

# STATEMENT OF QUALIFICATIONS AND PROPOSAL



## Comprehensive Plan Update 2050

*Levy County*

RFP\_2025\_010



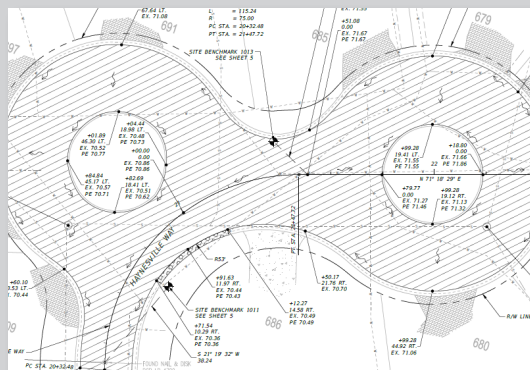
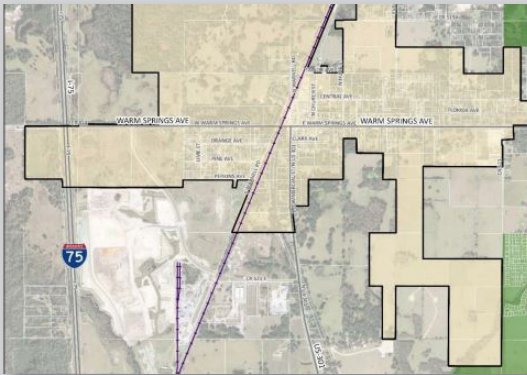
July 21, 2025

**INFRASTRUCTURE**  
CONSULTING & ENGINEERING

5550 West Idlewild Avenue, Suite 115  
Tampa, Florida 33634

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# LETTER OF INTEREST

July 21, 2025

Levy County Board of County Commissioners  
Attn: Lisa Makar, Office Manager  
310 School Street, Bronson, Florida 32621

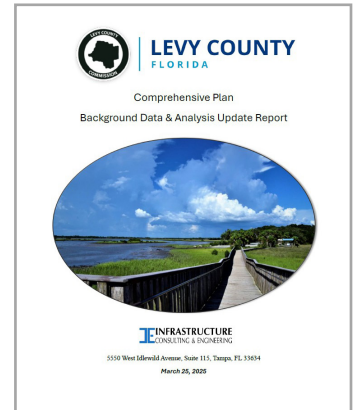
**ICE** INFRASTRUCTURE  
CONSULTING & ENGINEERING

*Submitted electronically via Demandstar.com*

**Re: Comprehensive Plan Update 2050 | RFP\_2025\_010**

Dear Ms. Makar and Members of the Selection Committee:

**Infrastructure Consulting & Engineering, LLC (ICE)** is pleased to submit our Statement of Qualifications (SOQ) to demonstrate our INTEREST, TECHNICAL CAPABILITIES, EXPERIENCE, and FULL COMMITMENT to the above-referenced solicitation. Our Team is eager to assist Levy County in updating its Comprehensive Plan to guide growth and preservation through the 2050 planning horizon. **We recently served the County as the prime consultant responsible for the Evaluation and Appraisal Report (EAR) and Comprehensive Plan Data and Analysis Update.** ICE offers an unmatched understanding of Levy County's land use framework, statutory obligations, and community priorities. This submittal demonstrates our Team's capabilities to provide the required services, including relevant experience in comparable projects and jurisdictions, as well as our qualifications and skill sets. It also outlines the detailed approach the ICE Team will use to achieve the County's objectives for this Project.



We recognize the County's desire to create a user-friendly and visually engaging plan that serves as a clear and consistent guide for future growth, reflecting the unique character of its communities while promoting sustainable development and resource conservation. Our Team includes seasoned planners, engineers, and public engagement specialists who have successfully delivered comprehensive planning projects for similar Florida communities. We are especially mindful of the County's goals for robust public involvement, statutory compliance under Chapter 163, F.S., and incorporation of meaningful visual tools and policy graphics.

**"I want to extend my heartfelt thanks to you [Chris], Luke, and the entire team for your outstanding work on this project. Your dedication and commitment to Levy County are truly appreciated."**

**Tara Howell, Director**  
**Levy County Planning & Zoning**

**EXPERIENCED PROJECT MANAGER** | The Project will be led by Christopher Brimo, AICP, a seasoned Project Manager with more than 30 years of experience in local government and private sector planning throughout Florida. Mr. Brimo has led Comprehensive Plan updates, amendments, and long-range policy planning for jurisdictions, including the Cities of Miami, South Miami, St. Pete Beach, and Tampa. He served as Project Manager for the Levy County EAR and will provide continuity, utilizing his deep local knowledge. He is supported by a team of professionals dedicated to responsiveness, technical excellence, and delivering high-quality, actionable planning documents.

**RESPONSIVENESS TO COUNTY NEEDS** | ICE is committed to serving as an extension of County staff, delivering services with transparency, flexibility, and attention to detail. Mr. Brimo will serve as the primary point of contact and will be available on short notice for in-person and virtual coordination. Our Team takes pride in meeting tight timelines without compromising quality, and we are prepared to mobilize quickly to meet the County's expectations for public engagement, interdepartmental coordination, and Florida Commerce compliance.

We view this Project not only as a continuation of our previous work but as a new opportunity to support the County's vision with a thoughtful, community-driven planning approach. ICE is confident in our ability to deliver a modern, graphically compelling, and legally sound plan that reflects the goals of Levy County and its residents. Thank you for considering our proposal. We look forward to the opportunity to continue serving Levy County and building upon our successful partnership.

Sincerely,

**Infrastructure Consulting & Engineering, LLC**

Jerry Dabkowski, PE | VP – FL Govt. Services/Principal-in-Charge  
jerry.dabkowski@ice-eng.com | 727-424-7427 (cell)

**Christopher Brimo, AICP**  
**Project Manager**  
**813-798-0646**  
**chris.brimo@ice-eng.com**



**FIRM OVERVIEW**

**Infrastructure Consulting & Engineering, LLC (ICE)**, is an award-winning engineering consulting, planning, and design firm licensed to offer multi-discipline in-house services for a multitude of government agencies. The continuing relationship with many of our local government clients attests to our client's satisfaction with our work, and our ability to understand and assist with practical, day-to-day administration, and delivery of the assigned projects. **With our extensive planning experience and highly skilled professional personnel, ICE is qualified to serve as the professional firm to update the entire Comprehensive Plan to reflect a planning horizon through 2050 for Levy County.**

ICE currently has 622 personnel, including 164 licensed professionals, providing innovative consulting services throughout the United States from our 25 locations, including eight offices in Florida as shown below. **ICE's Tampa office will continue to serve as the primary contract office for the County and for this Project.**

**RELEVANT CAPABILITIES AND SERVICES**

ICE offers a fresh vision, experience, and innovative solutions in the following planning and design services.

PLANNING AND DEVELOPMENT SERVICES	
✓ Comprehensive Plans and Plan Amendments	✓ Public Involvement/Engagement
✓ Urban Planning	✓ Transportation Planning and Complete Streets
✓ Vulnerability Assessments	✓ Aviation Planning
✓ Architecture and Urban Design	✓ Special Area Plans
✓ Traditional and Form Based Code Analysis and Updates	✓ Site Plan Reviews, Conditional Uses, Variances, and Staff Reports
✓ Zoning Code Analysis and Updates	✓ Historic Preservations Reviews
✓ Preparation of Staff Reports	✓ Grant Assistance and Coordination



## ICE'S PLANNING PROFESSIONALS

ICE has a well-established multi-disciplinary team of planning professionals providing a broad range of services to various government agencies throughout the Southeast United States. Our diverse Team of licensed specialists and technical staff have completed numerous projects of various sizes, scopes, and levels of complexity. ICE's planners will bring their expertise and experience to provide timely, implementable, and cost-effective solutions for all your municipal challenges. Our work with governmental agencies has afforded our Team a keen understanding of the regulatory framework that is key to successful outcomes, and our approach is the product of extensive research into the unique conditions, values, and needs of each community. The efforts of our professionals afford stakeholders more predictability of the outcomes, which has allowed our Team to develop long-standing and strong relationships with our partner communities.

For this Project, ICE offers the knowledge and expertise of the following in-house planning professionals.

NAME	TITLE	YEARS OF EXP.	OFFICE LOCATION
Christopher Brimo, AICP	Principal Planner	34 Years	Tampa, FL
Jerry Dabkowski, PE	VP - FL Govt. and Transportation Planner	46 Years	Tampa, FL
Luke Hutchinson	Planner	1 Year	Tampa, FL
Richard Osborne, CM, ACE	Vice President: Planning	32 Years	Raleigh, NC
Henry Phillips	Senior NEPA Planner	32 years	West Columbia, SC
Renee Mulholland	Environmental Planner	21 Years	Charleston, SC
Alex Vacha, CM	Senior Planner	9 Years	Tampa, FL
Andrew Nazarkewych	Senior Planning Designer	23 Years	Tampa, FL
Jessica Gutierrez, AAIA	Urban Designer	8 Years	Tampa, FL
Daniel Koon	Environmental Specialist	6 Years	West Columbia, SC

## FDOT PREQUALIFICATIONS

### GROUP 2 | Project Development & Environmental (PD&E) Studies

### GROUP 3 | Highway Design – Roadway

- 3.1 Minor Highway Design
- 3.2 Major Highway Design
- 3.3 Controlled Access Highway Design

### GROUP 4 | Highway Design - Bridges

- 4.1.1 Miscellaneous Structures
- 4.1.2 Minor Bridge Design
- 4.2.1 Minor Bridge Design – Concrete
- 4.2.2 Major Bridge Design – Steel

### GROUP 5 | Bridge Inspection

- 5.4 Bridge Load Rating

### GROUP 6 | Traffic Engineering and Operations Studies

- 6.1 Traffic Engineering Studies
- 6.2 Traffic Signal Timing
- 6.3.1 Intelligent Transportation Systems Analysis & Design
- 6.3.2 Intelligent Transportation Systems Implementation

### GROUP 7 | Traffic Operations Design

- 7.1 Signing, Pavement Marking and Channelization
- 7.2 Lighting
- 7.3 Signalization

### GROUP 9 | Soil Exploration, Materials Testing and Foundations

- 9.4.1 Standard Foundation Studies

### GROUP 10 | Construction Engineering Inspection

- 10.1 Roadway Construction Engineering Inspection
- 10.3 Construction Materials Inspection
- 10.4 Minor Bridge & Miscellaneous Structures CEI
- 10.5.1 Major Bridge CEI – Concrete
- 10.5.2 Major Bridge CEI – Steel

### GROUP 11 | Engineering Contract Administration and Management

### GROUP 13 | Planning

- 13.5 Subarea/Corridor Planning
- 13.6 Land Planning/Engineering

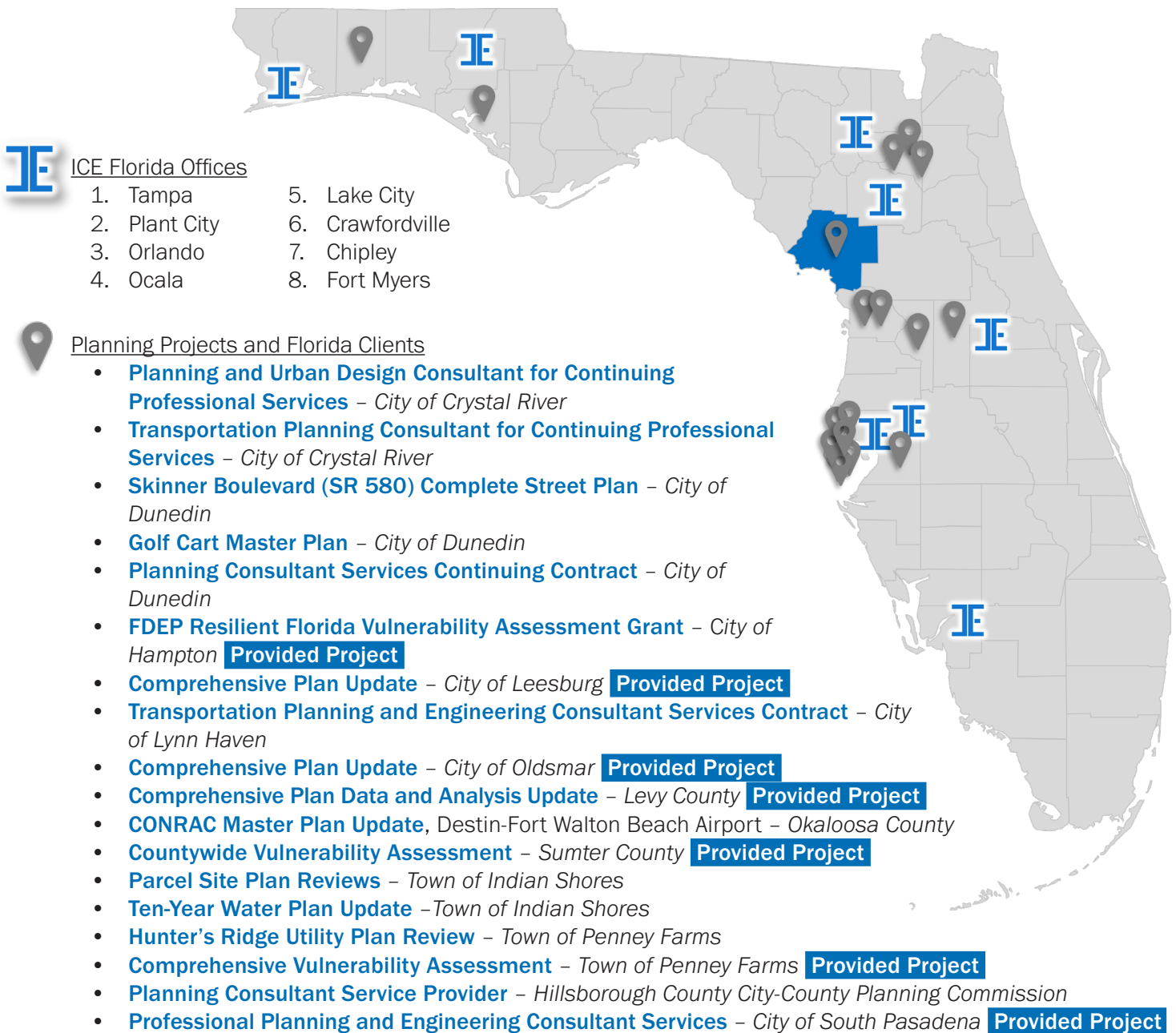
### GROUP 14 | Architect

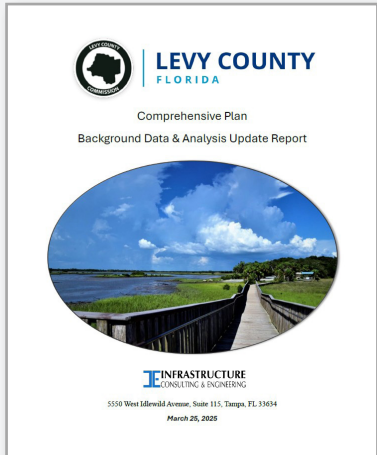
## ICE'S PLANNING AND CONTRACT EXPERIENCE

We offer a Team that is well-versed in planning projects in Florida for similar government agencies. We provide regular progress updates, facilitate in-person meetings, and continuously monitor schedules and budgets set forth during project development. The ICE Team provides dedicated service that our clients expect and deserve, and we pride ourselves on timely job processes and delivery of a quality product. **Our goal is to exceed the County's expectations by providing responsiveness throughout the Project's duration.**

ICE has provided professional consulting services to local government clients since our inception in 2005. Working with both state and local agencies requires a keen understanding of federal, state, and local guidelines which has allowed us the opportunity to prove ourselves as excellent engineers and as an attentive consultant. **As a result, our Firm has been rewarded with repeat business and long-term relationships.** The professionals at ICE have had the opportunity to serve a multitude of similar public agencies in Florida.


ICE served as the prime planning consultant for the following Florida government agencies, as depicted in the map below.



