



**LEVY COUNTY BOARD OF COUNTY COMMISSIONERS    COMMISSIONERS**  
**Government Serving Citizens**

**John Meeks**  
**Rock Meeks**  
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**Tim Hodge**  
**Matt Brooks, Chair**

April 11, 2023

**Certified Mail**  
**Return Receipt Requested**

Mary DeGroot  
Town Clerk  
P.O. Box 65  
Otter Creek, Florida 32683-0065

With a copy to: Krista Woodard, Executive Director  
Building Code Administrators and Inspectors  
Florida Department of Business and Professional Regulation  
2601 Blair Stone Road  
Tallahassee, FL 32399-0791

Re: Notice of Termination of Interlocal Agreement and Building Code Enforcement District

Hello Ms. DeGroot,

At its Regular Meeting on April 11<sup>th</sup>, 2023, the Levy County Commission discussed and voted to terminate the Interlocal Agreement dated July 8, 2008 (the "Agreement") between Levy County and the Town of Otter Creek that created a Building Code Enforcement District, pursuant to Section 553.80, Florida Statutes, within the incorporated area of the City and provided for County enforcement and administration of the Florida Building Code and Chapter 553, Florida Statutes, within that District.

Section 9 of the Agreement requires that sixty (60) days advance written notice of termination be given to the Town and to the Department of Business and Professional Regulation – the State agency that maintains a registry of Building Code Enforcement Districts. However, the County Commission agreed to complete the current term of the Agreement to allow for a smoother transition for the Town. This Letter serves as notice that the Agreement will be terminated effective at the end of the day on Friday, September 30, 2023. Any permits that were issued in the District on or before that day will be completed and closed out by the County Development Department. Commencing on Saturday, October 1, 2023, the Town will be responsible for issuance of Town building permits and for enforcement and administration of the Florida Building Code and Chapter 553, Florida Statutes, within the incorporated area of the Town.

In order to comply with Chapters 47 and 78 of the Levy County Code, which require payment of County EMS Impact Fees, Educational System Impact Fees, Interim EMS Tax Assessments and Interim Service Assessments to the County prior to issuance of a building permit, the Town will need to forward a copy of any application it receives for a Town building permit to the County Development Department. The County will then contact the Permit Applicant to request payment of the County Impact Fees and Assessments. The County will notify the Town upon receipt of payment so that the Town may proceed to issue the Town building permit.

P.O. Box 310 Bronson Florida 32621  
Telephone (352) 486-5218 Fax (352) 486-5167  
Email: [levybocc@levycounty.org](mailto:levybocc@levycounty.org), Website: [www.levycounty.org](http://www.levycounty.org)

If you have any questions regarding this notice, please contact me at 352-486-5218 or at [levybocc@levycounty.org](mailto:levybocc@levycounty.org) .

Sincerely,

Wilbur Dean  
County Coordinator