



Levy County Board of County Commissioners Agenda Item Summary Form

1. **Name:** Alicia Tretheway
2. **Organization/Title/Telephone:** BOCC/Procurement Coordinator
3. **Meeting Date:** Tuesday, September 19, 2023

4. **Requested Motion/Action:**

Requesting the Levy County Board of County Commissioners' approval of the lowest most responsive responsible yearly bids for supplies for the Levy County Road Department for fiscal year 2024.

5. **Agenda Presentation:** Yes No N/A

6. **Time Requested:** Click or tap to enter a date.
(Request will be granted if Possible) allotted time not more than 15 minutes

7. **Is this Item Budgeted (If Applicable):** Yes No N/A

8. **If no, State Action Required:**

- a. **Budget Action:**
- b. **Financial Impact Summary Statement:**
- c. **Detailed Analysis Attached**
- d. **Budget Officer Approval:**

If approved enter date: Click or tap to enter a date.

9. **Background: (Why is the action necessary, and what action will be accomplished) (All supporting documentation must be attached if any)**

ITB_2024_001 Sign Materials: Osburn Associates

ITB_2024_002 Safety Materials: Safety Zone Specialists & USA Protek (pending missing Docs) – USA Protek's bid was \$2 lower than Safety Zone Specialists but was missing certain documents from bid.

ITB_2024_003 Paint Striping: Jenkins Painting

ITB_2024_004 Portable Toilets: Jones Plumbing & Septic Tank Service.

ITB_2024_005 Culvert Pipe: Award to both Metal Culverts and Gulf Atlantic – Per Road Department.

10. **Recommended Approval**

- a. **Department Director:** Yes No N/A
- b. **County Attorney:** Yes No N/A
- c. **County Coordinator:** Yes No N/A
- d. **Other:** Yes No N/A

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