COMPREHENSIVE PLAN AND DATA ANALYSIS UPDATE			Levy County, FL
Levy County	Tara Howell Director – Planning & Zoning	(352) 486-5203 tara@levycounty.org	
<p>Under the direction of Project Manager, Christopher Brimo, AICP, ICE prepared a Data and Analysis Update to support the County's Comprehensive Planning efforts for both the 10-year and 20-year planning periods, as required by Chapter Law 2023-31. The County's existing Data and Analysis was found to be non-compliant, and this project comprehensively updated this information to satisfy the Evaluation and Appraisal Requirements (EAR Ordinance Number 2023-10) and implement a new Comprehensive Plan through 2045. This project is funded by the awarded Capital Planning Technical Assistance (CPTA) Grant.</p> <p>ICE held a project kick-off meeting with County representatives and established a timeline, then proceeded to evaluate and update data across all comprehensive plan elements to align with the 2025–2045 planning horizon. The team drafted proposed amendments supported by detailed analysis and presented the findings at public hearings before both the Local Planning Agency and the County Commission.</p> <p>ICE delivered this robust update on time and on budget to develop a foundation for the County's long-term planning decisions and creating a seamless transition into the 2050 update, minimizing startup time and risk.</p> <p>This project was assigned under the County's ongoing Continuing Professional Services contract.</p>			
Project Length	12/2024 – 04/2025	Project Cost	\$75,000
Personnel Involved	Christopher Brimo, AICP (PM) • Jerry Dabkowski, PE • Michael Schofield, PE • Luke Hutchinson		
Subconsultant Involved	Amarach Planning Services (Demographic/Housing/Real Estate Data)		

COMPREHENSIVE PLAN UPDATE			Lake County, FL
City of Leesburg	<u>Client:</u> Dan Miller Director of Planning/Zoning <u>Prime:</u> Calvin Giordano & Assoc., Luis Serna – Planning Dir. Tampa	<u>Client:</u> (352) 728-9786 dan.miller@leesburgflorida.gov <u>Prime:</u> (727) 394-3831 lserna@cgasolutions.com	
<p>The overall goal of this project is to develop a new Growth Management Plan document (Comprehensive Plan) to replace the City's current Growth Management Plan, which was adopted in December 2012, plus subsequent amendments and the revised Land Development Regulations (Zoning Code). This new plan will be the guiding document for growing in a strategic manner, with tangible goals, objectives, and policies which are measurable and achievable within the planning horizon of 2045.</p> <p>ICE served as a subconsultant reviewing and updating all associated data for sanitary sewer, potable water, aquifer recharge, and drainage and aviation elements. Findings and map updates were incorporated into the updated data and analysis sections, along with updates goals, objectives, and policy recommendations, and recommendations for updates to the City's development codes.</p> <p>The City of Leesburg and the Central Florida area is experiencing unprecedented growth. The updated and revised Comprehensive Plan will guide long term growth and provide direct support to staff, appointed and elected officials and the general public in day-to-day decisions for each specified element. It is of utmost importance to garner the support and commitment of local stakeholders, City Staff, the Planning Commission, and City Commission in developing Leesburg's vision for the future.</p>			
Project Length	04/2023 – 12/2023	Project Cost	\$150,000
Personnel Involved	Christopher Brimo, AICP • Jerry Dabkowski, PE • Michael Schofield, PE • Alex Vacha		



COMPREHENSIVE PLAN UPDATE		Pinellas County, FL	
City of Oldsmar	Daniel Simpson, PE, CFM Director of Public Works	(813) 749-1136 dsimpson@myoldsmar.com	
<p>This project will update the City's Comprehensive Plan through the 2043 planning horizon, and certain sections of the Land Development Code. This update is to be aligned with the City's strategic goals and must be consistent with the latest countywide rules and countywide strategies for Forward Pinellas. The revised Comprehensive Plan shall serve as a community vision, targeting major issues that the City must address in both the short- and long-term, and provide framework for future development and future infrastructure investment in the City. ICE is responsible reviewing of all associated data for the City's Infrastructure Element, participating at the City's public outreach workshop, and incorporating the findings into the Data &amp; Analysis Report, including goals, objectives, and policy recommendations, and Comprehensive Plan related Land Development Code amendments.</p>			
Project Length	08/2022 - 08/2023	Project Cost	\$146,900
Personnel Involved	Christopher Brimo, AICP • Jerry Dabkowski, PE • Michael Schofield, PE • Marty Morlan, PE		

COMPREHENSIVE PLAN UPDATE		Pinellas County, FL	
Town of Belleair	Ashley Bernal Assistant Town Manager	(72) 588-3769 abernal@townofbelleair.net	
<p>The project entailed the preparation of an Evaluation &amp; Appraisal Report of the Town's Comprehensive Plan, including the complete review and update of the 2006 Data and Analysis document, the proposed amendments to the Comprehensive Plan, and the review of the Land Development Code to ensure consistency and compliance with the State of Florida Peril of Flood requirements. The project also included working with agency partners (Forward Pinellas and the Tampa Bay Regional Planning Council) and presentation of the proposed amendments to the Local Planning Agency (LPA), the public, and Town Commission.</p> <p>Mr. Brimo provided an Evaluation &amp; Appraisal Review of the Town's Comprehensive Plan and update of the Data &amp; Analysis document and goals, objectives, and policies of the Plan and presented the information and recommendations to the Local Planning Agency and the public. He reviewed zoning and land use applications, site and development plans, transportation planning issues, historic preservation certificates of appropriateness and local designation applications, land development code amendments, and the preparation and presentations of staff reports to the Town Commission, appointed boards, and stakeholder groups.</p>			
Project Length	08/2021 - 03/2022	Project Cost	\$50,000
Personnel Involved	Christopher Brimo, AICP (personnel experience while with a previous firm)		

COMPREHENSIVE VULNERABILITY ASSESSMENT		Clay County, FL	
Town of Penney Farms	David Cooper Town Manager	(904) 529-9078 penneyfarms@bellsouth.net	
<p>This Vulnerability Assessment (VA), funded by a Florida Department of Environmental Protection (FDEP) grant, included the critical and regionally significant assets that are impacted by flooding. ICE compiled the background data (including critical and regionally significant asset inventory, topographic data, and flood scenario-related data), exposure analysis (including flood scenarios), and sensitivity analysis (including the evaluation of the impact of flood severity) for the final report that identified the risks.</p>			
Project Length	08/2024 - 09/2025 (est.)	Project Cost	\$100,000
Personnel Involved	Christopher Brimo, AICP • Jerry Dabkowski, PE • Luke Hutchinson		

COUNTYWIDE VULNERABILITY ASSESSMENT		Sumter County, FL	
Sumter County	Deborah Snyder PE Public Works Director	(352) 689-4400 deborah.snyder@sumtercountyfl.gov	
<p>This Resilient Florida Vulnerability Assessment planning grant project to strengthen the state of Florida's capacity to anticipate, address, and adapt to the adverse impacts of climate change and other environmental stressors on its communities, infrastructure, and natural ecosystems. Through this project, the state aims to conduct a comprehensive and forward-looking assessment of Florida's vulnerabilities, identifying areas at highest risk and prioritizing strategies to enhance resilience across the state. Using various risk assessment tools and modeling techniques, the project seeks to identify both short-term and long-term adaptation measures, integrating climate resilience into existing planning frameworks. The intent is to empower decision-makers and communities with actionable information, enabling them to make informed choices and invest in targeted interventions to mitigate the effects of climate change and enhance the state's overall resilience.</p> <p>The project will produce a Sumter County Vulnerability Assessment report that includes a comprehensive Vulnerability Assessment (VA) pursuant to Section 380.093, Florida Statutes (F.S.), develop an Adaptation Plan, and amend the Comprehensive Plan (as needed) to comply with the State of Florida Peril of Flood statute. The project is funded through the Florida Department of Environmental Protection's (FDEP) Resilient Florida Planning Grant, Agreement No. 23PLN66, and will involve all the municipalities in Sumter County and include public outreach and stakeholder engagement.</p>			
Project Length	10/2023 – 05/2025	Project Cost	\$450,000
Personnel Involved	Christopher Brimo, AICP (PM) • Jerry Dabkowski, PE • Michael Schofield, PE • Luke Hutchinson		


RESILIENT FLORIDA VULNERABILITY ASSESSMENT UPDATE		Bradford County, FL	
City of Hampton	Mary Lou Hildreth, MMC City Clerk/City Admin. Records Management Liaison Officer	(352) 468-1201 coh1@outlook.com	
<p>Mr. Brimo served as the Project Manager for the Vulnerability Assessment (VA) funded by the Florida Department of Environmental Protection (FDEP) Resilient Florida Planning Grant. This ongoing VA includes the critical and regionally significant assets that are impacted by flooding. The ICE Team compiled the background data (including critical and regionally significant asset inventory, topographic data, and flood scenario-related data), exposure analysis (including flood scenarios), and sensitivity analysis (including the evaluation of the impact of flood severity) for the final Vulnerability Assessment (VA) report that identified the risks. GIS files and associated metadata adhered to the Resilient Florida Program's GIS Data Standards.</p>			
Project Length	08/2023 – 07/2025	Project Cost	\$66,700
Personnel Involved	Christopher Brimo, AICP • Jerry Dabkowski, PE • Luke Hutchinson		

PROFESSIONAL PLANNING AND ENGINEERING CONSULTANT SERVICES		Pinellas County, FL	
City of South Pasadena	Carley Lewis City Clerk/Administrator	(727) 347-4171 clewis@mysouthpasadena.com	
<p>Under the direction of Project Manager, Christopher Brimo, AICP, ICE is serving as a prime consultant for this as-needed planning and engineering services. Planning services could include comprehensive planning support (including amendments to the City's Comprehensive Plan); zoning and land development code reviews and updates; site plan and development review assistance; grant research and application assistance; public engagement and facilitation of community meetings related to planning and development; staff reports; and GIS services. This contract also include engineering and project management services.</p>			
Project Length	05/25 – Ongoing Contract	Project Cost	Varies by Projects Assigned
Personnel Involved	Varies by Projects Assigned (Christopher Brimo, AICP   Planning Lead)		

**ADDITIONAL FIRM PLANNING PROJECT EXPERIENCE**

- **2019 Comprehensive Plan** – Greenville County, SC
- **Miscellaneous Transportation Planning, Engineering, and Traffic Safety Consulting Services (Continuing Contract)** – Dunedin, FL
- **Planning Consultant Services Contract** – Dunedin, FL
- **Transportation Planning & Engineering Consultant Services (Continuing Contract)** – Lynn Haven, FL
- **Architectural, Engineering, & Planning Services (Continuing Contract)** – Beaufort County, SC
- **Architectural, Engineering, & Planning Services (Continuing Contract)** – Cobb County, GA
- **Professional Engineering and Transportation Planning Consultant Contract** – Greer, SC
- **Professional On-Call Planning Consultant Services for Tupelo Regional Airport** – Tupelo, AL
- **Small Scale Master Plan/ALP Update** – Oakdale, LA
- **Plan Reviews** – Chester County, SC
- **Eastern Division (1-7) 2022 Planning and Design Engineering Services for NCDOT** – NC
- **Planning & Design Engineering and GESC for NCDOT** – NC
- **Airport Master Planning** – Greenville County, SC
- **Sitewide Aviation System Planning Programming Program for LaDOTD** – LA
- **Drainage Impact Study and Stormwater Pollution Plan for Livingston Executive Airport** – Livingston Parish, LA
- **Master Plan Update for False River Regional Airport** – New Roads, LA
- **Preliminary Planning & Project Justification Study for Pollock Municipal Airport** – Grant Parish, LA

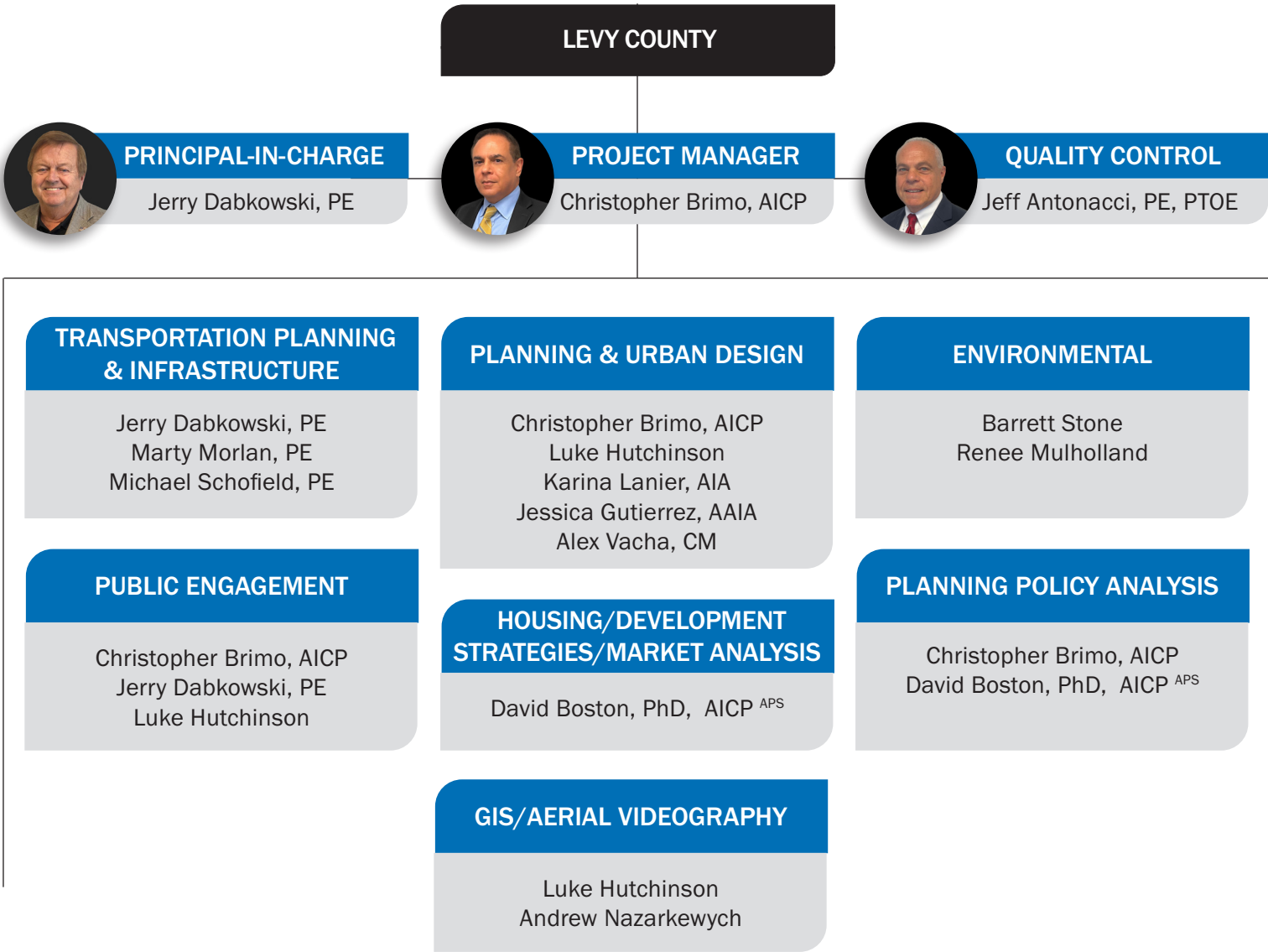
**ADDITIONAL FIRM EXPERIENCE IN THE COUNTY**

CEI SERVICES FOR SR 500 (US 27A) FROM CR 124 TO SR 24		Levy County, FL	
FDOT District 2	Brandon Smith, PE Project Manager	(352) 381-4328 brandon.smith@dot.state.fl.us	
<p>ICE was selected as the CEI Consultant on this FDOT project consisting of milling and resurfacing, base work, shoulder treatment, drainage improvements, traffic monitoring site upgrades, bridge joint repair, highway signing, guardrail, and other incidental construction.</p> <p>Prior to construction, the ICE Team met with key stakeholders to discuss the project, review the plans, and provide them with the opportunity to express their concerns to develop an in-depth knowledge of the project and to provide comprehensive solutions.</p> <p>This project was approximately 7.6 miles and included six Maintenance of Traffic (MOT) phases. ICE performed daily inspections of the MOT devices on the project and coordinated a team review with the Contractor on a weekly basis. ICE completed an initial project review followed by daytime and nighttime reviews to complete a weekly comprehensive MOT report that was maintained in the Electronic Document Management System (EDMS) for review by the FDOT.</p> <p>The ICE Team addressed the concerns of the local municipalities through use of the Contractor's CPM schedule by closely monitoring the Contractor for compliance to the Traffic Control Plan. ICE maintained open communication and partnered with the Construction Project Manager, contractor, EOR, and local municipalities to coordinate the project activities to reduce or eliminate any unnecessary impacts while maintaining the mobility and movement through this corridor in a safe manner. ICE also provided construction contract management and administration including reviewing CPM scheduling, utility coordination, materials testing and sampling, review of erosion control, traffic monitoring, and quality control.</p> <p>ICE received a final grade out 3.6 from FDOT for this Project. (Contract: T2781   FPID: 441060-1-52-01)</p>			
Project Length	10/20 – 10/21	Project Cost	\$6.6 Million
Personnel Involved	ICE's CEI Team		



ORGANIZATIONAL CHART

As demonstrated in the organizational chart below, **Christopher Brimo, AICP, will serve as the Project Manager and the primary point of contact for the County. Mr. Brimo will be responsible for the overall performance and success of the services provided by the ICE Team.** He specifically chose each professional based on their qualifications, experience, technical competence, and availability to provide the services required. Mr. Brimo will manage all of the data and the analysis report, and oversee the execution of project tasks, including post plan services, to ensure successful delivery of the Project.



