

## BID SIGNATURE FORM

### INVITATION TO BID\_ 2025 \_023 – Levy County Government Center Entry Improvements

The undersigned ("Authorized Signatory") confirms each of the following statements on behalf of the bidder:

- They are authorized to submit this bid and to bind the bidder to the terms and conditions of this ITB.
- They have read the entire ITB package and any other documentation related to the ITB, including specifically any bid addenda issued by the County; visited the location of the work and/or have made any inquiries they deem necessary to determine conditions prior to submission of this bid.
- This bid is submitted with full knowledge and understanding of the terms and conditions of this ITB
- The total bid includes all labor, materials and equipment necessary to perform the Work in accordance with all requirements of this ITB and the total bid price is guaranteed for a period of ninety (90) days following the due date for the bids.

### Levy County Government Center Entry Improvements

Date: 8/28/2025

| BID FORM           |                                                                            |              |          |                     |                 |
|--------------------|----------------------------------------------------------------------------|--------------|----------|---------------------|-----------------|
| Item No.           | Description                                                                | Unit Measure | Quantity | Installed Unit Cost | Total Item Cost |
| 1                  | Demolition                                                                 | LS           | 1        |                     | \$9,200.00      |
| 2                  | Preparation                                                                | LS           | 1        |                     | \$2,250.00      |
| 3                  | Concrete paving, complete                                                  | LS           | 1        |                     | \$8,150.00      |
| 4                  | Stairs, handrails, ramp, knee walls, and paving at entry pad and threshold | LS           | 1        |                     | \$86,408.00     |
| 5                  | Sod                                                                        | LS           | 1        |                     | \$1,750.00      |
| BASE BID SUBTOTAL: |                                                                            |              |          |                     |                 |
| 6                  | Mobilization                                                               | LS           | 1        |                     | \$2,500.00      |
| 7                  | Maintenance of Pedestrian Traffic                                          | LS           | 1        |                     | \$3,500.00      |
| BASE BID TOTAL:    |                                                                            |              |          |                     | \$113,758.00    |

### Levy County Government Center Entryway Improvements

#### BASE BID:

**TOTAL BASE BID AMOUNT:** \$ One Hundred Thirteen Thousand, Seven Hundred Fifty-Eight \$113,758.00

#### NOTE:

1. All items may be increased, decreased, or omitted as directed by the Engineer during construction.
2. All incidental work included in these items.
3. All unit cost and extended cost must be filled in for each pay item.

The bidder agrees to complete the work within the following time period: 45 Calendar Days from the Effective Date of the Agreement

The bid submitted includes all of the following signed forms and required documents:

- ☐ SWORN STATEMENT ON PUBLIC ENTITY CRIME FORM
- ☐ NON-COLLUSION AFFIDAVIT FORM

- ☐ DRUG-FREE WORKPLACE FORM (Note: this form is optional, but may be used to break a tie bid)
- ☐ CONFLICT OF INTEREST DISCLOSURE STATEMENT FORM
- ☐ BID BOND
- ☐ CERTIFICATES OF INSURANCE – AS PROOF OF INSURANCE COVERAGES REQUIRED IN PART 1 OF THE ITB
- ☐ EVIDENCE THAT THE BIDDER IS QUALIFIED TO TRANSACT BUSINESS IN THE STATE OF FLORIDA
- ☐ COPIES OF CURRENT DBPR CONTRACTORS LICENSES and FDOT PREQUALIFICATION REQUIRED
- ☐ LIST OF SUBCONTRACTORS, IF ANY.

Is Bidder a small or minority business, women's business enterprise, or labor surplus area firm? ☐ Yes ☐ No

Name of Bidder: Payne Construction Group, Inc  
If bidder is an entity, list type: Florida Corporation  
Bidder Street Address: 4607 NW 6th Street, Ste A  
City, State, Zip: Gainesville, FL 32609

Name of Authorized Signatory: Chris Pickering, President  
Email Address: Chris@PayneGrp.com Telephone: 352-554-0646  
Signature: \_\_\_\_\_ Date: 10/24/2025



**MUST BE COMPLETED AND RETURNED WITH YOUR SUBMITTAL**

## SWORN STATEMENT ON PUBLIC ENTITY CRIME

Sworn Statement Pursuant to Section 287.133(3)(a), Florida Statutes

THIS FORM MUST BE SIGNED AND SWORN TO IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICIAL AUTHORIZED TO ADMINISTER OATHS.

