



PROUDLY SERVING FAMILIES, ADVOCATING FOR CHANGE, AND MAKING A
DIFFERENCE IN THE COMMUNITY SINCE 1981.

Dr. Caroline W. Ruff-Looney, EdD, CCAP
Chief Executive Officer

ADMINISTRATIVE OFFICE

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Gainesville, Florida
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**ADMINISTRATION & OPERATIONS
DIVISION**

ADMINISTRATIVE SERVICES

Executive Office
Budget & Finance
Human Resources
Information Technology

FAMILY SERVICES DIVISION

CSBG Services

Service Area: Alachua, Levy,
and Marion Counties

RISE Services

Service Area: Alachua, Levy,
and Marion Counties

LIHEAP Services

Service Area: Alachua, Levy,
and Marion Counties

HOUSING SERVICES DIVISION

Weatherization Services (WAP)

Service Area: Alachua, Levy,
and Marion Counties

LEVY COUNTY OFFICE

215 SW 5th Street
Chiefland, FL 32626
(352) 493-1734

50 NW Main Street
Williston, FL 32696
(352) 505-2203

MARION COUNTY OFFICE

2703 NE 14th Street
Ocala, FL 34470
(352) 732-3008

July 6, 2026

Desiree Mills

Chairman, Levy County Board of County Commissioners
310 School Street, Suite 112
Bronson, FL 32621

**RE: Reappointment of Levy County Public Representative to Central Florida Community
Action Agency (CFCAA), Inc., Board of Directors**

Dear Commissioner Mills:

In accordance with Community Services Block Grant (CSBG) guidelines, CFCAA is required to maintain a Board of Directors, which equitably represents the public, private and community (low-income) sectors in the counties we serve, which include Alachua, Marion and Levy Counties. **Ms. Layce Hallman** currently serves on your behalf, as the Levy County public sector representative. She has served on our board with the highest level of professionalism and ethics.

We respectfully request that the Levy County Board of County Commissioners reappoint **Ms. Layce Hallman** to represent Levy County on the CFCAA Board of Directors for the period **October 1, 2026, through September 30, 2027.**

Thank you for your consideration of this request, and we ask that you notify us no later than **August 01, 2026**, of your decision.

If you have any questions or desire additional information, feel free to contact me.

Sincerely,

Dr. Caroline W. Ruff-Looney
Chief Executive Officer