



Levy County Board of County Commissioners Agenda Item Summary Form

1. **Name and Title:** Alice LaLonde, Administrative Coordinator
2. **Department:** Road Department
3. **Meeting Date:** Tuesday, June 17, 2025

4. **Requested Action:**

Requesting the Levy County Board of Commissioners to approve the Road Department to purchase 2 Toyota Trucks from the Building Department for \$27,000.00 each, for a total of \$54,000.00.

5. **Cost & Funding Source:**

For a total cost of \$54,000.00 from Account 301-0310-541-64010 Equipment (Capital)

6. **Justification of Request:**

The County Development Department has two Toyota Trucks in its inventory that it wishes to surplus and make available to another County Department. Because Building Permit Fee Enterprise Funds were used to purchase these vehicles, the County's Fleet Director obtained a fair market trade-in value of \$27,000 per truck from a third-party auto dealership. The Road Department budgeted in FY24-25 to purchase two new vehicles; however the two Toyotas will adequately serve the Road Department's needs. Section 2-195(b)(16) of the County Code allows this purchase of "used vehicles or equipment, or of state or federal surplus vehicles or equipment" without the need for a competitive procurement process.