1. This sworn statement is submitted to **LEVY COUNTY, a political subdivision of the State of Florida**

By Chris Pickering, President

(Print the signing individuals name and title)

For Payne Construction Group, Inc

(Print name of entity, if applicable)

Whose business address is 4607 NW 6th Street, Ste A Gainesville, FL 32609

and whose Federal Employer Identification Number (FEIN) is 83-4625722, or if the entity has no FEIN, the Social Security Number of the individual signing this Statement is \_\_\_\_\_.

2. I understand the meanings of the following definitions in Section 287.133(1), Florida Statutes:
- “Public entity crime” means a violation of any state or federal law by a person with respect to and directly related to the transactions of business with any public entity or with an agency or political subdivision of any other state or with the United States including, but not limited to any bid or contract for goods or services to be provided to any public entity or any agency or political subdivision of any other state or the United States and involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, or material misrepresentation.
  - “Convicted” or “conviction” means a finding of guilt or conviction of a public entity crime, with or without adjudication of guilt, in any federal or state trial court of record relating to charges brought by indictment or information after July 1, 1989, as a result of a Jury verdict, nonjury trial, or entry of a plea of guilty or nolo contendere.
  - “Affiliate” means: 1. A predecessor or successor of a person convicted of public entity crime; or 2. An entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term “affiliate” includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in the management of an affiliate. The ownership by one person of shares constituting a controlling interest in another person, or a pooling of equipment or income among persons when not for fair market value under an arm’s length agreement, shall be a prima facie case that one person controls another person. A person who knowingly enters into a joint venture with a person who has been convicted of a public entity crime in Florida during the preceding 36 months shall be considered an affiliate.
  - “Person” means any natural person or entity organized under the laws of any state or of the United States with the legal power to enter into a binding contract and which bids or applies to bid on contracts for the provision of goods or services let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The term “person” includes those officers, executives, partners, shareholders, employees, members, and agents who are active in management of an entity.
3. Based on information and belief, the statement **which I have marked below** is true in a relation to the entity submitting this sworn statement.

☒ Neither the entity submitting this sworn statement, nor any of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, or any affiliate of the entity has been charged with and convicted of a public entity crime within the past 36 months.

☐ The entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime within the past 36 months AND (Please indicate which additional statement applies).

☐ The entity submitting the sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, or agents who are active in the management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime within the past 36 months. However, there has been a subsequent proceeding before a Hearing Officers of the State of Florida, Division of Administrative Hearings and the Final Order by the Hearing Officer determined that it was not in the public interest place the entity submitting this sworn statement on the convicted vendor list. (Attached is a copy of the final order).

I UNDERSTAND THAT THE SUBMISSION OF THIS FORM TO THE CONTRACTING OFFICER FOR THE PUBLIC ENTITY IDENTIFIED IN PARAGRAPH 1 (ONE) ABOVE IS FOR THE PUBLIC ENTITY ONLY AND, THAT THIS FORM IS VALID THROUGH DECEMBER 31 OF THE CALENDAR YEAR IN WHICH IT IS FILED AND FOR THE PERIOD OF THE CONTRACT ENTERED INTO, WHICHEVER PERIOD IS LONGER. I ALSO UNDERSTAND THAT I AM REQUIRED TO INFORM THE PUBLIC ENTITY PRIOR TO ENTERING INTO A CONTRACT IN EXCESS OF THE THRESHOLD AMOUNT PROVIDED IN SECTION 287.017, FLORIDA STATUTES, FOR CATEGORY TWO OF ANY CHANGE IN THE INFORMATION CONTAINED IN THIS FORM.

\_\_\_\_\_  
(Signature)



State of \_\_\_\_\_

County of \_\_\_\_\_

Sworn to (or affirmed) and subscribed before me by means of ☐ physical presence or ☐ online notarization, this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by \_\_\_\_\_ (name), as \_\_\_\_\_ (title) for \_\_\_\_\_ (name of bidder)  
Personally known ☐ OR Produced Identification ☐ \_\_\_\_\_ (type of identification).

