

**LEVY COUNTY BOARD OF COUNTY COMMISSIONERS COMMISSIONERS****Government Serving Citizens****Charlie Kennedy, District 1****Rock Meeks, District 2****Desiree Mills, Chair, District 3****Tim Hodge, Vice Chair, District 4****Johnny Hiers, District 5****County Department Quarterly Report Process**

Levy County Department Heads shall be responsible for reporting on their department's activities every quarter beginning with the first quarter of Fiscal Year 2025.

Quarter	Period	Quarterly Report Due to the County Manager	Quarterly Report Included in the BoCC Agenda
First Quarter FY 2025	October-December	January 10, 2025	January 21, 2025
Second Quarter FY 2025	January-March	April 11, 2025	April 22, 2025
Third Quarter FY 2025	April-June	July 11, 2025	July 22, 2025
Fourth Quarter FY 2025	July-September	October 14, 2025	October 21, 2025
First Quarter FY 2026	October-December	January 14, 2026	January 20, 2026

All Levy County Departments shall use the following Quarterly Report Template.

Levy County Quarterly Department Report

Department Information

Name of Department	Public Safety
Name of Department Head	Mitch Harrell
Department Mission	To preserve life and property, promote public safety, and foster economic growth through leadership, management, and actions as an all-risk life safety emergency response organization.

Department Staffing

	First Quarter FY 2025	Second Quarter FY 2025	Third Quarter FY 2025	Fourth Quarter FY 2025	First Quarter FY 2026
Number of Budgeted Full- Time Employees	67	67	67		
Number of Actual Full- Time Employees	67	67	66		
Number of Budgeted Part- Time Employees	Not established – PT work PRN	Not established – PT work PRN	Not established – PT work PRN		
Number of Actual Part- Time Employees	23	24	24		
Comment	7 of the 23 PT members are Support Responders (not paid hourly)	9 of the 24 PT members are Support Responders (not paid hourly)	7 of the 24 PT members are Support Responders (not paid hourly). We have extended a contingent job offer to fill the FT vacancy, pending pre- employment. A FT Paramedic is		

			resigning to a PT position in July to further their education (PA school).		
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Department Deliverables

Deliverable <i>(To be determined by the Department Head)</i>	First Quarter FY 2025	Second Quarter FY 2025	Third Quarter FY 2025	Fourth Quarter FY 2025	First Quarter FY 2026
Fire Calls	295	359	213		
EMS Calls	2,401	2,568	2,368		
EMS Transports	1,582 (65.9%)	1,683 (65.5%)	1,447 (61.1%)		
Comment			New reporting system in effect 05/01/2025		

Department Highlights

This quarter;

The new reporting system (approved by the BOCC in the previous quarter) went live May 1st, 2025. The new system has already proven easier access to data related to call/incident information which will further allow better overall system review to implement improvements in delivery.

The Department was awarded one (1) of the two (2) grants submitted for EMS equipment – video laryngoscopes.

The Department attended multiple PR events including the Cedar Key Arts and Crafts festival, the Strickland Park Easter Egg Hunt, and the Chiefland Watermelon Festival.

A fulltime EMT left, interviews were held for the open fulltime EMT position in late June and the selected applicant was scheduled to complete pre-employment screening the last week of June. We expect orientation to be held by mid-July.

Two (2) members attended the car seat safety course and have been awarded certification as car seat install techs. We have three (3) members working towards being cleared as Paramedics and one (1)

member was cleared as a Dual Certified FF/PM after completing firefighter training – all improving the level of service we can provide.

We have started negotiations with the Union and are hopeful to have a contract in place by October 1, 2025 (current contract expires 09/30/2025).