SUBCONSULTANT LEGEND	
APS	Amarach Planning Services, LLC

THE ICE PROJECT TEAM HAS AN AVERAGE OF **22 YEARS** OF CEI EXPERIENCE

**DEPTH OF RESOURCES** | ICE has the available manpower and capacity to serve the County in the services listed above for this Project. The proposed professionals will provide the on-site presence needed to meet with the County staff. In addition to the proposed personnel, ICE’s associates throughout Florida and the Southeast can be allocated as needed, strengthening our commitment to delivering exceptional results that exceed expectations.



## EDUCATION

MS, Urban and Regional Planning, Florida State University (1991)

BS, Economic, Florida State University (1989)

## EXPERIENCE

### 34 YEARS OF EXPERIENCE

## REGISTRATIONS

American Institute of Certified Planners (AICP) #11023643

## AREAS OF EXPERTISE

Comprehensive Planning  
Project/Contract Management  
Master Plans  
Obstruction Mitigation Plans  
Justification Studies  
Zoning and Land Use Assessments  
Urban Planning and Design  
Multi-Modal/Transportation Planning  
Public Administration and Policy Analysis  
Historic Preservation  
Public Involvement/Engagement  
Visual Planning Tools and Illustrative Communication of Policies

## PROFESSIONAL AFFILIATIONS/ CERTIFICATIONS

American Planning Association (APA)

- APA Urban Design & Preservation Division
- APA Transportation Division
- APA Planning Division

Florida APA Suncoast Chapter  
FEMA Post-Disaster Recovery  
Tampa Downtown Partnership  
Urban Design Committee  
Tampa Downtown Partnership  
Traffic Committee  
Vision Zero Hillsborough County

# CHRISTOPHER BRIMO, AICP

## Project Manager/Primary Point of Contact | Planning & Urban Design | Public Engagement | Planning Policy Analysis

Mr. Brimo is a certified planner currently serving as a Principal Planner for ICE. He has over 30 years of local government and agency experience in the areas of comprehensive planning, special area plans, zoning and land use, preparation of traditional and form-based development codes, urban planning and design, multi-modal/transportation planning, public administration and policy analysis, economic development, historic preservation, project management and public engagement. He develops effective and innovative solutions for planning assignments, with the ability to serve in a key role for multiple planning assignments, including land use assessments, master plans, and complex studies. **Prior to working at ICE, Mr. Brimo served in various roles leading planning projects for the Cities of Miami, South Miami, St. Pete Beach, and Tampa.**

**Comprehensive Plan and Data Analysis Update – Levy County, FL | Project Manager** responsible for the preparation of the Data and Analysis Update to support the County's Comprehensive Planning efforts for both the 10-year and 20-year planning periods, as required by Chapter Law 2023-31. The County's existing Data and Analysis was found to be non-compliant, and this project comprehensively updated this information to satisfy the Evaluation and Appraisal Requirements (EAR Ordinance Number 2023-10) and implement a new Comprehensive Plan through 2045. This project was funded through a Capital Planning Technical Assistance (CPTA) Grant. This work positions ICE to seamlessly lead the County's Comprehensive Plan Update through 2050, building directly on the data foundation and community context established during this effort.

**Comprehensive Plan Update – City of Oldsmar, FL | Senior Planner** for the City's Comprehensive Plan Update through the 2043 planning horizon. He reviewed all the associated data for the City's Infrastructure Element, participated at the City's public outreach workshop, and incorporated the findings into the Data & Analysis Report, including goals, objectives, and policy recommendations.

**Comprehensive Plan Update – City of Leesburg, FL | Senior Planner** for the City's Comprehensive Plan update. He reviewed and updated all associated data for sanitary sewer, potable water, aquifer recharge, and drainage and aviation elements. Findings and map updated were incorporated into the updated data and analysis sections, along with updates goals, objectives, and policy recommendations, and recommendations for updates to the City's development codes.

**Comprehensive Plan Update – City of Belleair, FL | Project Manager** for the Evaluation and Appraisal Review of the Town's Comprehensive Plan and update of the Data and Analysis document, including the goals, objectives, and policies of the Plan. He presented the information and recommendations to the Local Planning Agency and the public.

**Unified Land Development Code and Comprehensive Plan Revision – City of North Port, FL | Senior Planner** involved in the preparation of analysis and update to the City's Unified Land Development Code including revising for consistency with the City's Comprehensive Plan and other regulatory plans and documents

## CHRISTOPHER BRIMO, AICP, *continued*

### Project Manager/Primary Point of Contact | Planning & Urban Design | Public Engagement | Planning Policy Analysis

and updating for consistency with State and Federal regulations. The project included the development of Public Participation Plan that addresses the methods of engagement, approach to notification and information dissemination, strategies for the ULDC review process, and outreach activities and opportunities for public engagement.

**Countywide Vulnerability Assessment – Sumter County, FL | Project Manager** for this Resilient Florida Vulnerability Assessment planning grant project to strengthen the state of Florida’s capacity to anticipate, address, and adapt to the adverse impacts of climate change and other environmental stressors on its communities, infrastructure, and natural ecosystems. Through this project, the state aims to conduct a comprehensive and forward-looking assessment of Florida’s vulnerabilities, identifying areas at highest risk and prioritizing strategies to enhance resilience across the state. Using various risk assessment tools and modeling techniques, the project seeks to identify both short-term and long-term adaptation measures, integrating climate resilience into existing planning frameworks. The intent is to empower decision-makers and communities with actionable information, enabling them to make informed choices and invest in targeted interventions to mitigate the effects of climate change and enhance the state’s overall resilience. The project will produce a Sumter County Vulnerability Assessment report that includes a comprehensive Vulnerability Assessment (VA) pursuant to Section 380.093, Florida Statutes (F.S.), develop an Adaptation Plan, and amend the Comprehensive Plan (as needed) to comply with the State of Florida Peril of Flood statute. The project is funded through the Florida Department of Environmental Protection’s (FDEP) Resilient Florida Planning Grant, Agreement No. 23PLN66, and will involve all the municipalities in Sumter County and included robust public outreach and stakeholder engagement.

**Comprehensive Vulnerability Assessment – Town of Penney Farms, FL | Project Manager** for Vulnerability Assessment (VA), funded by a Florida Department of Environmental Protection (FDEP) grant, included the critical and regionally significant assets that are impacted by flooding. ICE compiled the background data (including critical and regionally significant asset inventory, topographic data, and flood scenario-related data), exposure analysis (including flood scenarios), and sensitivity analysis (including the evaluation of the impact of flood severity) for the final report that identified the risks.

**Vulnerability Assessment Including Municipalities for FDEP – City of Hampton, FL | Project Manager** for the Vulnerability Assessment (VA) funded by the Florida Department of Environmental Protection (FDEP) Resilient Florida Planning Grant. This ongoing VA includes the critical and regionally significant assets that are impacted by flooding. The ICE Team compiled the background data (including critical and regionally significant asset inventory, topographic data, and flood scenario-related data), exposure analysis (including flood scenarios), and sensitivity analysis (including the evaluation of the impact of flood severity) for the final Vulnerability Assessment (VA) report that identified the risks. GIS files and associated metadata adhered to the Resilient Florida Program’s GIS Data Standards.

**Unified Development Code (UDC) Development – Sarasota County, FL | Project Manager** for this Project that combined and updated the County’s Land Development Code and Zoning regulations. The project included incorporation of existing technical manuals and regulatory provisions from the County’s Comprehensive Plan into new UDC and updating for consistency with State and Federal regulations, and included: reviewing all existing pertinent county documents; identifying issues with existing county regulations; consolidating and refining existing regulation language; facilitating public participation; identifying regulatory inconsistencies and provisions that may now be obsolete; recommending potential resolution of identified issues; and facilitated an extensive public engagement process including community workshops, stakeholder focus groups, and advisory committee sessions to shape and present the proposed UDC to the Board of County Commissioners.

**Site and Development Plan Reviews for New Development for The Villages – Sumter County, FL | Project Manager** for the remote site plan reviews for new developments for the various subdivisions in The Villages community for compliance with the County’s development codes and any specific provisions related to the subdivision’s approval. He also previously provided additional on-site zoning compliance reviews for commercial development in these subdivisions in conjunction with the engineering division.



**EDUCATION**

BS, Civil Engineering, University of Florida (1979)

**EXPERIENCE****46 YEARS OF EXPERIENCE****REGISTRATION**

Professional Engineer:  
FL #34810

**AREAS OF EXPERTISE**

Project/Contract Management  
Transportation Planning  
Complete Streets/Multi-Modal  
Traffic Engineering  
Roadway Design  
Value Engineering  
Grant Coordination  
Public Involvement/Engagement  
Expert Witness

**JERRY DABKOWSKI, PE****Principal-in-Charge | Transportation Planning & Infrastructure | Public Engagement**

Mr. Dabkowski serves as Vice President for local government clients for ICE in Florida. His diverse experience in planning and civil/roadway engineering. Mr. Dabkowski has worked on and supervised several public and private engineering projects throughout Florida. He has provided a wide range of services, including: Complete Streets projects, PD&E projects, traffic signal design, roadway design, stormwater, drainage, trails, sidewalk, traffic engineering studies, planning studies, corridor studies, transit planning, traffic calming, parking studies, lighting design, signing and signal system design, access management, right-of-way acquisition, transportation impact fee assessments, traffic control plans, ITS systems, long range transportation planning, and expert witness testimony. He is best known for his proven leadership for his various, long-term clients.

**Comprehensive Plan and Data Analysis Update – Levy County, FL | *Principal-in-Charge*** overseeing the preparation of the Data and Analysis Update to support the County's Comprehensive Planning efforts for both the 10-year and 20-year planning periods, as required by Chapter Law 2023-31. The County's existing Data and Analysis was found to be non-compliant, and this project comprehensively updated this information to satisfy the Evaluation and Appraisal Requirements (EAR Ordinance Number 2023-10) and implement a new Comprehensive Plan through 2045. This project is funded by the awarded Capital Planning Technical Assistance (CPTA) Grant.

**Comprehensive Conceptual Design and Traffic Calming Plan – City of St. Augustine Beach, FL | *Principal-in-Charge*** for the development of pedestrians, bicycle, and traffic control designs, as well as stylized traffic signals. The plan integrated these concepts and will be implemented in a phased approach.

**Comprehensive Redesign of Gulf Boulevard and Boca Ciega Drive – City of St. Pete Beach, FL | *Transportation Planning Lead*** for this resident driver Project that utilized existing cross-sections and developed traffic calming design, that included roadway improvements with the addition of bike lanes and median features to improve the safety and aesthetics of the community.

**Countywide Vulnerability Assessment – Sumter County, FL | *Principal-in-Charge*** for the comprehensive Vulnerability Assessment (VA) pursuant to Section 380.03, Florida Statutes (F.S.), to develop an Adaption Plan, and amend the Comprehensive Plan (as needed) to comply with the State of Florida statute. The project is funded through the State of Florida Department of Environmental Protection (FDEP) Resilient Florida Planning Grant - Agreement No. 23PLN66, and involves all the municipalities in Sumter County and include all public outreach and stakeholder engagement.

**Miscellaneous Transportation Planning, Traffic Engineering, and Traffic Safety Consulting Services for the City of Dunedin – City of Dunedin, FL | *Contract Manager*** serving as the Consultant Engineer for the General Engineering Contract to provide continuing professional engineering services for the development design and implementation of public works, public utilities, and/or municipal projects and programs. The following projects have been assigned.

- **Golf Cart Crossing Post-Installation Study**
- **Baywood Drive/Del Rio Drive Safety Study**
- **Hyatt Traffic Study Review**

**Gainesville Sports Complex Traffic Study – City of Gainesville, FL | *Lead Project Engineer*** for the traffic analysis for existing and proposed conditions for up to 10 intersections (signalized and non-signalized) in the vicinity of the project site. Mr. Dabkowski work closely with the City's engineering staff to conduct the study. He was responsible for the traffic analysis, including a capacity analysis and mitigation measures to improve the traffic flows; site traffic circulation plans to facilitate efficient ingress of traffic in the facility; and the development plans for post event traffic management, including exit plans for vehicular and non-vehicular traffic with signal timing plans.

**EDUCATION**

BS, Civil Engineering, University of Florida (1987)

**EXPERIENCE****37 YEARS OF EXPERIENCE****REGISTRATIONS**

Professional Engineer:  
FL #45326

**AREAS OF EXPERTISE**

Project Management  
Roadway Design  
Traffic Engineering  
Transportation Planning  
Civil Engineering  
Complete Street/Multi-Modal  
Stormwater & Drainage Design  
Public Involvement  
Cost Estimating  
Temporary Traffic Control  
Permitting

**MARTY MORLAN, PE****Transportation Planning & Infrastructure**

Marty has more than three decades of experience in the planning, design, and construction of a wide variety of civil engineering projects (over 175 projects) including transportation, civil/site, stormwater master planning/design, and recreational trail and park development. He has strong project management and design experience, including extensive roadway, drainage, and permitting experience. Marty provides a unique understanding of issues faced by local governments and agencies, having **spent almost 10 years of his career with Pinellas County government in the Engineering Division, where he managed consulting projects and managed in-house design teams for transportation and stormwater capital improvement projects.**

**Comprehensive Plan Update – City of Oldsmar, FL | Senior Transportation Planner** for the City’s Comprehensive Plan Update through the 2043 planning horizon. He reviewed all the associated data for the City’s Infrastructure Element, participated at the City’s public outreach workshop, and incorporated the findings into the Data & Analysis Report, including goals, objectives, and policy recommendations.

**North Suncoast Corridor PD&E – Pinellas, Pasco, Hernando, and Citrus Counties, FL | Transportation Planner** who performed mini-alignment study for FDOT PD&E project using right-of-way cost data and construction cost data for proposed expressway from Pinellas County to Citrus County. Utilized AASHTO design criteria for alignment control.

**St. Johns River to Sea Loop Trail Gap PD&E Study – City of Deland, FL | Senior Engineer** for the preliminary drainage design, analysis, concepts, and technical report for the trail and trail/roadway system. Mr. Morlan also developed typical section alternatives considering the limited right-of-way and minimized impacts

to residences. The PD&E study is to evaluate engineering and environmental data and to document information that will aid Volusia County and FDOT District 5 in determining the type, preliminary design and location of the proposed improvements for this three-mile-long trail which will complete a gap in the over 250-mile coast-to-coast trail.

**CR 747 Engineering Study – Sumter County, FL | Project Manager** for the Preliminary Engineering Study (PES) of CR 747 from East C-48 to 1,000 feet (approximately 2.5 miles) south of East C-478. The purpose of the PES was to evaluate the future geometric needs of the corridor and adjacent intersections, provide preliminary design development and environmental evaluations, and public involvement activities based on guidance provided in the FDOT PD&E Manual. Mr. Morlan managed the for environmental and engineering analysis; PES report, project administration, public involvement, and concept plans. Through this Study, three alternatives will be developed.

**CR 466 at CR 209 Study – Sumter County, FL | Project Manager** for the preparation of a PES to improve the intersection of C-466 at CR 209. Traffic analysis, conceptual alternatives, right-of-way and construction costs, and drainage alternatives were developed. The intersection geometry improved future traffic conditions (15 years beyond project opening year) and met the FDOT Greenbook (2018) and the County’s standards. Three intersection alternatives were developed for the intersection, including a signalized Intersection, a roundabout (with truck restrictions on CR 209), and roundabout (standard). ICE was responsible for the engineering planning component to include traffic analysis, roadway design concepts, stormwater management concepts, and cost estimating for construction and right-of-way acquisition.

**Residential Lot Site Review– Town of Indian Shores, FL | Project Engineer** for the site plan reviews of single-family lots for new housing. Mr. Morlan was responsible for assessing the planning and zoning needs, as well as completing ordinance compliance reviews. To date, ICE has performed nine site plan reviews within the past six months.

**EDUCATION**

BS, City and Regional Planning,  
The Ohio State University  
(2023)

**EXPERIENCE****1 YEAR OF EXPERIENCE****CERTIFICATION**

FAA Remote Pilot #5136000

**AREAS OF EXPERTISE**

Project/Contract Management  
Urban Planning  
Zoning & Land Use  
Assessments  
Code Updates  
Economic Development  
Stakeholder Coordination  
Public Engagement  
Grant Coordination

**PROFESSIONAL AFFILIATIONS**

American Planning Association  
(APA) Florida Chapter Division:

- Planning and Law
- Transportation Planning
- Urban Design and Preservation
- LGBTQ Advocacy Planning

**LUKE HUTCHINSON****Planning & Urban Design | GIS/Aerial Videography**

Mr. Hutchinson serves as a Planner from ICE's Tampa office. He is responsible for developing planning studies and reports in support of new and updated plans, programs, and regulations. Mr. Hutchinson assists in the review of development proposals and site plans for conformance with codes and prepares and presents detailed reports on development proposals to government clients. He collects various statistical data and prepares reports and maps, such as census information, land use, tax base data, and tasks, related to the client's physical, social, contextual, and economic aspects in the community. **Prior to working at ICE, Mr. Hutchinson served as an assistant for the Mid-Ohio Regional Planning Commission in Columbus, Ohio where he supported outreach efforts and grant administration.**

**Comprehensive Plan and Data Analysis – Levy County, FL | Planner** for the Comprehensive Plan update that is funded through the Community Planning Technical Assistance Grant, including updates to the 10-year and 20-year planning periods to reflect 2025-2035-2045 time frames. The update to the data and analysis of each element of the Comprehensive Plan supported the planning periods for the public facilities planning for transportation, potable water, sanitary sewer, solid waste, stormwater management, and recreation facilities, as well as future land use, housing, conservation, coastal management, and capital improvements projects to be gathered and presented to the County in an updated Data Analysis Report.

**Countywide Vulnerability Assessment – Sumter County, FL | Planner** responsible for compiling background data and critical asset identification for inclusion in a GIS dataset. He is also involved in preparing project presentation materials for the Steering Committee and will be involved in future analysis and plan/report perpetration as the project progresses. Project Description: This project consists of a comprehensive Vulnerability Assessment (VA) under Section 380.03, Florida Statutes (F.S.), the Development of an Adaptation Plan, and any amendments to the County's Unified Comprehensive Plan (as needed) to comply with the State of Florida Peril of Flood statute. The project is funded through the State of Florida Department of Environmental Protection's (FDEP)

Resilient Florida Planning Grant, which involves all the municipalities in Sumter County and includes public outreach and stakeholder engagement.

**Resilient Florida Grant Vulnerability Assessment for FDEP – City of Hampton, FL | Planner** for a Vulnerability Assessment (VA) for Florida Department of Environmental Protection (FDEP). The VA includes the critical and regionally significant assets that are impacted by flooding. Mr. Hutchinson is responsible for the compilation of the data into appropriate GIS files and associated metadata pursuant to the states standards, and will be involved in the analysis and final VA report as the project progresses.

**Comprehensive Vulnerability Assessment – Town of Penny Farms, FL | Planner** for the CDBG grant funded comprehensive vulnerability assessment by Section 380.093, Florida Statutes (F.S.). The evaluation includes sea level rise scenarios and planning horizons. The scope covers a background data task involving an inventory of critical and regionally significant assets, topographic data, and flood scenario-related data. It also includes an Exposure Analysis to determine water depth for each sea level rise, storm surge, and/or flood scenario, including tidal, future storm surge, rainfall-induced, and compound flooding. Additionally, a Sensitivity Analysis will evaluate flood severity impacts on each asset class across flood scenarios, assigning a risk level based on the percentage of land area inundated and the number of critical assets affected.



**EDUCATION**

Master of Architecture, University of South Florida (2012)  
Professional Bachelor of Architecture and Arts, Universidad Piloto de Colombia (2006)

**EXPERIENCE****11 YEARS OF EXPERIENCE****REGISTRATIONS**

Registered Architect:  
AR102410

**AREAS OF EXPERTISE**

Architectural Design  
Interior Design  
Plan Development  
Construction Administration  
Renovations and Additions  
Restaurant/Retail Design

## KARINA LANIER, AIA

### Planning & Urban Design

Ms. Lanier serves as the Director of Architecture specializing in architectural design and has been involved in many different architecture projects for both public and private sectors, ranging from small to large, and from conception to construction. Ms. Lanier has both new construction and renovation project experience. She effectively collaborates and coordinates with clients, stakeholders, and associated project engineers. Ms. Lanier is proficient in various software, including Revit, Lumion, AutoCAD, SketchUP, Bluebeam, and Artlantis Studio 4.

**General Aviation Terminal, Ocala International Airport – City of Ocala, FL | Senior Designer** responsible for the interior design for this Design-Build project that involved the development of plans for a brand-new 17,500-square-foot general aviation terminal. The project required a design charrette to garner project stakeholder and community input. To help the City of Ocala in meeting its budget, alternatives were prepared during the design phase. The floor plan includes a restaurant, large conference area, rental car company offices, pilot rest and recreational facilities, and office space which allows for the full operation of fixed-base operator (FBO), Sheltair Aviation, which supplies jet fuel and food to the airplanes. For the Design Criteria Package which was developed in order to obtain competitive bids from General Contractors. *Karina received recognition from the Airport and the FDOT for her role and contribution.*

**Terminal Restaurant Design and Construction Oversight – City of Ocala, FL | Project Manager** representing the Airport and the tenant owner during the design and construction on a restaurant build-out inside the new terminal building. The Project consisted of retrofitting approximately 3,600 SF of unfinished space

that faces the apron to rent as a restaurant. Ms. Lanier oversaw the design that included an open dining area, bar, and kitchen. She managed the communication between the architect, engineers, and general contractor. Ms. Lanier conducted biweekly site visits, responded to RFIs, and managed samples, change orders, schedule of values, and schedule of submittals. She also reviewed of submittals, pay applications, and site observation reports, per industry CA standards. Ms. Lanier provided QA/QC for the construction documents to ensure both the restaurant and the Airport's specifications were met. This was an FDOT funded project and ICE was experienced on the required procedures and billing.

**T-Hangars, Box Hangars, and Access Taxiway Development, Valkearia Airport – Volusia County, FL | Project Manager and Design Lead** responsible for the designing, permitting, and bidding of three, 24-unit nested T-Hangar buildings with attached box end hangars, as well as three separate box hangars, including taxidrives and taxilanes to be located off the north end of Runway 14. Work includes preparing civil site design drawings, technical specifications, and schematic drawings. Additionally, the Team is tasked with developing the Construction Documents package for use in bidding and permitting.

**Springs Boat House and Maintenance Facility for FDEP – City of Homosassa FL | Designer** on this project that included site, architectural, and site design; dredging; and environmental permitting services for the Springs Boat House, maintenance facility, and the adjacent boat basin. The boat house was deteriorated, and its four boat slips were too small to accommodate the park's current fleet of vessels. The boat house also required access updates to comply with the Americans with Disabilities Act (ADA). The design included replacing the building structure in its entirety and reusing the existing boat ramp and slab-on-grade. Due to the environmentally sensitive nature of the site, an environmental mitigation plan was completed for the increased boat slip area required by the park, the dredging of the boat slips and basin to allow all of the slips to be used, and the removal of erosion-silt from the boat slips.

**EDUCATION**

Specialization, Urban Law,  
Pontificia Javeriana University,  
Colombia (2021)

Specialization, Regional  
Development Management,  
Andes University, Colombia  
(2019)

Master's Degree, Territorial  
Planning and Environmental  
Management, University of  
Barcelona, Spain (2018)

Professional Bachelor of  
Architecture, Pilot University of  
Colombia, Colombia (2011)

**EXPERIENCE****8 YEARS OF EXPERIENCE****REGISTRATIONS**

Accredited Architect  
(Registered in Bogota, Colombia)

**AREAS OF EXPERTISE**

Urban Planning  
Architectural Design  
Graphic Design  
Technical Writing  
Construction Administration  
and Documentation

**JESSICA GUTIERREZ, AAIA****Planning & Urban Design**

Ms. Gutierrez serves as an Architectural Designer and Urban Planner. She is responsible for providing project design, construction administration, and client coordination for architectural projects in the state of Florida and in the Southeast. She is an accredited architect registered in Bogota, Colombia and experienced in architectural planning and development initiatives. After relocating to Tampa, Florida at the beginning of 2022, Ms. Gutierrez currently utilizes her experience in architecture, urban, and transportation projects performing technical writing and drawing assignments. She is proficient in the use of multiple software programs to produce architectural and graphic design drawings.

**Roundabout Engineering Review – City of Lynn Haven, FL | Designer** tasked to research and review the proposed roundabout concept at Mosley Drive and Minnesota Avenue. The scope involved data collection at peak times to provide a breakdown of the existing and potential future movements and impacts around the intersection. ICE met with public leaders (City Staff, Police Chief, and School Principal) for coordination and preliminary data and reported the findings with the stakeholders. Ms. Gutierrez was responsible for reviewing the 2018 concept within the existing conditions and providing recommendations to the design elements.

**T-Hangars, Box Hangars, and Access Taxiway Development, Valkaria Airport – Volusia County, FL | Designer** on this project that involves designing, permitting, and bidding of three, 24-unit nested T-Hangar buildings with attached box end hangars, as well as three separate box hangars, including taxidrives and taxilanes to be located off the north end of Runway 14. Work includes preparing civil site design drawings, technical specifications, and schematic drawings. Additionally, the Team is tasked with developing the Construction Documents package for use in bidding and permitting the project.

**Hangars 18 and 19, Orlando International Airport – City of Orlando, FL | Designer** for the architectural services for pre-engineered metal building (PEMB) Hangars 18 and 19 and the office between them as Type IIB construction. Under the supervision of ICE's in-house architect, Ms. Gutierrez is assisting in the development of construction drawings, support throughout the bidding process, permitting applications, and construction administration.

**Preliminary Design for Skimmers Point Gate Guard Relocation – City of Gulfport, FL | Designer** for this residential project involves replacing the existing gate house with a new gate house structure to update the aesthetics to match the guard house on the opposite end of community. The new 250-square-foot ADA-compliant building will feature a clay tile roof, restroom, office, and storage space. Due to the location of the project, utility work was a significant component and required coordination with several utility agency owners. The scope of work consisted of demolishing the current guard building and relocating it southeast. Ms. Gutierrez assisted in the development of the guard house design and the preparation of the pricing set.

**Agencia Nacional Inmobiliaria – Bogota, Colombia | Architect** assisting in developing various studies by monitoring plans, developing master programs, and structuring projects based on the priorities outlined in the National Development Plan. She assisted in the development of new public sector prospect projects, analyzed feasibility, and oversaw the bidding and permitting stages. Ms. Gutierrez performed analysis of urban norms and code for the Agency's projects by performing the code interpretation applicable for the specific projects. She coordinated and communicated with other public entities involved in the Agency's projects.

**EDUCATION**

MS, Aviation Management,  
Florida Institute of Technology  
(2017)

BS, Aeronautics, Embry-Riddle  
Aeronautical University (2011)

**EXPERIENCE**

**9 YEARS OF EXPERIENCE**

**AREAS OF EXPERTISE**

Master Planning  
Project Management  
CIP Planning  
Benefit-Cost Analysis  
Lane Use Assessments  
Justification Studies  
Capacity Analysis  
Stakeholder Coordination  
Quality Control

**PROFESSIONAL AFFILIATIONS/  
CERTIFICATIONS**

Aeromedical Evacuation Officer,  
Pilot – United States Army  
Reserve

## ALEX VACHA, CM

### Planning & Urban Design

Mr. Vacha serves as a Senior Planner for ICE that has completed an extensive variety of aviation planning projects. He works alongside engineering to lead airport planning projects and technical planning studies for Part 139 and general aviation airports. His technical planning responsibilities include inventory of existing conditions, forecasting, capacity analysis, facility requirements, alternatives development, and CIP planning for master plan projects and other planning studies. **Prior to joining ICE, Mr. Vacha served as the Airport Director at the Winter Haven Regional Airport and Airport Manager at the Lake Wales Municipal Airport.**

**Comprehensive Plan Update – City of Leesburg, FL | Planner** on the City's Comprehensive Plan update. This project consists of reviewing and updating all associated data for the following elements: sanitary sewer, potable water, aquifer recharge and drainage and aviation elements. Findings and map updates will be incorporated into the updated data and analysis sections, along with updating goals, objectives, and policy recommendations.

**Airport Layout Plan Update and Taxiway C Justification Study, Ocala International Airport – City of Ocala, FL | Planner** to identify existing and future airport facilities for the ALP Update. Geometrical object free areas and FAR Part 77 clearances were carefully reviewed in accordance with AC 150/5300-13B Airport Design. The Justification Study was also completed to justify the infrastructure needed to provide ingress and egress to a proposed air cargo facility located on the west side of the Airport. The results of this justification study should justify the funding needed to conduct an FAA Environmental Assessment for this west side development.

**Airport Policies and Procedures, Rules and Regulations, and Minimum Standards Development, Titusville-Cocoa Airport Authority – City of Titusville, FL | Planner** on this airport administrative update project. The Airport's Policies

and Procedures document has not been updated since 2002 and therefore requires comprehensive revisions. He reviewed these documents in order to acquire a detailed understanding of the requirements of all three airports and revised them with input provided by commission and airport staff to provide more updated standards which could be implemented and enforced.

**Hangar Development Alternatives Analysis, Inverness Airport – City of Inverness, FL | Planner** on this hangar development alternatives analysis. This project includes preparing conceptual development plans for the Airport's hangar development, providing alternatives, and phasing of proposed improvements.

**LaDOT Statewide Aviation IDIQ – Statewide, FL | Senior Planner** working alongside the Louisiana Department of Transportation and Development (LaDOTD) Aviation Section on its five-year development endeavor to re-imagine, develop, and deliver a new National Standard for the State's Aviation Division. LaDOTD's "ELEVATE" Aviation System is the first of its kind in the country. Leading as the prime consultant, ICE is providing comprehensive services and personnel as partners with DOTD and the State's Airports to institute systems for consistent application of safety certification processes, including alignment with FAA and national best practices, to provide a platform for growing aviation opportunities in Louisiana. The implementation will allow for the airports to be an essential component of the Louisiana Transportation System. This project includes implementation and oversight of the LaDOTD Statewide Aviation Program for 63 general aviation airports, as well as seven commercial service airports in the Louisiana Airport System as identified in the Louisiana Airport System Plan.

