CLERK FINANCE ONLY - BA#_____

LEVY BOCC BUDGET AMENDMENT FORM

	Dept #1	Dept #2	Frequency
Requesting Department(s):	0126 PLANNING & ZONING	9900 RESERVES	Non-Recurring

Description & Justification	This amendment reallocates funding from Reserves for Contingencies to support planning services provided by North Florida Professional Services, Inc. Funding for these services was not included in the FY26 Adopted Budget based on the expectation that vacant Planner positions would be filled and services would be provided in-house. Despite ongoing recruitment efforts, staffing levels remain below operational needs, necessitating the use of third-party planning services to maintain service levels and meet statutory and development review timelines. Available capacity within the Salaries and Wages budget is being strategically redirected to evaluate and adjust compensation for the vacant Planner positions to ensure competitiveness with surrounding jurisdictions and the private sector.

		Grant Match?
Type of Amendment and Required Approval level:	Board Amendment - Appropriating Reserves (Contingency) - Approved via Motion Recorded in BOCC Minutes	

NOTE: ALL COMMITMENTS RECURRING MULTIPLE FISCAL YEARS REQUIRE BOCC APPROVAL

		Approved?
BOCC Meeting Date (if Applicable)	Febuary 17, 2026	

BUDGET AMENDMENT DETAIL

ADDITIONAL REVENUES ONLY IN THIS SECTION:

Account Number	Description	Current Budget	Change	Revised Budget
				$ -
				$ -
				$ -
				$ -
				$ -
	Net Change in Revenues:		$ -	

ADJUSTMENTS TO EXPENDITURES ONLY IN THIS SECTION:

Account Number	Description	Current Budget	Change	Revised Budget
001-0126-515-31010	Professional Srv	$ 108,500	$ 150,000	$ 258,500
001-9900-519-99010	USES - RESERVE FOR CONTINGENCIES	$ 5,365,177	$ (150,000)	$ 5,215,177
				$ -
				$ -
				$ -
				$ -
				$ -
				$ -
				$ -
				$ -
				$ -
				$ -
				$ -
	Net Changes In Expenditures:		$ -	
	Grand Total - Revenues Minus Expenditures:		$ -	BALANCED

DEPARTMENT HEAD(S) _____ DATE: 2-2-26

DIRECTOR OF FINANCE & ADMINISTRATION _____ DATE:

COUNTY MANAGER _____ DATE: