



Levy County Board of County Commissioners Agenda Item Summary Form

1. Name and Title: Mary-Ellen Harper, County Manager

2. Department: Board of County Commissioners

3. Meeting Date: Tuesday, November 4, 2025

4. Requested Action:

Award ITB111_2025_23 Levy County Government Center Entry Improvements to Payne Construction Group for \$113,758.

5. Cost & Funding Source:

Funding for this project is included in the Government Center Repair and Maintenance Budget.

6. Justification of Request:

This project has been pending since 2023. The County initially hired a consultant to perform Landscape Design for the Government Center on June 6, 2023. Three bids were received for the project on August 27, 2024. The County and Consultant evaluated bids and determined the bids received were too high. The BoCC approved Task Assignment 2023-4 on March 4, 2025 to reduce the scope of work to include only construction of an accessible ramp, stairs, and entry courtyard.

Payne Construction Group was the only bidder to submit a complete bid package. Their price was in line with staff estimates for the project.