**EXPERIENCE****28 YEARS OF EXPERIENCE****EDUCATION**

MS, Environmental Health,  
University of South Carolina  
(2000)

BS, Wildlife Biology, Clemson  
University (1995)

**AREAS OF EXPERTISE**

NEPA Documentation  
Environmental Permitting  
Environmental Compliance  
Environmental Assessments  
Categorical Exclusions

**BARRETT STONE****Environmental**

Barrett has experience providing environmental services for a variety of projects throughout the Southeast. His expertise includes NEPA documentation, environmental permitting, and environmental compliance among other environmental related services. Barrett's daily tasks include preparation of Environmental Assessments and Categorical Exclusions, biological assessments, review and interpretation of environmental technical reports, coordination with appropriate state and federal officials, public involvement, wetland delineations, threatened and endangered species assessments, preparation of jurisdictional determination submittals, permit submittals, mitigation planning, and acquisition of applicable Section 404 permits and State 401 Certifications. Prior to the consulting industry, **Barrett worked for the South Carolina Department of Health and Environmental Control (SCDHEC) for over six years where he served as an Aquatic Biologist performing stream biological surveys, water quality investigations, and fish tissue collection. He also developed and implemented water quality studies, investigation of non-point source pollution, biological monitoring (fish and macro-invertebrate), and prepared reports.**

**USDA SEARCH Water Grant, Preliminary Engineering Report and Environmental Report – City of Hampton, FL | Environmental Planner** responsible for the

Preliminary Engineering Report in accordance with Rural Utility Service (RUS) Bulletin 1780-2 at: Bulletins - Rural Development (RD) and the Preliminary Environmental Report with RD instructions 1970-B at: eCFR::7 CFR Part 1970 - Environmental Policies and Procedures.

**NEPA Coordination at the Immokalee Airport for Collier County Mosquito Control District (CMCD) – Collier County, FL | Environmental Manager** responsible for the coordination with the FAA for NEPA review and approval of a Documented CatEx. The CMCD Facility Development involved relocating the CMCD's headquarters from Naples to Immokalee Airport, including hangars, apron, taxiway, site work, and chemical storage. The site involved review and narrative development for potential impacts to wildlife conservation areas, Section 4F nearby parks, water runoff and water quality, and effects of possible insecticide spills migration to neighboring water aquifer. Barrett was able to work alongside the Airport and the CMCD to receive approval from the FAA for the documented CatEx.

**Hangar Development and Environmental Assessment, Valkaria Airport – Brevard County, FL | Environmental Manager** responsible for NEPA compliance, including coordinating appropriate technical studies and preparing the FAA environmental assessment. He managed the technical subconsultants and assisted in developing the necessary documentation. The Valkaria Airport has identified the need to initiate airfield improvements to accommodate growing demand and larger aircraft services. These improvements include the addition of six T-hangar buildings, three box hangar buildings, associated parking, a new taxiway labeled 'F,' a new access road, and two stormwater ponds located off the north end of Runway 14. The assessment will be conducted in two phases. Phase 1 will encompass defining the purpose and need, as well as exploring alternatives. Special studies, such as AEDT analysis concerning noise, BA, and CRAS, will also be conducted. Phase 2 will involve the development of a preliminary draft, hosting a public information meeting, and finalizing the environmental assessment. Barrett will analyze the FAA review and the issuance of a FONSI.

**Taxiway 'C' Environmental Assessment, Ocala International Airport – City of Ocala, FL | Environmental Manager** oversaw the overall environmental compliance, including extensive coordination with agencies and the client regarding protected species, mitigation measures, and project scoping. This project included conducting an in-depth planning review of a proposed cargo facility and associated apron area, and fulfilling an FAA-requested Environmental Assessment (EA) to evaluate potential environmental impacts, and reviewing existing and forecasted activity to establish a base case and future scenario for developing noise contours. The EA process mandated engagement with the public through a comprehensive outreach program. It also required coordination with various agencies, including the owner, FAA, FDEP, USACE, SHPO, FWC, and USFWS.



**EDUCATION**

MS, Earth and Environmental Resources Management, University of South Carolina (2004)

BS, Marine Science, University of South Carolina (2001)

**EXPERIENCE****21 YEARS OF EXPERIENCE****AREAS OF EXPERTISE**

Environmental Planning  
Environmental Permitting  
Public Involvement  
NEPA Management and Documentation  
Technical Writing  
Stakeholder Coordination

**RENEE MULHOLLAND****Environmental**

Ms. Mulholland has over 21 years of experience in Clean Water Act (CWA) permitting and National Environmental Policy Act (NEPA) management and documentation with a strength in technical writing and editing. She has also been responsible for leading and coordinating public involvement tasks for multiple projects, including in-person public information meetings and online public meetings.

**Resilient Florida Grant Vulnerability Assessment for FDEP – City of Hampton, FL | *Environmental Planner*** responsible for the environmental issues associated with site plan approvals for the Vulnerability Assessment (VA) for Florida Department of Environmental Protection (FDEP). The VA includes the critical and regionally significant assets that are impacted by flooding.

**Taxiway “C” Environmental Assessment, Ocala International Airport – City of Ocala, FL | *Environmental Specialist*** responsible for GIS mapping and NEPA support. This project conducting an in-depth planning review of a proposed cargo facility and associated apron area, and it also involves fulfilling an FAA-requested Environmental Assessment (EA) to evaluate potential environmental impacts. This project also includes reviewing existing and forecasted activity to establish a base case and future scenario for developing noise contours. This process aims to identify any noise impacts on properties adjacent to the airport. The EA process mandates engagement with the public through a comprehensive outreach program. It also requires coordination with various agencies, including

the owner, FAA, FDEP, USACE, SHPO, FWC, and USFWS.

**Scrub Jay and Environmental Update, Valkaria Airport – Brevard County, FL | *NEPA Environmental Planner* and *Task Leader*** responsible for the preparation of the environmental assessment (EA), including coordination with FAA and other agencies in compliance with NEPA. She is the primary author of the EA, and coordinates with team members/specialists on the completion of technical studies in support of the EA. The Valkaria Airport has identified the need to initiate airfield improvements to accommodate growing demand and larger aircraft services. These improvements include the addition of six T-hangar buildings, three box hangar buildings, associated parking, a new taxiway labeled “F,” a new access road, and two stormwater ponds located off the north end of Runway ‘14’ (refer to Figure 1). The T-hangars will consist of six 10-unit buildings with attached box-end hangars, each equipped with restroom facilities. The assessment will be conducted in two phases. Phase 1 will encompass defining the purpose and need, as well as exploring alternatives. Special studies, such as AEDT analysis concerning noise, BA, and CRAS, will also be conducted. Phase 2 will involve the development of a preliminary draft, hosting a public information meeting, and finalizing the environmental assessment.

**Fred Nash Boulevard Widening and Extension, SCDOT – Horry County, SC | *Environmental Planner*** responsible for completing the NEPA documentation. This SCDOT project is in conjunction with Horry County as part of the Horry County Ride III Program, and selected ICE to provide engineering services for the widening to a three-lane section and an extension of the roadway to a proposed intersection with Harrelson Boulevard.

**Eden Terrace Waterline – City of Rock Hill, SC | *Environmental Task Lead*** responsible for preparing, coordinating, and submitting the JD and Section 404 nationwide permit application to the U.S. Army Corps of Engineers Charleston District. This Project involved the installation of a new waterline in Rock Hill.

**I-95 Safety/Tree Removal Individual Permit modification – Jasper County, SC | *Environmental Task Lead*** responsible for coordination, review, and submittal of the Section 404 individual permit modification. The safety project included removal of trees in the median for approximately 33 miles of I-95. A Section 404 individual permit was approved for the tree removal work, but modifications were needed due to changes in wetland impacts.

**EDUCATION**

AS, Computer Drafting and Design, ITT Technical Institute (2003)

**EXPERIENCE**

**23 YEARS OF EXPERIENCE**

**CERTIFICATION**

FAA Remote Pilot #5146168

**AREAS OF EXPERTISE**

Planning Graphics  
Technical Analysis  
Graphic Design  
Computer Drafting and Design

**ANDREW NAZARKEWYCH****GIS/Aerial Videography**

Mr. Nazarkewych is a Senior Planning Designer and leads the production of planning graphics and technical analyses for ICE. He has completed numerous projects for government clients throughout the country, including specialty planning assignments. Mr. Nazarkewych specializes in creating unique opportunities to constantly improve the production and quality of products and works across many design platforms including AutoCAD Civil3D, ESRI ArcMap, Blue Marble Global Mapper, and Transoft Solutions AviPLAN applications. He routinely assists with architecture and engineering projects and provides assignments to junior designers and guidance regarding the technical delivery of projects.

**CR 656 Roadway Improvements – Sumter County, FL | Designer** providing plotting for the typical sections to improve CR 656 by rehabilitating the existing pavement. The 0.63-mile-long, two-lane undivided collector roadway has severe alligator cracking. The roadway geometry improvement design will meet the FDOT Greenbook (2018) and Sumter County's standards for a collector rural roadway. The roadway pavement design includes use of a geogrid to address the soft soils along the corridor. The roadway is being elevated and an innovative use of a cross drain equalizer pipe between wetlands will eliminate flood-prone conditions.

**CR 747 Engineering Study – Sumter County, FL | Designer** for the Preliminary Engineering Study (PES) of CR 747 from East C-48 to 1,000 feet (approximately 2.5 miles) south of East C-478. The purpose of the PES is to evaluate the future geometric needs of the corridor and adjacent intersections, provide preliminary design development and environmental evaluations, and public involvement activities based on guidance provided in the FDOT PD&E Manual. ICE is responsible for environmental and engineering analysis; PES report, project administration, public involvement, and concept plans. Through this Study, three alternatives will be developed.

**North Development Road – City of Ocala, FL | Designer** responsible for the typical sections and project plan development for the access road that extends from SW 76th Avenue to the Airport's property fence (Phase 1). The proposed perimeter road is approximately 3,000 feet and will connect the airfield pavement system through the future hangar pavement facility. The scope includes pavement design/analysis, drainage evaluation/design, preliminary plans, utility coordination/design, permitting, city growth management coordination, cost estimates, specifications, and construction phasing and scheduling.

**Airport Master Plan Update, Brooksville-Tampa Bay Regional Airport – City of Brooksville, FL | Senior Designer** for the production of the AutoCAD graphics for the Master Plan Update including the Airport Layout Plan (ALP). The study included a large-scale land use analysis due to the availability of property for both aviation and non-aviation purposes. Many of the projects illustrated in the Master Plan Update have been implemented at BKV and Mr. Nazarkewych has assisted with multiple different aviation planning assignments and specialty studies for BKV during his tenure at a previous firm. The firm conducted a Master Plan Update for the Airport and Technology Center to promote safe and efficient airport facilities and the continued economic development of the 430-acre Technology Center, which is home to over 125 manufacturers and aerospace suppliers.

**Airport Master Plan Updates, Peter O. Knight Airport, Tampa Executive Airport, and Plant City Airport – Hillsborough County, FL | Senior Designer** for all graphic production by the company for this large-scale effort. Each airport has its unique character and he was able to tailor the development of alternatives and recommendations accordingly.

**EDUCATION**

MBA, University of Illinois at Springfield (1998)

BS, Civil Engineering,  
Southern Illinois University at  
Edwardsville (1990)

**EXPERIENCE****34 YEARS OF EXPERIENCE****REGISTRATIONS**

Professional Engineer:  
Florida #89638  
Professional Traffic Operations  
Engineer (PTOE) #1722  
ENV SP Certification

**AREAS OF EXPERTISE**

Project Management  
Traffic Engineering and Studies  
Pavement Management  
Complete Streets/Multimodal  
Road Diets  
Drainage Improvements  
Quality Control

**LEADERSHIP/TRAINING**

Chapter President, Florida  
Engineering Society (FES)  
Pinellas Chapter ('22-'25)  
FDOT Advanced MOT/TTC  
Supplemental Traffic  
Engineering Program,  
Northwestern University Traffic  
Institute (1997)

## JEFFREY ANTONACCI, PE, PTOE, ENV SP, MBA

### Quality Control

Mr. Antonacci utilizes nearly 35 years of experience in all phases of civil engineering projects while serving as a Traffic and Pavement Management Lead Engineer for ICE in Florida. For nine years at the Illinois Department of Transportation (IDOT) in District 6, he served as Resident Engineer in the Bureau of Construction, District Geometrics Engineer in the Bureau of Program Development, Design and Planning Engineer in the Bureau of Traffic Operations, and Project Engineer for studies and plans. Recently, **Mr. Antonacci served as Senior Transportation Engineer/Project Manager for Pinellas County Public Works in Florida, managing the County's Pavement Preservation and Resurfacing Program, ATMS Program, traffic signals modernization, and large transportation CIP projects.**

**Design-Build for the SW 40th Avenue/SW 49th Avenue Improvement Phase 1 – Marion County, FL | Roadway QC** is responsible for the QA/QC review of 30%, 60%, and 90% phases submittals of the roadway design plans. This Design-Build improvement project includes the design and construction of a new four-lane urban roadway approximately 1.5 miles long along the corridor in an active developing area. The roadway project includes providing a 30-foot-wide median, bike lanes, a 12-foot-wide shared-use path, a 5-foot sidewalk, 4 new stormwater ponds, 1 joint-use with adjacent new apartments), roadway lighting, a 16-inch water main, a 12-inch force main, and an 8-inch sanitary sewer. New mast arm traffic signalization is also included. This new corridor will provide congestion relief to SR 200 through Ocala.

**CR 747 Preliminary Engineering Study and Final Design – Sumter County, FL | QA/QC Manager** was responsible the QA/QC review of 30%, 60%, and 90% phases submittals of the roadway design plans. This project includes Preliminary Engineering Study (PES) of CR 747 from East C-48 to 1,000 feet (approximately 2.5 miles) south of East C-478, along an existing alignment of the roadway's right-of-way. The PES evaluated the future geometric needs of the corridor and adjacent intersections, provided preliminary design development and environmental evaluations, and public involvement activities based on guidance provided in the FDOT Project Development and Environment (PD&E) Manual, as applicable for a locally led study.

**Spring Hill Elementary School Traffic Study for Hernando County School District – Spring Hill, FL | Project Manager** for an extensive traffic study of the Spring Hill Elementary School. The study included 24-hr and peak hour turning movement counts to quantify existing volumes and document existing

queues which accumulated each day throughout the surrounding neighborhoods. The School District was desirous to determine site improvements necessary to store all the traffic on school property in a safe and efficient manner, rather than on the public roadway system through the neighborhoods of Spring Hill. Several alternatives were studied and presented to the school board for incorporation in their ultimate operational plans.

**Annual Pavement Preservation Program – Pinellas County, FL | Program Manager** responsible for the preparation of improvement plans, specifications, and estimates (PSE) and the management of the annual \$20-40 million pavement resurfacing and sidewalk ramp improvement program. Mr. Antonacci provided regular coordination with county construction personnel and the contractor was required to implement the countywide program successfully.

**Water Line Rehabilitation – City of Starke, FL | Project Manager** responsible for the planning, design concept, bid, and construction management for the \$700,000 CDBG grant to replace 2,500 linear feet of six to eight-inch water lines in the Northwest quadrant of the City. He ensured that the fees and budget items stayed within the grant limit.



## David Boston, Ph.D., AICP

### Amarach Planning Services

#### Housing, Development Strategies, and Market Analysis | Planning Policy Analysis

Dr. David Boston is a seasoned urban planner who brings over 13 years of experience to his work in housing and community development, backed by a Ph.D. and Master's in Urban and Regional Planning and Design from the University of Maryland, College Park. Leveraging his expertise in market analysis and research, he fosters collaboration between government agencies, developers, and communities.

David has been a certified professional with the American Institute of Certified Planners since 2015 and is a member of the Urban Land Institute. His areas of specialization include housing, real estate development, planning in Native communities, and public policy.

Through his firm, Amarach Planning Services, David guides government agencies and developers in addressing critical needs within communities. His collaborative approach helps identify and facilitate the development of innovative, sustainable, and inclusive solutions.

