susan Haines, Legal Assistant

Requesting Board approval of renewal proposal for the Abacus software as a sole source provider of software used by the Office of the County Attorney in the amount of \$5,158.80 and authorizing the County Coordinator to execute the proposal on behalf of the County Attorney’s Office after final review by the Interim County Attorney.

Comm. Rooks made a motion to approve the renewal proposal for the Abacus software and to authorize the County Coordinator to execute the proposal after final review by the Interim County Attorney as requested. Second was made by Comm. Rock Meeks and the MOTION CARRIES.

**PUBLIC COMMENT**

A Public Comment email submitted by Michael Kemp was read into public record by Comm. John Meeks. Mr. Kemp commented on the new BOCC Annex building stating the auditorium was nice for the Escheated Land Sale he attended and the staff was very friendly.

Sue Beaudette, Town of Bronson spoke to the Board reminding them of the Town of Bronson’s Candidate Forum coming up on September 9<sup>th</sup> at 6:00 P.M. in the BOCC meeting room. The Municipal election is Tuesday, September 14<sup>th</sup> and the Beautify Bronson Day is scheduled for Saturday, October 23<sup>rd</sup> at 10:00 A.M. beginning at the Town Hall. The Levy County Veteran’s Day Parade will be in Bronson on November 11<sup>th</sup> at 4:00 P.M. beginning at the Post Office.

Ms. Beaudette also spoke of the Interlocal Agreement with the Levy County Animal Services.

**COMMISSIONERS’ REPORTS**

Comm. Brooks requested a moment of silence in remembrance of Comm. Joyner.

Comm. John Meeks spoke of the events taking place in Afghanistan. He then spoke of the policy and committee appointments from the Florida Association of Counties recently sent out to all of the Commissioners.

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE COMMISSION, THE MEETING ADJOURNED AT 10:10 A.M.

ATTEST:

BOARD OF COUNTY COMMISSIONERS  
LEVY COUNTY, FL

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Clerk of Court, Danny J. Shipp

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Chairman, John Meeks