

**STATE OF FLORIDA
DEPARTMENT OF ENVIRONMENTAL PROTECTION
GRANT WORK PLAN
DEP AGREEMENT NO. SCXXX**

ATTACHMENT 3

PROJECT TITLE: Levy County Small County Consolidated Solid Waste Management Grant

PROJECT AUTHORITY: Levy County (Grantee) received funding from the Florida Legislature in the amount of \$93,750.00, through Specific Appropriation Line Item No. 1673, Solid Waste Management Trust Fund, Fiscal Year (FY) 2023-24 General Appropriations Act. The Grantee meets the threshold for a small county (population under 110,000) and received this funding under the Small County Consolidated Grants program for the purpose of subsidizing its solid waste management program costs. Authority for this Project is specified in Section 403.7095, Florida Statutes (F.S.), and Chapter 62-716, Florida Administrative Code (F.A.C). Monitoring and auditing guidelines, as related to the Florida Single Audit Act, are specified in the Florida Catalog of State Financial Assistance (CSFA), No. 37.012.

PROJECT LOCATION: Levy County Solid Waste Landfill at 12051 NE 69th Lane Williston, FL, 32696.

PROJECT BACKGROUND: The Levy County Landfill is an integrated solid waste management system located in Levy County, Florida, and operates disposal facilities for Class I solid wastes, as well as recycling sites through the county region and Satellite Sites within the county.

PROJECT DESCRIPTION: The Grantee will purchase a Mac Trailer to be utilized at the Levy County Landfill Facility, where it will be used for the transportation of solid waste from the Transfer Station to New River Facility. The Levy County Landfill is an integrated solid waste management system located in Levy County, Florida, and operates disposal facilities for Class I solid wastes, as well as Satellite Sites through the county region.

TASKS and DELIVERABLES:

Landfill Operations

Task 1: Landfill Equipment

Task Description: Levy County manages and operates an integrated solid waste management and disposal facility for Class I solid waste. Funds provided through this Agreement allow the Grantee to purchase a Mac Trailer for the transportation of solid waste within the county. Any costs exceeding the grant funding are the responsibility of the Grantee.

Deliverables: Completion of the task as evidenced by submittal of all the following supporting documentation. Purchase order(s); vendor invoice(s) for delivery, installation and start up; proof of payment to vendor; Bills of Lading; and pictures of equipment purchased. Completed **Exhibit B, Property Reporting Form**, with invoice copies. The Grantee will provide documentation of fuel costs by submitting invoices and/or spreadsheets where fuel was purchased. All documentation may be submitted electronically, unless paper copies are requested by the Department's Grant Manager.

Performance Standard: The Department's Grant Manager will review the deliverables to verify that they meet the specifications in the Grant Work Plan and this task description. Upon review and written

acceptance by the Department’s Grant Manager of all deliverables under this task, the Grantee may proceed with payment request submittal.

Payment Request Schedule: The Grantee may submit a payment request for cost reimbursement quarterly. Payment requests shall be submitted within thirty (30) calendar days following completion of the quarter. The outlined documentation for the Deliverable(s) must have been submitted and accepted in writing by the Department’s Grant Manager prior to payment request submittal.

PROJECT TIMELINE: The tasks must be completed by the corresponding task end date and all deliverables must be received by the designated due date.

Task/ Deliverable No.	Task or Deliverable Title	Task Start Date	Task End Date	Deliverable Due Date/ Frequency
1	Landfill Equipment	10/1/2023	9/30/2024	Quarterly, within thirty (30) calendar days of the end of each quarter and prior to each payment request.

BUDGET DETAIL BY TASK:

Task No.	Budget Category	Budget Amount
1		
	Equipment	\$93,750.00
	Total for Task:	\$93,750.00

PROJECT BUDGET SUMMARY: Cost reimbursable grant funding must not exceed the category totals for the project as indicated below.

Category Totals	Grant Funding, Not to Exceed, \$93,750.00
Equipment	\$93,750.00
Total:	\$93,750.00