



Menadier Engineering, LLC | 386-347-5133
PO Box 636 | www.menadier.com
Alachua, Fl 32616

May 14, 2024

Ms. Ali Tretheway
Levy County Procurement Department
310 School Street
Bronson, Fl 32621

**RE: Waccasassa Bay Channel Markers Replacement
Proposal for Professional Services**

Dear Ms. Tretheway,

Menadier Engineering is pleased to provide you with this proposal for Professional Engineering Services for the above referenced project.

The services will include design and permitting, bidding services, and construction administration throughout the project.

A detailed scope of work labeled as **Attachment A**, is included and details our scope of services with associated fees.

Menadier Engineering proposes to provide the services described in Attachment A for a total lump sum amount of **\$25,000.00.**

If you have any questions please contact our office.

Sincerely,

MENADIER ENGINEERING

William A. Menadier, P.E.
Principal Engineer

Attachment A
Scope of Work/Agreement

May 14, 2024

This agreement is entered into this _____ day of _____ 2024, between Levy County Board of County Commissioners, known hereinafter as CLIENT, and Menadier Engineering, LLC (ME, LLC), a Florida Limited Liability Company.

PROJECT UNDERSTANDING

This agreement defines the terms under which ME, LLC shall provide professional services to CLIENT for design and permitting, bidding services, and construction administration throughout the project. The scope of the project consists of permitting and replacing twelve (12) Daytime Navigational Channel Markers within the Waccasassa Bay.

All deliverables and tasks will be provided in accordance with the FEMA funding agreement. Menadier Engineering has not received said document as of the date of this proposal. Any additional requirements not assumed as part of this proposal can be addressed with an agreed upon change order or additional services contract.

Task 1 – DESIGN AND PERMITTING

Lump Sum \$16,500.00

- Prepare and submit applications to secure all required permits needed to replace twelve (12) Daytime Navigational Channel Markers

Task 2 – BIDDING SERVICES

Lump Sum \$5,000.00

- Prepare bid package based on the Site Inspection Report completed by FWC;
- Respond to all Requests for Additional Information during the bid process; and
- Review all bid submittals and provide Levy County with an award recommendation based on the lowest responsive and responsible bidder;

Task 3 – CONSTRUCTION ADMINISTRATION

Lump Sum \$3,500.00

- Review and approve material specification and shop drawings;
- Review and certify contractor's pay requests;
- Attend meetings as required with the contractor, County staff, and other interested parties;
- Make up to three (3) site visits during construction to observe contractor's installation; and
- Provide project close-out documentation as required by the funding and permitting agencies.

TOTAL PROPOSED FEE:

LUMP SUM \$25,000.00



We sincerely appreciate you giving ME, LLC the opportunity to be of service to you. Any items not specifically addressed above that are necessary for the completion of this project can be added to the scope of this proposal, in writing, for additional fees.

If you have any questions, please contact Bill Menadier, PE at (386) 347-5133

MENADIER ENGINEERING, LLC

Address for correspondence:

PO Box 636
Alachua, FL 32616



By: _____

Name and Title: William A. Menadier, P.E. Principal Engineer

Date: 5-14-24 _____

LEVY COUNTY BOARD OF COUNTY COMMISSIONERS

Address for correspondence:

310 School Street
Bronson, Fl 32621

By: _____

Name and Title: _____

Email for Billing: _____

Date: _____