#### Selected Project Experience

- Levy County, Comprehensive Plan Update, Bronson, FL
- Veteran Housing Corp Permanent Supportive Housing Feasibility Study & Development Consulting, Ocala, FL
- Pasco County Inclusionary Housing Ordinance, Dade City, FL
- Development Opportunity Market Study, Indiantown, FL
- City of Lake Wales Housing Study, Lake Wales, FL
- St. Andrews Community Redevelopment Area Market Study, Panama City, FL
- Healing Lodge of the Seven Nations Master Land Use Site Plan, Spokane Valley, WA
- Boone County Housing Study, Columbia, MO
- Macomb County Community & Housing Needs Assessment, Mt. Clemens, MI
- Colville Indian Housing Authority Comprehensive Housing Needs Assessment, Nespelem, WA
- Sičanġu Co Housing Needs and Feasibility Study for the Keya Wakpala Development, Mission, SD
- Chemung County and City of Elmira Housing Market Study, Elmira, NY
- Franklin Regional Council of Governments Regional Housing Study and Rural Housing Plan, Greenfield, MA

#### Education

- Ph.D., Urban and Regional Planning and Development, University of Maryland
- MCP, Community Planning, University of Maryland
- BA, Political Science, University of North Florida

#### Certification

- American Institute of Certified Planners (AICP)
- Urban Land Institute Principles of Real Estate Finance and Investment Certificate

#### Professional Affiliations

- American Planning Association (APA)
- Urban Land Institute (ULI)

#### Presentations

- Building Our House of Tomorrow, Together: Tips on Collaborating to Design Affordable, Sustainable Communities; University of Missouri Lecture Series, 2024






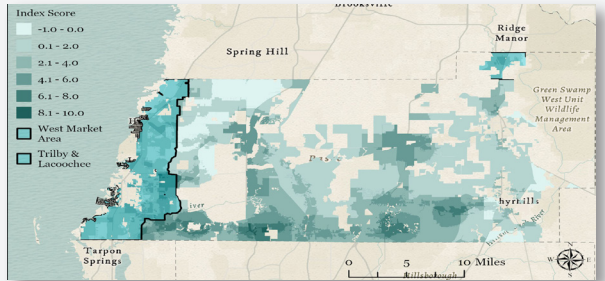
## SUBCONSULTANT FIRM

Amarach Planning Services, LLC is a specialized consulting firm established in January 2022, based in Ocala, Florida. The firm's core expertise lies in conducting housing studies and planning projects that meticulously investigate and identify the intersection of community needs and market feasibility. Amarach distinguishes itself through its unique blend of complex quantitative analysis and on-the-ground qualitative data collection, fostering connections and leveraging planning expertise to provide comprehensive, detailed information. This information is designed to support planning and development decisions that uplift communities.



## FIRM PROJECT HIGHLIGHTS

PERMANENT SUPPORTIVE HOUSING FEASIBILITY STUDY & DEVELOPMENT			Ocala, FL
Veteran Housing Corp	Reydel Santos President	(305) 519-5159 reydelsantos@veteranhousingcorp.org	
<p>Dr. Boston conducted a housing needs assessment, parking study, pro forma financial calculations and feasibility assessment, coordinated contractor participation, Live Local Act analysis, and led the planning and development effort for 100 units with some permanent supportive housing primarily targeting homeless veterans in coordination for his client, Veteran Housing Corp.</p> <p>This project addresses a critical need in Dr. Boston's current hometown of Ocala, Florida. He used his knowledge of housing needs and financial feasibility assessments, affordable housing programs, and planning and development regulations to help Veteran Housing Corp successfully move the project forward.</p>			 <p><i>Aerial of the Redevelopment Site Proposed for 100 multifamily homes</i></p>
Project Length	October 2023 – Present	Project Cost	2% of total development cost (~\$250,000)
Personnel Involved	David Boston, PhD, AICP		

PASCO COUNTY INCLUSIONARY HOUSING ORDINANCE & LEGISLATIVE RESEARCH			Pasco County, FL
Florida Housing Coalition	Ashon Nesbitt CEO	(850) 878-4219 nesbitt@flhousing.org	
<p>Dr. Boston served as a subconsultant for the Florida Housing Coalition and led the creation of two foundational reports to investigate the feasibility of an inclusionary housing ordinance in Pasco County, Florida. The first report framed the need and context for inclusionary housing in Pasco County, including a needs assessment, market analysis, and housing gaps. The second report assessed land use policies, countywide construction trends and land opportunities for housing development, and an evaluation of residential development potential in target areas for an inclusionary housing ordinance.</p> <p>Dr. Boston was also contracted with the Florida Housing Coalition to conduct analysis of proposed state legislation to determine the impact on housing markets and affordability across the State of Florida during the 2025 state legislative session.</p>			 <p><i>Map of the Pasco County Development Opportunities Index Created as part of Dr. Boston's Report</i></p>
Project Length	09/2024 – 06/2025	Project Cost	\$37,500
Personnel Involved	David Boston, PhD, AICP		

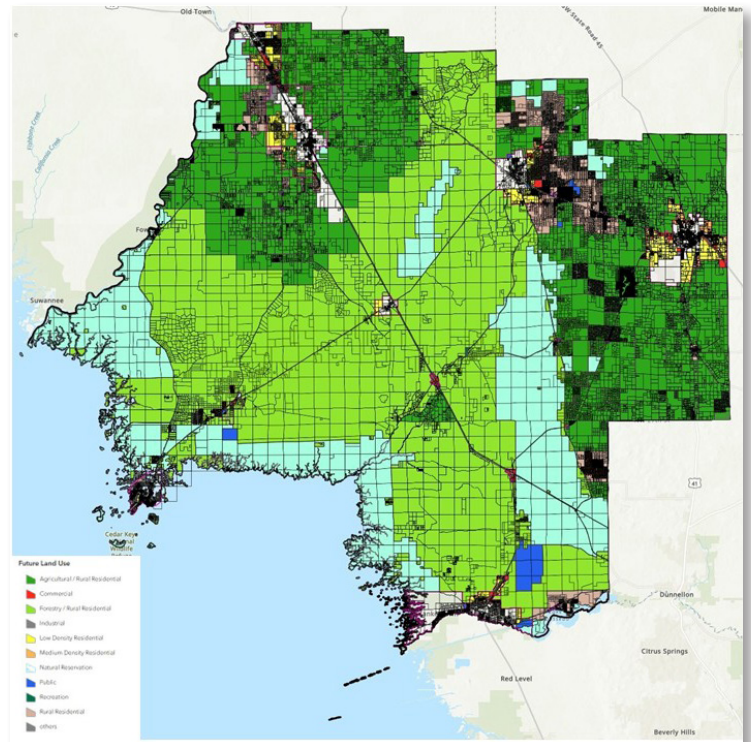
# 2 APPROACH TO SERVICES

## INTRODUCTION AND PROJECT UNDERSTANDING

The Comprehensive Plan is the foundational document for managing the short- and long-term planning and growth of Levy County. The Plan lays the foundation for the zoning code and must clearly articulate challenges and opportunities that are important to the community. It is a policy guide designed to inform and direct community land use and development decisions, natural resource protection, support infrastructure projections and capital investments, guide private development, and encourage business investment in the County.

ICE routinely partners with communities to address complex issues related to growth management, quality of life, economic vitality, design character, historic preservation, infrastructure capacity, and environmental protection. Our Team currently serves as a general engineering and planning consultant for several Florida communities.

ICE's Project Manager, Christopher Brimo, AICP, has prepared Comprehensive Plans for over three decades for diverse communities throughout Florida. Chris has made invaluable contributions to the development of community visions, comprehensive plans and amendments, evaluation and appraisal reports, and various planning studies. With Mr. Brimo leading this effort, the ICE Team will offer a balanced, multidisciplinary approach that combines our expertise in planning, urban design, environmental planning, traffic engineering, and utilities. For this Contract, ICE has also teamed with Amarach Planning Services, LLC, for support with housing, market analysis, and development strategies. Amarach has an excellent reputation and extensive experience working locally, providing support to the ICE Team during the preparation of Levy County's recent Data & Analysis update. This multidisciplinary approach is supported by our Team's innovative and hands-on public involvement process. This collaborative process, combined with our extensive knowledge and experience working throughout the State and the Central Florida region, will enable us to prepare an updated Comprehensive Plan supported by relevant data, with attainable goals, objectives, and policies. The resulting Plan will clearly express the community's visions and goals through the 2050 planning horizon, while ensuring consistency with the County's planning documents and compliance with the statutory requirements of Chapter 163, Florida Statutes.



**Levy County's Future Land Use Map  
from ICE's Data and Analysis Update**

### CHRISTOPHER BRIMO, AICP

**Project Manager and  
Primary Point of Contact**



- ✓ Principal Planner for ICE Florida managing all municipal planning projects in the state
- ✓ 34 Years of Planning Experience in Florida, including Comprehensive Plan Development and Updates
- ✓ American Institute of Certified Planner
- ✓ American Planning Association (APA) Florida Suncoast Chapter

## DETAILED APPROACH

We understand the importance of this Project for the quality of life and property of Levy County. Our Team's experience and approach, combined with our knowledge of the region, will enable the County to focus on developing creative planning solutions with realistic strategies for implementable capital improvement projects, as well as fostering useful community dialogue based on a strong foundation of transparency and communication.

To ensure the success of this Project, the ICE Team's approach, recommendations, and deliverables will:

- ✓ **Be developed through meaningful involvement of County staff, appointed Boards, County Commission, residents, and other stakeholders;**
- ✓ **Reflect community values, vision, and available resources;**
- ✓ **Be organized and easily understood so the desired outcomes are clear to all users;**
- ✓ **Reflect an inclusive and diverse public engagement process, utilizing tools and platforms tailored to the citizens, businesses, and all stakeholders of Levy County;**
- ✓ **Identify key issues and concerns to guide decision makers as they set priorities about their community's future that can be translated into achievable goals, objectives, and policies; and**
- ✓ **Be a defensible and easily administered document to achieve the County's planning goals and objectives, and is consistent and compliant with the County's other regulatory requirements and Chapter 163, Florida Statutes.**

### **APPROACH TO THE SCOPE OF SERVICES FOR THE LEVY COUNTY 2050 COMPREHENSIVE PLAN UPDATE**

ICE is pleased to continue its partnership with Levy County by proposing a comprehensive, collaborative approach to updating the County's Comprehensive Plan through the 2050 planning horizon. Having recently prepared the County's Evaluation and Appraisal Report and Data and Analysis Update (adopted June 3, 2025, via Ordinance 2025-04), ICE enters this engagement with a uniquely detailed understanding of the County's existing planning framework, statutory obligations, and community development patterns.

Our approach emphasizes statutory compliance with Chapter 163, F.S., while also supporting the County's desire for a modern, user-friendly, and visually engaging planning document. The project will be implemented in five key phases aligned with the RFP task structure:



#### **PHASE 1 | Project Kick-off and Orientation**



#### **PHASE 2 | Project Plan Presentation to the Planning Commission and Board of County Commissioners**



#### **PHASE 3 | Robust Public Engagement**



#### **PHASE 4 | Drafting and Presentation of Comprehensive Plan Elements and Data and Analysis**



#### **PHASE 5 | Final Adoption, Transmittal, and State Coordination**





**TASK 1 – Project Kick-Off and Orientation** | ICE will initiate the project with a structured kick-off meeting involving County staff, J Brown Professional Group (as the County’s contracted planning administrator), and other key stakeholders. We will review expectations, finalize the project schedule, and refine communication protocols and document-sharing platforms. This meeting will ensure alignment of deliverables, milestone timing, and any technical or logistical needs.

**Communication Process:** We recognize that projects require clear and complete communication between our Team and the County. To ensure the most effective communication methods are utilized, ICE will coordinate with the County’s Project Manager to establish the preferred timing and method of communication and information transfer. We typically recommend at least biweekly virtual discussions between ICE and the County’s Project Manager, along with a monthly written update on the project’s overall status. Mr. Brimo will serve as the County’s primary point of contact for this Project, with all internal team communication coordinated through and documented by Mr. Brimo.



#### EMAILS

*Reply Same Day*



#### IN PERSON MEETING REQUESTS

*Meet within 48 hours*



#### PHONE CALLS

*Returned Within 4 Hours*



**TASK 2 – Project Plan Presentation to the Planning Commission and Board of County Commissioners** | Following project initiation, ICE will present a detailed project plan, including public engagement strategy, visual and narrative format goals, and anticipated schedule. Presentations will be made to the Planning Commission and the Board of County Commissioners, accompanied by graphic materials and summaries of proposed milestones. These early engagements help reinforce transparency and secure leadership alignment.



**TASK 3 – Robust Public Engagement** | ICE will facilitate a comprehensive public participation process organized around six key topical areas as outlined in the RFP:

As outlined in the RFP, ICE will provide: (a) coordination and support for a robust public participation process; (b) high-quality outreach materials including visual and narrative components; and (c) presentations to communicate progress, solicit feedback, and document public input throughout the process.

1. **Vision Statement and Strategic Initiatives**
2. **Future Land Use**
3. **Housing and Economic Development**
4. **Conservation, Coastal Management, Recreation, Open Space, and Springs Protection**
5. **Public School Facilities and Intergovernmental Coordination**
6. **Transportation, Infrastructure, and Capital Improvements**

Our outreach strategy includes multiple in-person workshops (organized by geography or theme), online survey tools, and visual storytelling to ensure accessibility for all residents. Materials will be presented in clear, concise formats, incorporating mapping, charts, and infographics to foster discussion. We will coordinate closely with County staff to ensure that all events are well publicized and inclusive, with a specific focus on reaching under-represented groups and rural communities.

### COMMUNITY ENGAGEMENT IS:

#### The Right Thing

- Fosters trust and sense of community
- Builds citizenship
- Engages and informs Stakeholders

#### The Smart Thing

- Reveals multiple perspectives
- Obtains feedback
- Achieves public awareness and education
- Builds consensus, support, and acceptance

#### Required by State Statutes

- Required by Chapter 163.3181, Florida Statutes



**Alternatives for Inclusive Engagement:** In addition to traditional engagement methods, ICE will offer the following alternatives to ensure inclusive participation:

- Mobile Engagement Units: Bring the process to remote or under-served areas at local events, libraries, or faith-based institutions.
- Bilingual Materials: Spanish-language materials (if needed), to remove language barriers and ensure accessibility.
- Youth and Senior Outreach: Involve schools, youth groups, and senior centers to reach both emerging and vulnerable populations.
- Digital Accessibility: Use online surveys and interactive mapping tools to expand online participation.



**TASK 4 – Drafting and Presentation of Comprehensive Plan Elements, Data, and Analysis |** Leveraging our prior work on the 2025 Data and Analysis Report, ICE will prepare a draft 2050 Comprehensive Plan that builds upon and updates existing data, identifies long-range needs, and articulates clear, enforceable policies. We will revise and reformat all required elements—Future Land Use, Housing, Infrastructure, Capital Improvements, Coastal Management, Conservation, Economic Development, Intergovernmental Coordination, Private Property Rights, Public School Facilities, Recreation and Open Space, Springs Protection, and Transportation Circulation—incorporating public input and best practices.

All Plan Elements will be supported by full-color maps, infographics, and illustrative figures that enhance public understanding, inform planning decisions, and improve the usability of the long-term plan.

Additional data and geospatial analysis will support each element, and all materials will be presented to the Planning Commission, Board of County Commissioners, and other stakeholders for feedback. ICE will prepare a user-friendly digital draft of the plan, complete with embedded links, visuals, and accessible formatting, to facilitate review.



**TASK 5 – Final Adoption, Transmittal, and State Coordination |** ICE will assist with the preparation of the final Comprehensive Plan document and related transmittal materials for review by the State Land Planning Agency and other coordinating agencies. Our Team will manage the submission process, respond to the Objections, Recommendations, and Comments (ORC) report (if received), and support the County through the final adoption process.

We will present the final ordinance at both the transmittal and adoption hearings and coordinate directly with the County Attorney's Office as needed. Our Team is well-versed in the State Coordinated Review Process and will ensure all statutory timelines and formatting requirements are met.

