



## Levy County Board of County Commissioners Agenda Item Summary Form

1. **Name:** Alicia Tretheway

2. **Organization/Title/Telephone:** BOCC/Procurement Coordinator

3. **Meeting Date:** Tuesday, June 4, 2024

4. **Requested Motion/Action:**

Jake Theut, MS OpenGov: Presentation of OpenGov Procurement and discussion of moving forward with purchasing OpenGov Cloud.

5. **Agenda Presentation:** Yes  No  N/A

6. **Time Requested:** 15 minutes  
(Request will be granted if Possible) allotted time not more than 15 minutes

7. **Is this Item Budgeted (If Applicable):** Yes  No  N/A

8. **If no, State Action Required:**

a. **Budget Action:** Budget Amendment will be needed if we move forward or will need to be budgeted next FY during the budget process.

b. **Financial Impact Summary Statement:** Currently the program we use is free to the County, and vendors (provided they choose a free account). OpenGov is 100% free to all vendors, and they can view any bid nationwide.

c. **Detailed Analysis Attached**

d. **Budget Officer Approval:**

**If approved enter date:** Click or tap to enter a date.

9. **Background: (Why is the action necessary, and what action will be accomplished) (All supporting documentation must be attached if any)**

Example: CR330 Bid took from December 2023 until May 2024 to get aired due to going back and forth with the departments/engineer. The program would allow real-time collaboration. We have form bid documents but they can be time consuming during the review process for all departments involved. The Procurement Department put out 1 RFQ, 14 ITB's, and 2 RFP's this fiscal year for a total of 17, they are on track to put out 28 solicitations this fiscal year that would be (12) more than last fiscal year.

10. **Recommended Approval**

a. **Department Director:** Yes  No  N/A

b. **County Attorney:** Yes  No  N/A

c. **County Coordinator:** Yes  No  N/A

d. **Other:** Yes  No  N/A

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