\_\_\_\_\_  
(Signature) Notary Public

(SEAL)

\_\_\_\_\_  
(Printed, typed or stamped commissioned name of notary public)

My Commission expires \_\_\_\_\_

**THIS DOCUMENT MUST BE COMPLETED AND RETURNED WITH YOUR SUBMITTAL**

## NON-COLLUSION AFFIDAVIT

I, Chris Pickering of the County of Alachua, Florida

According to law on my oath, and under penalty of perjury, depose and say that:

1. I am Chris Pickering of the firm of Payne Construction Group, Inc providing that I executed the said bid with full authority to do so.
2. This response has been arrived at independently without collusion, consultation, communication or agreement for the purpose of restricting competition, as to any matter relating to qualifications or responses of any other responder to induce any other person, partnership or corporation to submit, or not to submit, a response for the purpose of restricting competition;
3. The statements contained in this affidavit are true and correct, and made with full knowledge that Levy County relies upon the truth of the statements contained in this affidavit in awarding contracts for any services resulting from this ITB for said project.

\_\_\_\_\_  
(Signature of Proposer Representative)

\_\_\_\_\_  
(Date)

State of \_\_\_\_\_

County of \_\_\_\_\_

Sworn to (or affirmed) and subscribed before me by means of ☐ physical presence or ☐ online notarization, this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by \_\_\_\_\_ (name), as \_\_\_\_\_ (title) for \_\_\_\_\_ (name of bidder)  
Personally known ☐ OR Produced Identification ☐ \_\_\_\_\_ (type of identification).

\_\_\_\_\_  
(Signature) Notary Public

(SEAL)

\_\_\_\_\_  
(Printed, typed or stamped commissioned name of notary public)

My Commission expires \_\_\_\_\_

**THIS DOCUMENT MUST BE COMPLETED AND RETURNED WITH YOUR SUBMITTAL**

## DRUG-FREE WORKPLACE FORM

The undersigned Bidder in accordance with Section 287.087, Florida Statutes hereby certifies that the Bidder Payne Construction Group, LLC (name of firm or individual) does:

1. Publish a statement notifying employees that the unlawful manufacture, distributions, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
3. Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in subsection (1).
4. In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 893 or of any controlled substance law of the United State or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.
5. Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is so convicted.
6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign the statement, I certify that this firm complies fully with the above requirements.

Name of Bidder: Chris Pickering

Signature: \_\_\_\_\_



Title: President

Date: 10/24/2025

**THIS DOCUMENT IS OPTIONAL, BUT MAY BE USED TO BREAK A TIE BID, SO IT IS RECOMMENDED TO BE COMPLETED AND RETURNED WITH YOUR SUBMITTAL**

## CONFLICT OF INTEREST DISCLOSURE STATEMENT

The award hereunder is subject to the provisions of Chapter 112, Florida Statutes. All bidders must disclose with their bids whether any officer, director, employee or agent is also an officer or an employee of the Board of County Commissioners. All bidders must disclose whether any officer, partner, director or proprietor is the spouse or child of one of the members of the Board of County Commissioners. All bidders must disclose the name of any County officer or employee who owns, directly or indirectly, an interest of five percent (5%) or more in the firm or any of its branches or affiliates. All bidders must also disclose the name of any employee, agent lobbyist, previous employee of the Board, or other person, who has received or will receive compensation of any kind in connection with the response to this ITB. All bidders are also required to include a disclosure statement of any potential conflict of interest that the bidder may have due to other clients, contracts, or interest associated with the performance of services under this ITB and any resulting agreement. Use additional sheets if necessary.

Names of Officer, Director, Employee or Agent that is also an Employee of the Board:

\_\_\_\_\_

Names of Officer, Partner, Director or Proprietor who is spouse or child of Board Member:

\_\_\_\_\_

Names of County Officer or Employee that owns five percent (5%) or more in Bidders Firm:

\_\_\_\_\_

Names of applicable person(s) who have received compensation:

\_\_\_\_\_

Description of potential conflict(s) with other clients, contracts or interests:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

None of the above applicable: ☒

*gml*

Signature: \_\_\_\_\_

Printed Name: Chris Pickering, President

Bidder Name: Payne Construction Group, Inc

Date: 10/24/2025

**THIS DOCUMENT MUST BE COMPLETED AND RETURNED WITH YOUR SUBMITTAL**