**MISSION STATEMENT |** *To provide innovative and efficient transportation engineering solutions with personal client service that exceed expectations for accessibility and responsiveness in a work environment that encourages safety, health, and a balanced life.*

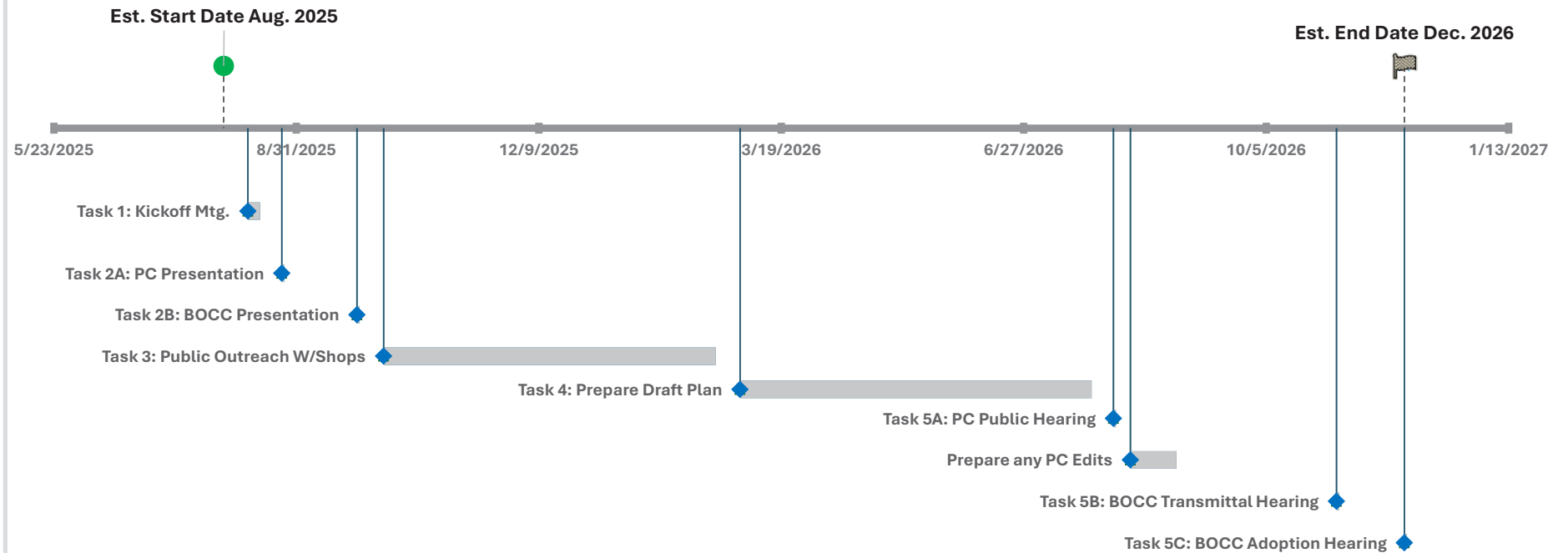
**COMMITMENT TO OUR CLIENTS |** *Our diligence to achieve client satisfaction by providing innovative value engineering with personal service is our first and foremost policy.*

**PROPOSED PRELIMINARY TIMELINE**

This preliminary timeline will be dependent on the scheduling and availability of County Staff, Planning Commission, Board of County Commissioners, and stakeholder groups. **The ICE Team is ready to begin work upon Contract award and will be dedicated for the duration of this Contract.**

TASKS	DESCRIPTIONS	ICE TEAM DELIVERABLES & ACTIVITIES	ESTIMATED TIMEFRAME
<b><u>TASK 1</u></b> Kick-Off Meeting	Project initiation with County Staff	Facilitate kickoff meeting with the County's Project Manager and other key staff- Review scope, schedule, and deliverables; Confirm stakeholder coordination plan	Week of 08/11/2025
<b><u>TASK 2</u></b> Presentation of Project Plan	Present project scope, schedule, and outreach strategy to Planning Commission (PC) and Board of County Commissioners (BOCC)	Prepare presentations and summary materials; Attend meetings and respond to feedback; Finalize project engagement calendar	PC: 08/25/2025 BOCC: 09/02/2025
<b><u>TASK 3</u></b> Public Workshops and Engagement	Public workshops and meetings with the PC and BOCC, organized around main focus areas	Work with County Project manager to identify key stakeholders or groups. Develop outreach plan with equity focus; Host/participate in community workshops Create outreach graphics and summary materials; Document all engagement input	10/2025 – 02/2026
<b><u>TASK 4</u></b> Draft Plan and Data & Analysis	Prepare full draft of 2050 Comprehensive Plan and any necessary supporting data updates	Prepare revised elements and policy language; Incorporate public input and statutory updates; Update mapping, analysis, and figures; Present drafts to Planning Commission and BOCC	03/2026 – 07/2026
<b><u>TASK 5</u></b> Final Plan and Adoption	Transmittal of plan to state agencies and facilitation of final adoption	Prepare transmittal packet and ordinance materials; Coordinate with DEO for State review; Respond to ORC (if required); Attend adoption hearings and deliver final document	PC: 08/2026 BOCC Transmittal: 11/2026 BOCC Adoption: 12/2026

### Levy County, Florida - Comprehensive Plan 2050 Update - Projected Timeline



PC – Planning Commission

BOCC – Board of County Commissioners

All dates are tentative depending on the availability of the Planning Commission and Board of County Commissioners.

THE ICE TEAM IS **READY** TO BEGIN WORK UPON NTP AND WILL BE **DEDICATED** FOR THE DURATION OF THIS PROJECT!

# 3 PRICE PROPOSAL

ICE proposes a fixed-fee contract for professional planning services to complete the County’s 2050 Comprehensive Plan Update. This fee includes all labor, planning, and technical services, as well as the preparation of plan elements and supporting materials, and reasonable travel costs for in-person meetings and public workshops.

The not-to-exceed total contract amount is \$108,500, reflecting a competitive and efficient approach to delivering a comprehensive plan update aligned with Florida Statutes and the County’s robust public engagement goals.

## CONFIDENTIAL TASK-BASED FEE SCHEDULE

Task	Fee	Basis
<b><u>TASK 1</u></b> Kick-Off Meeting	\$2,500	Fixed fee
<b><u>TASK 2</u></b> Presentation of Project Plan	\$8,000	Includes preparation and travel for both meetings
<b><u>TASK 3</u></b> Public Workshops and Engagement	\$35,000	Up to six workshops, including preparation, materials, and facilitation
<b><u>TASK 4</u></b> Draft Plan and Data & Analysis	\$48,000	Based on estimated labor hours
<b><u>TASK 5</u></b> Final Plan and Adoption	\$15,000	Includes transmittal and adoption hearings; coordination with Florida Commerce, and response to comments
<b>TOTAL NOT-TO-EXCEED FEE: \$108,500</b>		

## ASSUMPTIONS

- The County will handle legal advertising, room reservations, and formal notice for public meetings.
- Up to three rounds of revisions for the Task 3 deliverable are included.
- Up to three rounds of revisions are also included for the draft Plan documents prepared in Task 4.
- Additional public meetings or special hearings may be added upon written authorization at ICE’s standard rate of \$250/hr.
- Other services not explicitly included in this scope will be billed at ICE’s standard hourly rates or at a negotiated fee.

## BENCHMARK AND JUSTIFICATION

This proposed fee is significantly lower than recent comparable projects across Florida counties of similar size and scope:

- Walton County (pop. ~80,000) awarded \$200–\$300k for a similar update and charrette-based vision plan (2024).
- Columbia County (pop. ~73,000) received proposals ranging from \$150–\$250k for a full Comp Plan and LDR rewrite (2024).
- Winter Springs (pop. ~38,000) allocated \$198,000 for its Comp Plan update (2023).

ICE’s proposed budget of \$108,500 reflects a cost-effective solution tailored specifically to Levy County’s population size, rural character, and planning needs, while maintaining a high standard of quality and statutory compliance.

Standard hourly billing rates are available upon request for any authorized additional services.

**CONFIDENTIAL**

**Effective July 21, 2025 – December 31, 2026**

***This fee schedule is a general list of project roles and rates for Infrastructure Consulting & Engineering’s services. This fee schedule is confidential and intended solely the person(s) or entity(s) who initially requested the information. Unauthorized disclosure is prohibited. Rates are subject to change.***



## PROPOSAL SIGNATURE FORM

### ITB\_2025\_010 – Levy County Comprehensive Plan Update 2050

The undersigned (“Authorized Signatory”) confirms each of the following statements on behalf of the Proposer:

- They are authorized to submit this proposal and to bind the Proposer to the terms and conditions of this RFP.
- They have read the entire RFP package and any other documentation related to the RFP, including specifically any addenda issued by the County; and have made any inquiries they deem necessary to determine conditions prior to submission of this proposal.
- This proposal is submitted with full knowledge and understanding of the terms and conditions of this RFP

The proposal submitted includes all of the following signed forms and required documents:

- ☒ COMPLETE PROPOSAL IN THE FORMAT SPECIFIED IN PART 1 SECTION 4
- ☒ SWORN STATEMENT ON PUBLIC ENTITY CRIME
- ☒ NON-COLLUSION AFFIDAVIT
- ☒ DRUG-FREE WORKPLACE FORM (Note: this form is optional, but may be used to break a tie)
- ☒ CONFLICT OF INTEREST DISCLOSURE STATEMENT
- ☒ VENDORS ON SCRUTINIZED COMPANIES LIST FORM
- ☒ CERTIFICATES OF INSURANCE OR OTHER PROOF OF INSURANCE COVERAGES REQUIRED IN PART 1

Is Proposer a small or minority business, women’s business enterprise, or labor surplus area firm? ☐ Yes ☒ No

Name of Proposer: Infrastructure Consulting & Engineering, LLC

If Proposer is an entity, list type: Limited Liability Company

Proposer Street Address: 5550 West Idlewild Avenue, Suite 115

City, State, Zip: Tampa, Florida 33634

Name of Authorized Signatory: Doug Hambrecht, PE | Vice President – Florida

Email Address: doug.hambrecht@ice-eng.com Telephone: (813) 330-2701

Signature:  Date: 07/16/2025

**THIS DOCUMENT MUST BE COMPLETED AND RETURNED WITH YOUR SUBMITTAL**

### SWORN STATEMENT ON PUBLIC ENTITY CRIME

Sworn Statement Pursuant to Section 287.133(3)(a), Florida Statutes

THIS FORM MUST BE SIGNED AND SWORN TO IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICIAL  
AUTHORIZED TO ADMINISTER OATHS.

1. This sworn statement is submitted to Levy County, Florida  
By Doug Hambrecht, PE | Vice President – Florida  
(Print individual name and title)  
For Infrastructure Consulting & Engineering, LLC  
(Print name of entity submitting statements)  
Whose business address is 5550 West Idlewild Avenue, Suite 115, Tampa, Florida 33634  
and if applicable whose Federal Employer Identification Number (FEIN) is \_\_\_\_\_.  
If the entity has no FEIN, include Social Security Number of the individual signing this Sworn Statement:  
45-3175330.
2. I understand that a “public entity crime” as defined in paragraph 287.133(1)(a), Florida Statutes, mean violation of any state or federal law by a person with respect to and directly related to the transactions of business with any public entity or with an agency or political subdivision of any other state or with the United States including, but not limited to any proposal or contract for goods or services to be provided to any public entity or any agency or political subdivision of any other state or the United States and involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, or material misrepresentation.
3. I understand that “convicted” or “conviction” as defined in Paragraph 287.133(1)(b), Florida Statutes, means a finding of guilt or conviction of a public entity crime, with or without adjudication of guilt, in any federal or state trial court of record relating to charges brought by indictment or information after July 1, 1989, as a result of a Jury verdict, nonjury trial, or entry of a plea of guilty or nolo contendere.
4. I understand that an “affiliate” as defined in Paragraph 287.133(1)(a), Florida Statutes, means:
  - a. A predecessor or successor of a person convicted of public entity crime; or
  - b. An entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term “affiliate” includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in the management of an affiliate. The ownership by one person of shares constituting a controlling interest in another person, or a pooling of equipment or income among persons when not for fair market value under an arm’s length agreement, shall be a prima facie case that one person controls another person. A person who knowingly enters into a joint venture with a person who has been convicted of a public entity crime in Florida during the preceding 36 months shall be considered an affiliate.
5. I understand that a “person” as defined in Paragraph 287.133(1)(e), Florida Statutes, means any natural person or entity organized under the laws of any state or of the United States with the legal power to enter into a binding contract and which proposals or applies to proposal on contracts for the provision of goods or services let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The term “person” includes those officers, executives, partners, shareholders, employees, members, and agents who are active in management of an entity.




6. Based on information and belief, the statement which I have marked below is true in a relation to the entity submitting this sworn statement. (Please indicate which statement applies).

☒ Neither the entity submitting this sworn statement, nor any of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, or any affiliate of the entity has been charged with and convicted of a public entity crime within the past 36 months.

☐ The entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime within the past 36 months AND (Please indicate which additional statement applies).

☐ The entity submitting the sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, or agents who are active in the management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime within the past 36 months. However, there has been a subsequent proceeding before a Hearing Officers of the State of Florida, Division of Administrative Hearings and the Final Order by the Hearing Officer determined that it was not in the public interest place the entity submitting this sworn statement on the convicted vendor list. (Attached is a copy of the final order).

I UNDERSTAND THAT THE SUBMISSION OF THIS FORM TO THE CONTRACTING OFFICER FOR THE PUBLIC ENTITY IDENTIFIED IN PARAGRAPH 1 (ONE) ABOVE IS FOR THE PUBLIC ENTITY ONLY AND, THAT THIS FORM IS VALID THROUGH DECEMBER 31 OF THE CALENDAR YEAR IN WHICH IT IS FILED AND FOR THE PERIOD OF THE CONTRACT ENTERED INTO, WHICHEVER PERIOD IS LONGER. I ALSO UNDERSTAND THAT I AM REQUIRED TO INFORM THE PUBLIC ENTITY PRIOR TO ENTERING INTO A CONTRACT IN EXCESS OF THE THRESHOLD AMOUNT PROVIDED IN SECTION 287.017, FLORIDA STATUTES, FOR CATEGORY TWO OF ANY CHANGE IN THE INFORMATION CONTAINED IN THIS FORM.

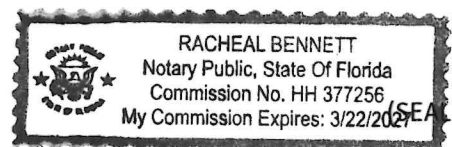
  
(Signature)

State of Florida  
County of Hillsborough

Sworn to (or affirmed) and subscribed before me by means of ☒ physical presence or ☐ online notarization,

this 11th day of July, 2025, by Doug Hambrecht  
(name), as Vice President (title) for Infrastructure Consulting & Engineering, LLC  
(name of proposer) Personally known ☒ OR Produced Identification ☐  
(type of identification).

Racheal Bennett  
(Signature) Notary Public  
My Commission expires 3/22/27



**THIS DOCUMENT MUST BE COMPLETED AND RETURNED WITH YOUR SUBMITTAL**

## NON-COLLUSION AFFIDAVIT

I, Doug Hambrecht, PE of the County of Hillsborough

According to law on my oath, and under penalty of perjury, depose and say that:

1. I am Vice President - Florida of the firm of Infrastructure Consulting & Engineering, LLC providing that I executed the said proposal with full authority to do so.
2. This response has been arrived at independently without collusion, consultation, communication or agreement for the purpose of restricting competition, as to any matter relating to qualifications or responses of any other responder to induce any other person, partnership or corporation to submit, or not to submit, a response for the purpose of restricting competition;
3. The statements contained in this affidavit are true and correct, and made with full knowledge that Levy County relies upon the truth of the statements contained in this affidavit in awarding contracts for any services resulting from this ITB for said project.

[Signature]

(Signature of Proposer Representative)

07/16/2025

(Date)

State of Florida

County of Hillsborough

Sworn to (or affirmed) and subscribed before me by means of ☒ physical presence or ☐ online notarization, this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by Doug Hambrecht (name), as Vice President (title) for Infrastructure Consulting & Engineering, LLC (name of proposer) Personally known ☐ OR Produced Identification ☐ (type of identification).

Racheal Bennett

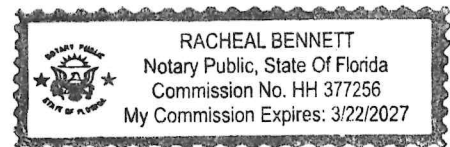
(Signature) Notary Public

(SEAL)

Racheal Bennett

(Printed, typed or stamped commissioned name of notary public)

My Commission expires 3/22/27



**THIS DOCUMENT MUST BE COMPLETED AND RETURNED WITH YOUR SUBMITTAL**



## DRUG-FREE WORKPLACE FORM

The undersigned Proposer in accordance with Section 287.087, Florida Statutes hereby certifies that the Proposer Infrastructure Consulting & Engineering, LLC (name of firm or individual) does:

1. Publish a statement notifying employees that the unlawful manufacture, distributions, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
3. Give each employee engaged in providing the commodities or contractual services that are under proposal a copy of the statement specified in subsection (1).
4. In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under proposal, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 893 or of any controlled substance law of the United State or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.
5. Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is so convicted.
6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign the statement, I certify that this firm complies fully with the above requirements.

Name of Proposer: Doug Hambrecht, PE

Signature: 

Title: Vice President - Florida

Date: 07/16/2025

**THIS DOCUMENT IS OPTIONAL, BUT MAY BE USED TO BREAK A TIE, SO IT IS RECOMMENDED TO BE COMPLETED AND RETURNED WITH YOUR SUBMITTAL**

## CONFLICT OF INTEREST DISCLOSURE STATEMENT

The award hereunder is subject to the provisions of Chapter 112, Florida Statutes. All proposers must disclose with their proposals whether any officer, director, employee or agent is also an officer or an employee of the Board of County Commissioners. All proposers must disclose whether any officer, partner, director or proprietor is the spouse or child of one of the members of the Board of County Commissioners. All proposers must disclose the name of any County officer or employee who owns, directly or indirectly, an interest of five percent (5%) or more in the firm or any of its branches or affiliates. All proposers must also disclose the name of any employee, agent lobbyist, previous employee of the Board, or other person, who has received or will receive compensation of any kind in connection with the response to this ITB. All proposers are also required to include a disclosure statement of any potential conflict of interest that the proposer may have due to other Clients, contracts, or interest associated with the performance of services under this ITB and any resulting agreement. Use additional sheets if necessary.

Names of Officer, Director, Employee or Agent that is also an Employee of the Board:

\_\_\_\_\_

Names of Officer, Partner, Director or Proprietor who is spouse or child of Board Member:

\_\_\_\_\_

Names of County Officer or Employee that owns five percent (5%) or more in Proposers Firm:

\_\_\_\_\_

Names of applicable person(s) who have received compensation:

\_\_\_\_\_

Description of potential conflict(s) with other Clients, contracts or interests:

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

None of the above applicable: ☒

Signature: 

Printed Name: Doug Hambrecht, PE

Proposer Name: Infrastructure Consulting & Engineering, LLC

Date: 07/16/2025

**THIS DOCUMENT MUST BE COMPLETED AND RETURNED WITH YOUR SUBMITTAL**

## VENDORS ON SCRUTINIZED COMPANIES LIST

By executing this Certificate, the proposal proposer, certifies that it is not: (1) listed on the Scrutinized Companies that Boycott Israel List, created pursuant to section 215.4725, Florida Statutes, (2) engaged in a boycott of Israel, (3) listed on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, created pursuant to section 215.473, Florida Statutes, or (4) engaged in business operations in Cuba or Syria. Pursuant to section 287.135(5), Florida Statutes, the County may disqualify the proposal proper immediately or immediately terminate any agreement entered into for cause if the proposal proposer is found to have submitted a false certification as to the above or if the Contractor is placed on the Scrutinized Companies that Boycott Israel List, is engaged in a boycott of Israel, has been placed on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, or has been engaged in business operations in Cuba or Syria, during the term of the Agreement. If the County determines that the proposal proposer has submitted a false certification, the County will provide written notice to the proposal proposer. Unless the proposal proposer demonstrates in writing, within 90 calendar days of receipt of the notice, that the County's determination of false certification was made in error, the County shall bring a civil action against the proposal proposer. If the County's determination is upheld, a civil penalty shall apply, and the proposal proposer will be ineligible to proposal on any Agreement with a Florida agency or local governmental entity for three years after the date of County's determination of false certification by proposal proposer.

As the person authorized to sign this statement, I certify that this firm complies fully with the above requirements.

DATE: 07/16/2025

SIGNATURE: 

COMPANY: Infrastructure Consulting & Engineering, LLC

NAME: Doug Hambrecht, PE  
(Typed or Printed)

ADDRESS: 5550 West Idlewild Avenue  
Suite 115, Tampa, Florida 33634  
Tampa, Florida 33634

TITLE: Vice President – Florida

E-MAIL: doug.hambrecht@ice-eng.com

PHONE NO.: (813) 330-2701

**THIS DOCUMENT MUST BE COMPLETED AND RETURNED WITH YOUR SUBMITTAL**



## CONTRACT EXCEPTION FORM

Any proposer who requires/requests revision(s) to the Form of Contract (contained in Part 3 of this RFP) must submit this completed Contract Exception Form **during the Question portion of the RFP process**. The County is under no obligation to grant any exceptions and any proposal submitted that is contingent on exceptions to the Contract being granted will not be accepted. If an exception is rejected by the County and the proposer subsequently submits a proposal, the proposer is deemed to have waived their request for a Contract exception.

Request for Revision to Form of Contract
<b>Identify the specific Contract provision(s) that Proposer takes exception to:</b>
1. The previous contract we signed with Levy County included the following in Section 12.1:
<i>In the event that Consultant qualifies as a "design professional" and the performance of services under this Agreement constitutes a "professional services contract" (as those terms are defined in Section 725.08, Florida Statutes) the following will replace the foregoing indemnification provisions: Consultant shall indemnify and hold harmless County, and its officers and employees, from liabilities, damages, losses, and costs, including, but not limited to, reasonable attorneys' fees, to the extent caused by the negligence, recklessness, or intentional wrongful conduct of Consultant and other persons employed or utilized by Consultant in the performance of Consultant's services under this Agreement.</i>
2. Article 13: Request strike of "named" insured requirement in this section.
<b>Explain the specific revision(s) that are being requested (such as, delete the provision or modify it to state...)</b>
1. We request that this language be included in the current contract because this is a professional services contract and should comply with Florida state law.
2. This is a non-standard provision which is not required by any other municipality or state entity in which we do business.

Signature: 

Printed Name of Authorized Signatory: Doug Hambrecht, PE | Vice President – Florida

Name of Proposer: Infrastructure Consulting & Engineering, LLC

Date: 07/16/2025

**IF PROPOSER HAS ANY QUESTIONS, THIS FORM MUST BE COMPLETED  
AND SUBMITTED BEFORE THE QUESTION PERIOD DEADLINE**





INFRCON-01

MBLEVINS

# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

9/5/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> License # 1000009384 Hub International Carolinas 1330 Lady Street Columbia, SC 29201		<b>CONTACT NAME:</b> Michelle Goodwin <b>PHONE (A/C, No, Ext):</b> (803) 227-4773 <b>FAX (A/C, No):</b> <b>E-MAIL ADDRESS:</b> Michelle.Goodwin@hubinternational.com	
		<b>INSURER(S) AFFORDING COVERAGE</b>	
		<b>INSURER A:</b> The Phoenix Insurance Company	
		<b>INSURER B:</b> Travelers Property Casualty Company of America	
		<b>INSURER C:</b> Travelers Casualty and Surety Company	
		<b>INSURER D:</b>	
		<b>INSURER E:</b>	
		<b>INSURER F:</b>	

## COVERAGES

## CERTIFICATE NUMBER:

## REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER:			P-630-9W254186-PHX-24	9/6/2024	9/6/2025	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 UNMANNED AIRCRA \$ 1,000,000
A	<b>AUTOMOBILE LIABILITY</b> <input checked="" type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			810-9W254057-24-43-G	9/6/2024	9/6/2025	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$ \$
B	<input type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 10,000			CUP-9W318229-24-43	9/6/2024	9/6/2025	EACH OCCURRENCE \$ 1,000,000 AGGREGATE \$ 1,000,000 \$
A	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input checked="" type="checkbox"/> Y <input checked="" type="checkbox"/> N If yes, describe under DESCRIPTION OF OPERATIONS below		N/A	UB-9W294669-24-43-G	9/6/2024	9/6/2025	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
C	Prof. Liab			107504031	9/6/2024	9/6/2025	Each Claim 2,000,000
C	Prof. Liability			107504031	9/6/2024	9/6/2025	Aggregate 2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

## CERTIFICATE HOLDER

## CANCELLATION

FOR INFORMATION ONLY

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

ACORD 25 (2016/03)

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Form <b>W-9</b> (Rev. March 2024) Department of the Treasury Internal Revenue Service	<b>Request for Taxpayer Identification Number and Certification</b> Go to <a href="http://www.irs.gov/FormW9">www.irs.gov/FormW9</a> for instructions and the latest information.	Give form to the requester. Do not send to the IRS.
--	--	---

**Before you begin.** For guidance related to the purpose of Form W-9, see *Purpose of Form*, below.

Print or type.  See Specific Instructions on page 3.	<b>1</b> Name of entity/individual. An entry is required. (For a sole proprietor or disregarded entity, enter the owner's name on line 1, and enter the business/disregarded entity's name on line 2.) <b>ICE USA Holdings, Inc.</b>		<b>4</b> Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):  Exempt payee code (if any) _____  Exemption from Foreign Account Tax Compliance Act (FATCA) reporting code (if any) _____  <i>(Applies to accounts maintained outside the United States.)</i>
	<b>2</b> Business name/disregarded entity name, if different from above. <b>Infrastructure Consulting &amp; Engineering, LLC</b>		
	<b>3a</b> Check the appropriate box for federal tax classification of the entity/individual whose name is entered on line 1. Check only one of the following seven boxes. <input type="checkbox"/> Individual/sole proprietor <input checked="" type="checkbox"/> C corporation <input type="checkbox"/> S corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate <input type="checkbox"/> LLC. Enter the tax classification (C = C corporation, S = S corporation, P = Partnership) . . . . . <b>Note:</b> Check the "LLC" box above and, in the entry space, enter the appropriate code (C, S, or P) for the tax classification of the LLC, unless it is a disregarded entity. A disregarded entity should instead check the appropriate box for the tax classification of its owner. <input type="checkbox"/> Other (see instructions) _____		
	<b>3b</b> If on line 3a you checked "Partnership" or "Trust/estate," or checked "LLC" and entered "P" as its tax classification, and you are providing this form to a partnership, trust, or estate in which you have an ownership interest, check this box if you have any foreign partners, owners, or beneficiaries. See instructions . . . . . <input type="checkbox"/>		
	<b>5</b> Address (number, street, and apt. or suite no.). See instructions. <b>110 Midlands Court</b> <b>6</b> City, state, and ZIP code <b>West Columbia SC 29169</b> <b>7</b> List account number(s) here (optional)		

### Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

**Note:** If the account is in more than one name, see the instructions for line 1. See also *What Name and Number To Give the Requester* for guidelines on whose number to enter.

<b>Social security number</b>									
or									
<b>Employer identification number</b>									
9	9			1	2	2	0	9	5

### Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and, generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

<b>Sign Here</b>	Signature of U.S. person	Date	4/4/25
------------------	--------------------------	------	--------

### General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

**Future developments.** For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9).

### What's New

Line 3a has been modified to clarify how a disregarded entity completes this line. An LLC that is a disregarded entity should check the appropriate box for the tax classification of its owner. Otherwise, it should check the "LLC" box and enter its appropriate tax classification.

New line 3b has been added to this form. A flow-through entity is required to complete this line to indicate that it has direct or indirect foreign partners, owners, or beneficiaries when it provides the Form W-9 to another flow-through entity in which it has an ownership interest. This change is intended to provide a flow-through entity with information regarding the status of its indirect foreign partners, owners, or beneficiaries, so that it can satisfy any applicable reporting requirements. For example, a partnership that has any indirect foreign partners may be required to complete Schedules K-2 and K-3. See the Partnership Instructions for Schedules K-2 and K-3 (Form 1065).

### Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS is giving you this form because they



## *Florida Department of Transportation*

**RON DESANTIS**  
GOVERNOR

605 Suwannee Street  
Tallahassee, FL 32399-0450

**JARED W. PERDUE, P.E.**  
SECRETARY

July 10, 2025

Doug Hambrecht, Vice President  
INFRASTRUCTURE CONSULTING & ENGINEERING, PLLC, LLC  
5550 W Idlewild Avenue  
Suite 115  
Tampa, FL 33634  
doug.hambrecht@ice-eng.com

Dear Mr. Hambrecht:

The Florida Department of Transportation has reviewed your application for prequalification package and determined that the data submitted is adequate to technically prequalify your firm for the following professional services types of work per Rule 14-75, F.A.C.:

### 2.0 - Project Development & Environmental (PD&E) Studies

- 3.1 - Minor Highway Design
- 3.2 - Major Highway Design
- 3.3 - Controlled Access Highway Design

- 4.1.1 - Miscellaneous Structures
- 4.1.2 - Minor Bridge Design
- 4.2.1 - Major Bridge Design - Concrete
- 4.2.2 - Major Bridge Design - Steel

### 5.4 - Bridge Load Rating

- 6.1 - Traffic Engineering Studies
- 6.2 - Traffic Signal Timing
- 6.3.1 - Intelligent Transportation Systems Analysis and Design
- 6.3.2 - Intelligent Transportation Systems Implementation

- 7.1 - Signing, Pavement Marking and Channelization
- 7.2 - Lighting
- 7.3 - Signalization

### 9.4.1 - Standard Foundation Studies

- 10.1 - Roadway Construction Engineering Inspection
- 10.3 - Construction Materials Inspection

10.4 - Minor Bridge & Miscellaneous Structures CEI

10.5.1 - Major Bridge CEI - Concrete

10.5.2 - Major Bridge CEI - Steel

11.0 - Engineering Contract Administration and Management

13.5 - Subarea/Corridor Planning

13.6 - Land Planning/Engineering

14.0 - Architect

Your firm is now technically prequalified with the Department for Professional Services in the above referenced work types. The overhead audit has been accepted, and your firm may pursue projects in the referenced work types with fees of any dollar amount. This status shall be valid until June 30, 2026, for contracting purposes.

#### Approved Rates

Home Overhead	Field Overhead	Facilities Capital Cost of Money (FCCM)	Premium Overtime	Home Direct Expense	Field Direct Expense	Published Fee Schedule
168.91%	146.00%	1.667%	Reimbursed	9.54%	9.76%	No

\*Rent and utilities excluded from field office rate. These costs will be directly reimbursed on contracts that require the consultant to provide field office.

**Per Title 23, U.S. Code 112, there are restrictions on sharing indirect cost rates. Refer to Code for additional information.**

Should you have any questions, please feel free to contact me by email at [FDOT.PSPrequalification@dot.state.fl.us](mailto:FDOT.PSPrequalification@dot.state.fl.us).

Sincerely,



Philip Pitts  
Professional Services Qualification Administrator  
PP/YG



# *State of Florida*

## *Department of State*

I certify from the records of this office that INFRASTRUCTURE CONSULTING & ENGINEERING, LLC is a South Carolina limited liability company authorized to transact business in the State of Florida, qualified on December 2, 2015.


The document number of this limited liability company is M15000009625.

I further certify that said limited liability company has paid all fees due this office through December 31, 2024, that its most recent annual report was filed on January 4, 2024, and that its status is active.

I further certify that said limited liability company has not filed a Certificate of Withdrawal.

*Given under my hand and the  
Great Seal of the State of Florida  
at Tallahassee, the Capital, this  
the Sixth day of January, 2025*



  
*Secretary of State*

Tracking Number: 4486261469CU

To authenticate this certificate, visit the following site, enter this number, and then follow the instructions displayed.

<https://services.sunbiz.org/Filings/CertificateOfStatus/CertificateAuthentication>


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## ONLINE SERVICES

## LICENSEE DETAILS

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## Apply for a License

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## Licensee Information

Name: INFRASTRUCTURE CONSULTING & ENGINEERING, PLLC (Primary Name)  
 Main Address: 110 MIDLANDS COURT  
 WEST COLUMBIA South Carolina 29169  
 County: OUT OF STATE

## License Information

License Type: Engineering Business Registry  
 Rank: Registry  
 License Number: 30862  
 Status: Current  
 Licensure Date: 10/01/2014  
 Expires:


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## ONLINE SERVICES

## LICENSEE DETAILS

4:27:07 PM 7/18/2025

## Apply for a License

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## Licensee Information

Name: ANDERSON, ROBERT EMORY (Primary Name)  
 INFRASTRUCTURE CONSULTING & ENGINEERING, PLLC, LLCICE  
 ARCHITECTS (DBA Name)  
 Main Address: 110 MIDLANDS COURT  
 WEST COLUMBIA South Carolina 29169  
 County: OUT OF STATE

## License Information

License Type: Architect  
 Rank: Architect  
 License Number: AR100018  
 Status: Current,Active  
 Licensure Date: 03/05/2019  
 Expires: 02/28/2027

